

**BRACKLA COMMUNITY COUNCIL
MINUTES OF MEETING HELD AT OAK TREE SURGERY**

DATE: 18th Sept 2008

ATTENDED BY:		APOLOGIES FROM:	
Cllr. Mr T Hacking Cllr. Mrs J Aston Cllr. Mrs P Hacking Cllr. Mr A Wathan Cllr. Mr J Spanswick Cllr. Mrs C Lewis Cllr. Mrs D Davies Cllr. Mr M Voisey Jayne Jowett – Clerk Richard Smith – Member of Public		Cllr. Mr W Bennett Cllr. Mr D Sage Cllr. Mr C Jones	
DISTRIBUTION:			
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Minutes prepared by Jayne Jowett			
NOTE OF MEETING			
119.0	Time for Public to address Council.		
119.1	Mr Smith asked about the damage to the perimeter of the basket ball court. Cllr. Spanswick explained B.C.B.C's plans to repair but no time scale was confirmed.		
	RESOLVED That Clerk write to B.C.B.C. to enquire when the work will be undertaken.		Clerk
120.0	To Accept Apologies for Absence.		
120.1	Cllrs. Bennett; Sage & Jones on holiday;		
121.0	To disclose personal & pecuniary interests in Agenda Items.		
121.1	Cllrs. Spanswick; P & T Hacking – Agenda item 144.0 – Planning. Prejudicial interest, Members of Bridgend County Borough Council (BCBC) Planning Committee. Cllr. Spanswick – Agenda item 135.0 Prejudicial interest, Board member of Sewta committee. Cllrs. Spanswick – Agenda Item 126.0 prejudicial interest, cabinet member for Communities. Cllr. Spanswick – Agenda Item 127.0 Personal interest as Bridgend County Borough Council member of cabinet Cllr. Spanswick – Agenda Item 137.0 Personal interest, Member of RCT pension scheme.		
122.0	To confirm & sign minutes of routine meeting of council held on 17/07/08; Planning meetings of 05/08/08; 19/08/08 & 02/09/08		
122.1	RESOLVED: to accept the minutes of the routine meeting of 17/07/08 as a true record of proceedings RESOLVED: to accept the minutes of the planning meeting of 05/08/08 as a true record of proceedings RESOLVED: to accept the minutes of the planning meeting of 19/08/08 as a true record of proceedings RESOLVED: to accept the minutes of the planning meeting of 02/09/08 as a true record of proceedings		
123.0	Matters arising from minutes of meetings of 17/07/08; 05/08/08;		

	19/08/08 & 02/09/09.	
123.1	None	
124.0	Correspondence: Items for members of council to consider & items for council to note are listed at Appendix 1.	
124.1	<p>Item 1 – Council noted the 20mph restriction.</p> <p>Item 2 – Clerk to write to B Podd to ask where the main problem areas of litter are & to write to B.C.B.C. to ask how many extra bins purchased by B.C.C. they would empty and the cost of purchase of the bins</p> <p>Item 3 – Council noted Mr Hyett’s letter & the Clerks confirmation that she had passed his request onto S W Police.</p> <p>Item 5 – RESOLVED That Clerk to enter B.C.C. for the awards</p> <p>Item 7 – Council noted the increase in cost to £15.50 per sign for the Neighbourhood Watch Street signs.</p> <p>Item 8 – Council noted invite for members to SW Valuation Tribunal panel.</p> <p>Item 11 – Council noted the notification of public enquiry into appeal against the LPA’s non determination of a proposed development by Paddle Homes.</p> <p>Item 13 – RESOLVED That Clerk to write to B.C.B.C. with the following areas which required tidying: - Tremains Wood & the land behind Priory Oak leading to Coychurch Road.</p> <p>Item 14 – Council noted the maintenance status of highways in Brackla</p> <p>Item 17 – Council noted the AGM of Local Health Board.</p> <p>Item 18 – Council members not available for the larger local council meeting.</p> <p>Item 20 – Dealt with under agenda item 130.0</p> <p>Item 21 – Council noted request from Tenovus to organise a ‘Pink Event’</p> <p>Item 22 – RESOLVED That Clerk to acknowledge the thank you letter</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
125.0	Finance: Council to consider & agree expenditure & statement of accounts listed at appendix 2 & re-investment of £60k bond.	
125.1	<p>A Full list of expenditure is at appendix 2</p> <p>RESOLVED: Expenditure agreed by Council.</p> <p>RESOLVED that £30k be re-invested for a further 3 months with the accrued interest & the remaining £30k being transferred into the current account.</p>	
126.0	Council to consider report from B.C.B.C. on alleged subsidence in Chorleywood Close & request from Carwyn Jones for our comments regarding this.	
126.1	<p>Cllr. Spanswick declared an interest in this item & withdrew from participation in the meeting.</p> <p>Clerk confirmed that just one utility search was outstanding before geotechnical survey could go ahead.</p> <p>It was confirmed that, though B.C.B.C. had undertaken a second survey which contradicted their first survey, undertaken last year, it would now appear that they have changed their opinion once again and we should be receiving a letter to this effect in the near future.</p> <p>RESOLVED That Clerk write to Carwyn Jones to confirm that B.C.C. is undertaking its own independent investigations.</p>	Clerk
127.0	Council to consider Youth Facility update including: contribution	

