

**BRACKLA COMMUNITY COUNCIL
MINUTES OF MEETING HELD AT OAK TREE SURGERY**

DATE: 20th Nov 2008

ATTENDED BY:		APOLOGIES FROM:
Cllr. Mr T Hacking Cllr. Mr C Jones Cllr. Mrs P Hacking Cllr. Mr J Spanswick Cllr. Mrs C Lewis Cllr. Mr M Voisey Cllr. Mr A Wathan Cllr. Mrs D Davies - Late Jayne Jowett – Clerk Richard Smith – Member of public		Cllr. Mr W Bennett Cllr. Mr D Sage Cllr. Mrs J Aston Cllr. Mrs D Davies - Late
DISTRIBUTION:		
AS ABOVE		
FILE COPY		
Minutes prepared by Jayne Jowett		
NOTE OF MEETING		
193.0	Time for Public to address Council.	
193.1	Mr Smith had no comments at this time.	
194.0	To Accept Apologies for Absence.	
194.1	Cllr. Sage – Borough Council business in Llandudno; Cllr. Bennett – in hospital. Cllr. Aston – family bereavement. Cllr. Davies – late due to prior arranged meeting.	
195.0	To disclose personal & pecuniary interests in Agenda Items.	
195.1	Cllrs. Spanswick & T & P Hacking – Agenda item 219.0 – Planning. Prejudicial interest, Members of Bridgend County Borough Council (BCBC) Planning Committee. Cllr. Spanswick – Agenda Item 207.0 prejudicial interest, cabinet member for Communities. Cllr. Spanswick – Agenda Item 215.0 prejudicial interest, cabinet member for Communities.	
196.0	To confirm & sign minutes of Routine meeting of council held on 16/10/08; Planning meeting of 06/11/08 & Special meeting of 06/11/08	
196.1	RESOLVED: to accept the minutes of the routine meeting of 16/10/08 as a true record of proceedings RESOLVED: to accept the minutes of the planning meeting of 06/11/08 as a true record of proceedings RESOLVED: to accept the minutes of the Special meeting of 06/11/08 as a true record of proceedings	
197.0	Matters arising from minutes of meetings of 16/10/08 & 06/11/08.	
197.1	None	
198.0	Correspondence: Items for members of council to consider & items for council to note are listed at Appendix 1.	
198.1	Item 2 – Reference request - Council noted the Clerk’s reply which explained that we could only confirm that the company had undertaken work for Brackla Community Council . Cllr T Hacking suggested that it might not be appropriate for the Council to offer references. Item 3 – Council noted offer from Legislate with no action at this time.	

	<p>Item 4 – Council noted Election results.</p> <p>Item 5 – Dealt with in Agenda item 207.0</p> <p>Item 6 – Dealt with in Agenda Item 206.0</p> <p>Item 7 – Council noted temporary road closure.</p> <p>Item 9 – Council noted RBS training opportunities.</p> <p>Item 10 – Dealt with in Agenda Item 216.0</p> <p>Item 11 – Council noted the revised delivery agreement for the Bridgend Local Development Plan.</p> <p>Item 12 – Council noted the BAVO AGM.</p>	
199.0	Finance: Council to consider & agree expenditure & statement of accounts listed at appendix 2.	
199.1	<p>A Full list of expenditure and summary of spend against the budget are at appendix 2 and were reviewed by members.</p> <p>RESOLVED: Expenditure against budget agreed by Council.</p>	
200.0	Council to consider the annual pay increase for Clerk & Gardener, including consideration of salary / overtime already paid for this tax year (2008/2009).	
200.1	<p>Due to the confidentiality of the item to be discussed and the requirement to exclude the public, Cllr. T Hacking proposed that this item be deferred to the end of the agenda (just before the planning) thus minimising disruption to the flow of the meeting.</p> <p>As per Standing Orders Item 16 the members agreed to defer the item until after agenda item 218.0.</p> <p>Mr Smith was requested to leave the meeting which he duly did. Clerk confirmed the current salaries for the Gardener & herself and then left the meeting.</p> <p>RESOLVED That Clerk & Gardener receive a pay increase of 2.45% on account, backdated to 01/04/08, including overtime already paid for this tax year.</p>	
201.0	Council to consider report for half year internal audit.	
201.1	<p>Clerk confirmed that the internal audit was now completed with no observations being made by the Auditor.</p> <p>Council members thanked the Clerk for her hard work in maintaining the accounts to such a high standard.</p>	
202.0	Council to consider approval of the proposed budget / precept request for April 2009 to Mar 2010	
202.1	<p>Question was raised as to the costings for the Kubota replacement. Clerk explained that a demonstration by Celtic Mowers was to be undertaken on 02/12/08 with a machine that was just under £5k + vat. If this was suitable the budget could be amended accordingly. Clerk also pointed out that the pension providers had confirmed this week that the Employee contribution rates were to remain at the same percentage for the new tax year so this budget figure could also be reduced back to £9k.</p> <p>RESOLVED To await the outcome of the mower demonstration on 02/12/08/ to establish whether the less expensive model would be fit for purpose thus being able to amend the budget down to as close as possible to last year's figures.</p>	