	to cost of access road for construction work at Brackla Primary School; Architects fee overrun; seeking permission from land owners; possible overlap with primary school construction & open meeting to present youth facility plans to public.	
127.1	<p>Cllr. Spanswick declared an interest in this item & withdrew from participation in the meeting. Clerk summarised the issues surrounding this project.</p> <p>RESOLVED that clerk write to B.C.B.C property dept to seek permission to use the land for the youth Facility project.</p> <p>RESOLVED That Clerk cancel the public meeting until permission to use the land is granted.</p> <p>RESOLVED That B.C.C. will contribute the £2000.00 towards the construction of the temporary access road.</p> <p>RESOLVED That B.C.C. accepts the Architects fee overrun of £300.00 +vat for stage one</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
128.0	Council to consider information from Welsh Assembly Government regarding value framework agreements.	
128.1	<p>Cllr. Spanswick resumed participation in the meeting. Clerk outlined the concept.</p> <p>RESOLVED That B.C.C. will endeavour to utilise the value framework agreements where possible.</p>	
129.0	Council to consider selling raffle tickets for Wales Air Ambulance	
129.1	RESOLVED That the Council declined to sell the tickets. Clerk to return them	Clerk
130.0	Council to consider letter from Arian Finance	
130.1	Council noted Arian Finance's remarks.	
131.0	Council to Consider training courses for Gardener	
131.1	<p>Clerk confirmed that Peninsula had undertaken their annual H&S inspection which had identified a requirement for the Gardener to undertake manual handling training. The Gardener had identified two further courses that he would like to undertake:- Hand Held Hedge Cutter 1 day course - £175.00 + vat Powered Pole Pruner 2 day course - £400.00 + vat</p> <p>RESOLVED To arrange the required manual handling training.</p> <p>RESOLVED To postpone the other two courses until the Gardener has had his scan & feedback from his Medical Consultant.</p>	Clerk
132.0	Council to consider capability investigation for Gardener.	
132.1	Clerk summarised the situation which is currently being monitored.	
133.0	Council to consider free training from peninsula.	
133.1	RESOLVED that the Clerk will attend the training along with any Cllr. who wishes to attend. Cllrs. To inform Clerk as soon as possible	Clerk Cllrs.
134.0	Council to consider overview of new Code of Conduct.	
134.1	<p>Councillors to inform Clerk as soon as possible if they have any queries regarding the Code. Clerk to see if One Voice Wales are offering any training.</p>	Cllrs.
135.0	Council to consider Regional Transport Plan Consultation (Sewta)	
135.1	<p>Cllr. Spanswick declared an interest in this item & withdrew from participation in the meeting RESOLVED to make the following comment:-</p>	

	Brackla Community Council hopes that the plans for Brackla, in particular the proposed train station will be received favourably when the review is considered. We are keen to have this work completed. Clerk to inform Sewta	Clerk
136.0	Council to consider part funding an administrative officer for Peace Mala	
136.1	Cllr. Spanswick resumed participation in the meeting. RESOLVED not to contribute at this time.	Clerk
137.0	Council to consider & approve alteration of hours for Gardener; revised job descriptions & annual leave entitlement for Gardener & Clerk	
137.1	<p>Clerk explained that as part of the capability considerations for the Gardener it would be appropriate to operate a flexible working pattern ie more hours in the growing season and less in the off- growing season to give him more time to undertake the heavy workload during the growing season.</p> <p>The following suggestion was made for discussion with Gardener to report back @ next meeting:- That the Gardener work 42 hours per week for six months (May to Oct) and 32 hours per week for the remaining six months (Nov to April) Clerk & Chair to discuss with the Gardener.</p> <p>Councillors had received copies of the job descriptions/ person specifications prior to the meeting to give them chance to consider the contents.</p> <p>RESOLVED To accept the revised job descriptions / Person specifications.</p> <p>Clerk explained that Cllr. Spanswick had identified a possible error in the allocation of annual leave entitlement in that it would appear that the Statement of Particulars state that annual leave would commence at 20 days leave per year and be increased by one day per year from year one onwards to a maximum of five years completed service (twenty five days leave per year). This is not what has been allocated to the Clerk & Gardener.</p> <p>RESOLVED That Clerk & Cllr. T Hacking investigates the possible anomaly and report back to the next routine meeting.</p> <p>RESOLVED That the annual leave entitlement for employees be raised from 20 days at commencement of employment to 25 days (full time equivalent) raising to 30 days annual leave after completion of five full years of service (full time equivalent)</p> <p>Clerk then explained that the pension providers Rhondda Cynon Taff C.B.C. had requested as soon as possible (before 19/09/08), that each member employer confirm whether they would, as a member, amend contributions at each event change (i.e. the increase / decrease of a person's salary) or wait for a once a year alteration. Due to the urgency of the required information by the pension providers, members of the Council agreed to consider this item as per Standing Orders (Chairmanship - item 38) & Item 16 of main orders. Cllr. Spanswick declared an interest in this item & withdrew from participation in the discussion.</p> <p>RESOLVED That Brackla Community Council would make immediate</p>	<p>Gardener</p> <p>Clerk / TH</p> <p>Clerk</p>

	HSE Safe use of Ladder training required for the Gardener.	
	Office shredder broken beyond repair. Clerk asked to investigate recycling secure waste rather than buying a new shredder.	Clerk
142.0	Members' Reports.	
142.1	Cllr. Davies – Nothing to report. Cllr. Aston – Nothing to report. Cllr. Wathan – Nothing to report. Cllr. Voisey – Nothing to report. Cllr. Lewis – Nothing to report. Cllr. P Hacking – Nothing to report. Cllr. T Hacking – Nothing to report. Cllr. Spanswick – Nothing to report.	
143.0	Date of next meeting.	
143.1	Planning meeting 07/10/08 starting @ 5.30pm in Oak Tree Surgery, followed by H&S Committee meeting @ 6.00pm, followed by Finance Committee meeting @ 6.30pm Routine Meeting 16/10/08 @ 7pm in Oak Tree Surgery	
144.0	Council to consider planning applications.	
144.1	Cllrs. Spanswick; T & P Hacking declared an interest in this agenda item & left the room. RESOLVED that Council made the following planning application decision as listed at Appendix 3.	
	Meeting closed at 21:30 hours	

Correspondence received:

1	16/07/08	Legal dept B.C.B.C.	For members of Council to consider 20mph speed limit on Maes Tanrallt
2	16/07/08	B Podd	For members of Council to consider letter requesting more litter bins
3	24/07/08	Mr Hyett	For members of Council to consider request for speeding offences information & Clerk's reply.
4	24/07/08	Welsh Assembly Government	For Council to note information from Welsh Assembly Government regarding value framework agreements.
5	28/07/08	Keep Wales Tidy	For members of Council to consider Invites for nominations for awards
6	28/07/08	Laleston Community Council	For Council to note invite to civic service.
7	31/07/08	Neighbourhood Watch	For Council to consider the increase in the cost of street signs
8	31/07/08	S W Valuation Tribunal	For members of Council to consider nominations for the panel
9	31/08/08	B.C.B.C.	For council to note request for info. On relevant experience of Cllr. Jones for the nomination of appointment to the standards committee in B.C.B.C.
10	04/08/08	B.C.B.C.	For Council to note invite for Chair to attend Freedom of the Borough for The Royal Welsh Regiment.
11	06/08/08	B.C.B.C.	For members of council to consider the notification of a public inquiry which is to be held into the appeal against the local Planning Authority's non determination of a proposed development by Paddle Homes.
12	11/08/08	B.C.B.C.	For Council to note training day for Clerk – unable to attend due to annual leave.
13	20/08/08	B.C.B.C.	For members of Council to consider the areas of consideration for the tidy Towns Initiative.
14	20/08/08	B.C.B.C.	For members of Council to consider the maintenance status of highways in Brackla.

15	20/08/08	Mayor of B.C.B.C.	For Council to note invite for Chair to civic service
16	27/08/08	Community Health Council	For Council to note newsletter.
17	02/09/08	Local Health Board	For members of Council to consider invite to meeting
18	02/09/08	OVW	For members of Council to consider attendance at Larger Local Councils Meeting on 25/09/08 10am in Royal Welsh Showground Llanellwedd.
19	08/08/08	Pencoed Town Council	For council to note invite for Chair to Civic Service
20	11/09/08	Arian Finance	For members of Council to consider their reply to our request for refund of cost of service.
21	11/09/08	Tenovus	For members of Council to consider organising a 'Pink Event'
22	11/09/08	Ms Phillips	For members of Council to consider thank you letter.

Correspondence sent:

1-4	16/07/08	Various	Invoices
5	17/07/08	WH Builders	Receipt
6-7	21/07/08	Cllrs. Wathan & Voisey	Electoral review info
8	21/07/08	Brackla Allotment Ass't	Decline of request to manage Allotments
9	21/07/08	Dance crazy	Donation request acknowledgement
10	22/07/08	Co-op bank	Bond re-investment instruction
11	30/07/08	Mr Hyde	Invoice
12-13	04/08/08	RCT & Set office Supplies	Invoices
14	05/08/08	Mayor of B.C.B.C.	Acceptance of invite to freedom of borough service
15-85	12/08/08	Various	Invites to B in Bloom presentation
86-89	13/08/08	Various	Invoices
90	19/08/08	Arian Finance	Refund request
91	20/08/08	Neighbourhood Watch	Copy of invoice for investigation
92	27/08/08	Elec Test Ltd	Invoice
93	28/08/08	Mayor's Parlour	Reply to invite to civic service
94	02/09/08	Ravenstock	Invoice
95	02/09/08	RCT	Pension
96	03/09/08	Allan's Gdn Mach	Invoice
97	08/09/08	Co-op Bank	Bond maturity instruction
98	08/09/08	Tabernacle Church	Thank you letter
99	09/09/08	W.A.G.	Electoral review comments

Tel / Face to Face enquires:

1	16/07/08	Resident of Brackla	Wanting to know if she could replace her hedge with fencing – gave her B.C.B.C.'s tel No.
2	16/07/08	Resident of Brackla	Wanted tel No. of Deaf Club – gave her Cllr. Astons e-mail address to enquire.
3	16/07/08	Resident of Brackla	Wanted contact for Table top sales in Community Centre – gave=Nick Roberts No.
4	16/07/08	Resident of Brackla	Wanted to know if we would cut down a tree in her garden – suggested she check with B.C.B.C. to see if there is a TPO on the tree and confirmed that planning permission would be required if there was, also confirmed that B.C.C. would not remove for her.

5	21/07/08	Resident of Brackla	Reported vandalised tree in area behind Haywain – reported to police & Gardener cut down to make safe.
6	28/07/08	Resident of Brackla	Had heard that B.C.B.C. litter picking was going to cease due to lack of funding – checked with B.C.B.C. who confirmed that this was not the case.
7	29/07/08	Resident of Brackla	Wanted to know if there were any vacancies in B.C.B.C. – gave her the website address.
8	31/07/08	Resident of Brackla	Reporting a blocked litter bin outside Two Brewers with syringe & dog foul floating in the water that had collected in it – reported to B.C.B.C.
9	04/08/08	Resident of Brackla	Wanting to know if he could use the old disused railway line (from which the track had recently been removed) as a quad bike track. I passed him onto B.C.B.C.
10	04/08/08	Resident of Brackla	Wanted some rubbish collecting – put him in touch with B.C.B.C.
11	04/08/08	Resident of Brackla	Wanting to be put through to Countryside management – gave him B.C.B.C.'s no.
12	04/08/08	Resident of Brackla	Wanting joining details of Summer Playscheme – Passed her onto B.C.B.C.
13	11/08/08	Resident of Brackla	Wanting to know where to register child's birth – gave directions to B.C.B.C. Sunnyside.
14	11/08/08	Resident of Brackla	Concerned about footpath in Hunter's Ridge having no barrier to slow children down – reported to B.C.B.C.
15	12/08/08	Resident of Brackla	Wanting to know where she can get a compost bin – put her in touch with B.C.B.C.
16	12/08/08	Resident of Brackla	Wanting to know where the local car boot sales are held – put in touch with B.C.B.C.
17	13/08/08	Resident of Bridgend	Reporting her damaged rubbish bin – gave her relevant telephone no.
18	20/08/08	Resident of Brackla	Complaining about the parking outside Oak Tree – explained that B.C.B.C. had been informed on several occasions but were not willing to put yellow lines on road as not deemed enough of a problem i.e. not enough serious accidents.
19	02/09/08	Resident of Brackla	Wanting to know how to book the community centre – gave him the details
20	03/09/08	Resident of Brackla	Reporting overflowing bin in Church Acre – reported to B.C.B.C.
21	03/09/08	Resident of Brackla	Wanting to know when the next table top sale is on in the Community Centre – passed onto Nick Roberts
22	08/09/08	Resident of Brackla	Flooding in Oak Tree car park due to blocked culvert – reported to B.C.B.C.
23	08/09/08	Resident of Brackla	Wanting contact details for Senior Citizens' Club – Passed these on
24	08/09/08	Resident of Brackla	Worried about pile of stones left outside Community Centre – reported to youth Services in B.C.B.C.
25	08/09/08	Resident of Brackla	Wanting to know if Community Centre still did amateur dramatics – passed onto Nick Roberts
26	09/09/08	Resident of Brackla	Wanting to know if art class enrolment was today in the Community Centre – gave her Nick Roberts tel No.

Appendix 1

Planning Applications Approved by Bridgend County Borough Council:

Mrs Pegler, 27 Clos Tan Y Fron Brackla – Ground floor shower room for disabled person
 Mr & Mrs Blower, 10 Raphael Ave, Brackla – Proposed extension, alteration, conservatory & new garage.
 Mr & Mrs Griffiths, 7 Primrose Close, Brackla – Conservatory to rear.
 Mr a H Purdue, 33 Georgian Way, Brackla – First floor extension over existing garage / utility room
 Mr R Wilkinson, 30 Clos-Y-Wern Brackla – extend existing dining room for bedroom for disabled person.
 Delores Bianchi, 84 Tremains Court Brackla - Garage conversion to provide bedroom with window and door replacing garage door.
 Mrs Helen Richards, 25 Teilos Dr Brackla – Provision of kitchen extension for disabled child.
 Mr & Mrs D Clarke, 16 Maple Dr. Brackla - demolish existing garage & erect new.
 Mr & Mrs P Davies, 78 Highfields Brackla – Single storey extension for WC, utility & breakfast room area new roof to front porch.
 Mr & Mrs Hawthorne, 4 Llys Briallan Brackla – First floor extension
 Mr Jones, 28 Tremains Court, Brackla – Garden store
 Mrs C Short, 70 Tremains Court, Brackla – Addition above side addition and convert garage to family room and rear conservatory.

Planning Applications Declined by Bridgend County Borough Council:

Royal Mail, Adj to 2 Tanrallt/Underwood PI, Brackla – Traffic hazard

PLANNING APPLICATIONS 20th Aug to 18th Sept 2008

	<u>Ref:/ Date Received</u>	<u>Name & Add of Applicant</u>	<u>Property that planning application applies to</u>	<u>Details of planning application</u>	<u>Decision</u>
1	P/08/826/OUT 08/09/08	Mr & Mrs P Chatterton 1 The Willows, Brackla	Same	Proposed detached bungalow	With our local knowledge of the road, Brackla Community Council's concern would be the difficulties of access onto the main road at this point due to the bend which could be a accident risk.

Brackla Community Council

Bank Reconciliation Statement as at: 31/08/2008 for Cash Book 1 Current Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Co-op Current A/c	31/08/2008	245	21,541.91
			21,541.91
Unpresented Cheques (Minus)		Amount	
16/07/2008 202028 Brackla Community Association		35.00	
13/08/2008 202041 Ms Phillips		50.00	
13/08/2008 202042 Mr/s Canning		15.00	
13/08/2008 202043 Mr/s Jones		15.00	
13/08/2008 202044 Mr/s Titley		10.00	
13/08/2008 202045 Mr/s Cunningham		25.00	
13/08/2008 202046 Mr/s Hall		25.00	
19/08/2008 202049 Keyshoes Bridgend		15.75	
19/08/2008 202050 Alzheimer society		267.50	
19/08/2008 202051 Bridgend Carer's Centre		267.50	
27/08/2008 202052 Elec Test Ltd		61.69	
27/08/2008 202053 Ravenstock MSG Ltd		125.75	
31/08/2008 202054 RCT		748.45	
			1,661.64
			19,880.27
Receipts not Banked/Cleared (Plus)			0.00
			19,880.27
Balance per Cash Book is :-			19,880.27
Difference is :-			0.00

**Brackla Community Council
Current Account**

List of Payments made between 08/07/2008 and 11/09/2008

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/07/2008	2nd Bridgend (Brackla) Scout	202021	50.00		Tent hire - funday
08/07/2008	Bridgend Neighbourhood	202022	14.50		50% Street signs Cae Brackla
08/07/2008	Owen Fuels	DDR39	14.00		fuel for equipment
08/07/2008	Mobile Party Hire(Candelston	202023	885.00		Disco/Bucking Bronco/Bouncy Ca
08/07/2008	HM Revenue & Customs	202024	2,705.14		PAYE & NI
08/07/2008	Creation Worldwide Ltd	202025	500.00		Stiltwalker & Magician Funday
10/07/2008	Graham Paul accountants	202026	152.75		Wages preparation
14/07/2008	B Whitlock	BILL PAY	214.57		Salary w/e 12/07/08
15/07/2008	Somerfield Stores	DDR40	56.00		Fuel for van
16/07/2008	BT	DD	71.40		Telephones
16/07/2008	Toshiba Tec UK Imaging	202027	23.88		No of photocopies
16/07/2008	Brackla Community	202028	35.00		Hire of Comm. Ctr for funday
16/07/2008	RCT	202029	862.97		Pension contribution June 08
16/07/2008	Keyshoes Bridgend	202030	5.25		Comp. cup engraving-funday
16/07/2008	Glamorgan Farm Supplies	202031	63.48		Hose; oil; paper wipes; pellet
18/07/2008	Arian Finance Ltd	DD	268.84		Van hire
21/07/2008	B Whitlock	BILL PAY	214.57		Salary w/e 19/07/08
21/07/2008	Allan's Garden Machinery	202032	208.66		1248;1252;1253;1254;1255
22/07/2008	South Wales Police Authority	BILL PAY	3,642.75		PCSO 1st Quarter
22/07/2008	Dial A Welsh Chef	BILL PAY	196.58		Civic Service buffet
23/07/2008	Dr Madelin & Partners	BILL PAY	25.00		Board room rent, Training
23/07/2008	Wilkinson	DDR41	27.65		adapter; batteries; freshner
24/07/2008	Wilkinson	DDR42	6.49		Batteries for keyboard
27/07/2008	Dr Madelin Oak Tree	SO	221.25		Rent
28/07/2008	B Whitlock	BILL PAY	214.57		salary w/e 26.07.08
28/07/2008	J Jowett	BILL PAY	631.81		Part pay July 08
28/07/2008	J Jowett	SO	1,000.00		Part pay salary July 08
28/07/2008	Ravenstock MSG Ltd	DDR43	125.75		container hire july 08
29/07/2008	Zurich Municipal	DDR44	205.63		LCAS membership & seminar
30/07/2008	Cleverbridge	DDR45	10.48		Computer backup software
30/07/2008	Tesco	DDR46	7.97		DVD/RW for computer backup
30/07/2008	Mr Hyde	202033	275.00		Inflatable maze - funday
31/07/2008	Post Office	DDR47	4.60		Spec Deliv DVLA
04/08/2008	RCT	202034	818.89		Pension contribution July 08
04/08/2008	Set Office Supplies	202035	222.08		Filing drawers & Cabinet
04/08/2008	Peninsula Business Services	DD	197.40		Employment services
05/08/2008	Vodafone	DD	40.94		Mobile Tel
05/08/2008	B Whitlock	BILL PAY	214.57		Salary w/e 02/08/08
05/08/2008	J Jowett	BILL PAY	23.10		Expenses July 08
05/08/2008	Kai Summers	BILL PAY	5.90		PS2 leads for computer
06/08/2008	Tesco	DDR48	48.01		Fuel for van
07/08/2008	Bridgend Ford	DDR50	158.00		Vehicle service
11/08/2008	B Whitlock	BILL PAY	214.57		Salary w/e 09/08/08
12/08/2008	Post Office	DDR49	99.00		Stamps
13/08/2008	Bridgend County Borough	202036	148.50		Green Waste Bags
13/08/2008	Allan's Garden Machinery	202037	81.86		i/vs 1283/1276/1275
13/08/2008	Bridgend County Borough	202038	61.80		Field hire Funday
13/08/2008	Glamorgan Farm Supplies	202039	9.00		Phostrogen
13/08/2008	Toshiba Tec UK Imaging	202040	246.57		Photocopier hire
13/08/2008	Ms Phillips	202041	50.00		1st prize best garden
13/08/2008	Mr/s Canning	202042	15.00		3rd prize best garden
13/08/2008	Mr/s Jones	202043	15.00		2nd prize best basket
13/08/2008	Mr/s Titley	202044	10.00		3rd prize best basket
13/08/2008	Mr/s Cunningham	202045	25.00		1st prize best basket
13/08/2008	Mr/s Hall	202046	25.00		2nd prize best garden
13/08/2008	John Spanswick	202047	200.00		Part pay't of Chair's Allow
13/08/2008	J Spanswick	202048	25.00		Part pay't Chairs allowance
16/08/2008	BT	DD	69.48		Telephones
18/08/2008	B Whitlock	BILL PAY	214.57		Salary w/e 16/08/08
18/08/2008	Post Office	DDR51	6.40		Spec deliv External Audit
18/08/2008	Arian Finance Ltd	DD	268.84		Van hire
19/08/2008	Keyshoes Bridgend	202049	15.75		Engrave Shields
19/08/2008	Boots The Chemist	DDR52	7.90		Photos for B in Bloom
19/08/2008	Alzheimer society	202050	267.50		Takings - Funday/Civic service
19/08/2008	Bridgend Carer's Centre	202051	102.50		Takings - Funday/Civic Service
19/08/2008	Bridgend Carer's Centre	202051	267.50		Takings - funday/civic service
19/08/2008	Bridgend Carer's Centre	202051	-102.50		Correct wrong entry

20/08/2008	J Jowett	BILL PAY	485.04	Part pay of salary Aug 08
20/08/2008	Shoecare	DDR53	5.98	Keys for gate to playing field
20/08/2008	Somerfield Stores	DDR54	22.00	Fuel for equipment
21/08/2008	Somerfield Stores	DDR55	47.00	Fuel for van
26/08/2008	B Whitlock	BILL PAY	214.57	Salary w/e 23/08/08
27/08/2008	Elec Test Ltd	202052	61.69	Elec Test Ltd
27/08/2008	Ravenstock MSG Ltd	202053	125.75	Steel store hire
27/08/2008	Dr Madelin - Oak Tree	SO	221.25	Rent
27/08/2008	Ewenny Pottery	DDR57	40.50	Vases-B in Bloom
28/08/2008	J Jowett	SO	1,000.00	Part pay of Aug 08 salary
31/08/2008	RCT	202054	748.45	Pension Aug 08
01/09/2008	B Whitlock	BILL PAY	214.57	Salary w/e 30/08/08
01/09/2008	Owen Fuels	DDR56	15.88	Fuel for kubota
02/09/2008	Somerfield Stores	DDR58	34.00	Fuel for van
03/09/2008	Vodafone	DD	40.11	Mobile Telephones
03/09/2008	Allan's Garden Machinery	202055	196.43	Equipment & maintenance
03/09/2008	Weeks Work Ltd	202056	35.00	Logo Printed Table Cloth
04/09/2008	Somerfield Stores	DDR59	52.00	Fuel for van
04/09/2008	Asda Stores Ltd	DDR60	23.70	Food for B in Bloom presentati
04/09/2008	Asda Stores Ltd	DDR61	18.18	Provisions for B in Bloom
08/09/2008	B Whitlock	BILL PAY	237.08	Salary w/e 13/09/08
08/09/2008	J Jowett	BILL PAY	34.15	Expenses Aug 08
		Total Payments	20,888.00	

Detailed Income & Expenditure by Year to Date Budget Heading 28/08/2008

Month No : 5

Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
Finance									
101 Staffing									
4000 Clerks Salary	1,755	2,042	287	8,200	10,210	2,010	24,500	16,300	0
4002 Gardeners Salary	991	1,258	267	4,863	6,290	1,427	15,100	10,237	0
4003 Overtime	0	250	250	0	1,250	1,250	3,000	3,000	0
4004 Employers Pension	1,165	750	-415	2,951	3,750	799	9,000	6,049	0
4005 Employers National Insurance	0	0	0	2,705	2,625	-80	10,500	7,795	0
4006 Health and Safety	53	60	8	55	60	5	60		5
4007 Staff Expenses	23	33	10	104	165	61	400	296	0
4008 Employment Costs	0	42	42	0	210	210	500		500
4010 Training	0	57	57	115	285	170	682	567	0
Staffing :- Expenditure	3,986	4,492	506	18,994	24,845	5,851	63,742	44,244	504
Net Expenditure over Income	3,986	4,492	506	18,994	24,845	5,851	63,742		
102 Administration									
4012 Rent	221	231	10	1,083	1,155	72	2,772	1,689	0
4022 Stationery	0	94	94	120	470	350	1,126		1,006
4023 Telephones	59	75	16	250	375	125	900	650	0
4024 Mobile Phones	35	50	15	157	250	93	600	443	0
4025 Photocopier	210	238	28	446	475	29	950	504	0
4026 Postage	105	25	-80	113	125	12	300	187	0
4027 Insurance	0	0	0	1,067	0	-1,067	1,500		433
4028 Subscriptions	0	0	0	1,132	1,200	68	1,200		68
4031 Newsletter	0	0	0	1,072	3,000	1,928	3,000		1,928
4032 Website Maintenance	0	17	17	0	85	85	200		200
4033 Website Hosting	0	10	10	0	50	50	120		120
4055 Accounts Services	0	0	0	130	188	58	750	620	0
4057 Audit	0	0	0	-700	200	900	1,000	1,700	0
4059 Peninsula	168	197	29	840	985	145	2,369	1,529	0
4060 Accounts Package Maintenance	0	0	0	398	310	-88	600	202	0
4070 Office Equipment	194	0	-194	194	0	-194	0		-194
4071 Capital Fund	0	286	286	0	1,430	1,430	3,433		3,433
Administration :- Expenditure	993	1,223	230	6,303	10,298	3,995	20,820	7,524	6,993
1006 Income Photocopier	1	0	1	19	0	19	0		
1176 Precept Received	0	0	0	141,000	141,000	0	141,000		
1190 Interest Received	1,363	0	1,363	2,434	0	2,434	0		
Administration :- Income	1,364	0	1,364	143,453	141,000	2,453	141,000		
Net Expenditure over Income	-371	1,223	1,594	-137,151	151,298	6,448	-120,180		
105 Civic									
4105 Chairs Allowance	225	0	-225	225	700	475	700	325	150
4110 Civic Service	0	0	0	167	750	583	750	500	83
4115 Elections	0	0	0	5,067	6,000	933	7,500	2,433	0
4120 Engraving	0	0	0	0	13	13	13		13
Civic :- Expenditure	225	0	-225	5,460	7,463	2,004	8,963	3,258	246
Net Expenditure over Income	225	0	-225	5,460	7,463	2,004	8,963		

Detailed Income & Expenditure by Year to Date Budget Heading 28/08/2008

Month No : 5

		Committee Report								
		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
106 Events										
4280	Funday	53	1,750	1,697	2,763	3,500	737	3,500		737
4295	Competition Prizes	201	250	49	201	250	49	500	200	99
	Events :- Expenditure	253	2,000	1,747	2,964	3,750	786	4,000	200	836
1055	Income Funday	-320	0	-320	-320	0	-320	0		
	Events :- Income	-320	0	-320	-320	0	-320	0		
	Net Expenditure over Income	573	2,000	1,427	3,284	3,750	466	4,000		
109 Grants										
4400	Section 137	0	0	0	430	750	320	1,100		670
4405	Summer Playscheme	0	0	0	1,471	0	-1,471	1,500		29
4406	Youth Work	0	625	625	0	3,125	3,125	7,500		7,500
4407	Grants Out	0	0	0	400	0	-400	400		0
	Grants :- Expenditure	0	625	625	2,301	3,875	1,574	10,500	0	8,199
	Net Expenditure over Income	0	625	625	2,301	3,875	1,574	10,500		
201 Environment										
4200	Vehicle Renewal/Hire	229	250	21	1,144	1,250	106	3,000	1,856	0
4201	Vehicle Maintenance	134	86	-48	134	430	296	1,030		896
4203	Vehicle Insurance	0	0	0	691	1,000	309	1,000		309
4204	Petrol	81	83	2	369	415	46	1,000		631
4220	Container Rental	107	129	22	528	645	117	1,545	1,017	0
4225	Equipment	0	250	250	379	1,250	871	3,000		2,621
4227	Equipment Maintenance	37	108	71	447	540	93	1,300		853
4231	Fuel for Equipment	19	17	-2	94	85	-9	200		106
4250	Environmental Schemes	126	183	57	657	915	258	2,200		1,543
4260	Roundabout Sponsorship	0	0	0	-140	0	140	0		140
4261	Seasonal Bedding	53	0	-53	3,765	3,000	-765	4,700		935
4281	Xmas Lights	0	0	0	0	0	0	5,000	3,500	1,500
	Environment :- Expenditure	786	1,106	320	8,068	9,530	1,462	23,975	6,373	9,534
1050	Income Roundabout Sponsorship	0	0	0	876	0	876	0		
1055	Income Funday	0	0	0	320	0	320	0		
1057	Income Green Waste Bags	17	0	17	144	0	144	0		
	Environment :- Income	17	0	17	1,340	0	1,340	0		
	Net Expenditure over Income	769	1,106	337	6,728	9,530	2,802	23,975		
202 Safety										
4270	PCSO	0	0	0	3,643	3,750	107	15,000	11,357	0
4271	Crime Prevention	5	0	-5	20	0	-20	0		-20
	Safety :- Expenditure	5	0	-5	3,662	3,750	88	15,000	11,357	-19
	Net Expenditure over Income	5	0	-5	3,662	3,750	88	15,000		
	Finance Expenditure	6,248	9,446	3,198	47,750	63,511	15,761	147,000	72,956	26,294
	Income	1,061	0	1,061	144,473	141,000	3,473	141,000		
	Net Expenditure over Income	5,187	9,446	4,259	-96,723	-77,490	19,233	6,000		