203.0	Council to review the following policies: Standing Orders; Annual Investment Strategy.	
203.1	<p>Clerk confirmed that the Standing Orders had been amended to reflect the new code of Conduct for Councillors.</p> <p>RESOLVED To accept the amendment to Standing Orders. All members agreed.</p> <p>Council reviewed the Annual Investment Strategy with no amendments at this time.</p> <p>RESOLVED to maintain the current Annual Investment Strategy. All agreed</p>	
204.0	Council to consider re-scheduling of Dec's Routine meeting as per Standing Orders para 2(c)	
204.1	RESOLVED That as per standing Order 2(c) the December routine meeting be brought forward to 11/12/08	Clerk
205.0	Council to consider review of Brackla Community Council leasing a room form Oak Tree Surgery.	
205.1	<p>Clerk explained that Oak Tree had received a letter from Bridgend County Borough Council indicating that in having Brackla Community Council & another organisation on their premises, they were in breach of a covenant in clause 3.4 of the 13 July 1988 Transfer of Deeds which states 'not to erect on the land or any part or parts thereof any buildings whatsoever other than a doctors surgery with garages and or car ports and ancillary offices'</p> <p>Oak Tree has met with B.C.B.C. who has offered the Freehold to Oak Tree at a cost which is prohibitive at this present time. However, Oak Tree will consider their position and should they wish to purchase in the future will take up negotiations with them. In the meantime B.C.B.C. has confirmed that Oak Tree will not be charged at this time and Brackla Community Council can remain on site.</p>	
206.0	Council to consider purchase / siting of extra bins.	
206.1	<p>Cost of bins are: 45lt bins = £210.00 plus vat Plus post (£50-£60) 110lt bins are in region of £450.00 + vat. Providing the bins are sited on an existing route B.C.B.C. will empty the new bins. Mrs Podd has said that she would like a bin on the path behind Priory Oak.</p> <p>Clerk to check which of the two possible paths Mrs Podd means and then establish if this is on an existing bin cleaning route.</p> <p>Clerk also to check to see if B.C.B.C. could pay for a new bin out of the dog fine revenue.</p> <p>RESOLVED To agenda on December's routine meeting.</p>	Clerk
207.0	Council to consider Chorleywood allotment's alleged subsidence update.	
207.1	<p>Cllr. Spanswick declared an interest from this item and withdrew from the discussions. Cllr. Jones stepped in as temporary Chair.</p> <p>Clerk confirmed that she was awaiting confirmation of exactly what ground works were to be undertaken in order to inform the relevant homeowners. Work is hoped to commence on Wed 3/12/08.</p> <p>RESOLVED that Clerk write to Carwyn Jones' to answer his queries regarding this matter.</p>	Clerk

208.0	Council to consider storage of seasonal bedding plants for the next year.	
208.1	<p>Cllr. Spanswick resumed participation in the discussion. Clerk explained that the gardener had for the past two seasons had the bedding plants stored in his garden until they were planted out (some three weeks). Unfortunately, the weather had been so bad this year that his grass where the plants were being stored had died leaving mud, ruining his garden. This was deemed unacceptable and Brackla Community Council therefore needed to find an alternative. Only one firm, Inscapes, are local enough and willing to store the plants on behalf of Brackla Community Council for three weeks twice a year for a cost of £50.00 per season (£100.00 per year). This includes the use of their watering system and water.</p> <p>RESOLVED To accept this quote for next year's growing season.</p>	Clerk
209.0	Council to consider purchase of new equipment for the Foxfields playground	
209.1	<p>Clerk confirmed which piece of equipment was to be replaced and the cost: £4874.00 plus installation of £1544.00.</p> <p>RESOLVED not to accommodate this request.</p>	Clerk
210.0	Council to consider nomination for School Governor.	
210.1	<p>Two governors required, one for Ysgol Gymraeg Bro Ogwr & one for Tremains Junior school</p> <p>RESOLVED That Cllr. Davies is nominated for Ysgol Gymraeg Bro Ogwr</p> <p>RESOLVED That Cllr. Lewis is nominated for Tremains Junior School.</p>	Clerk Clerk
211.0	Council to consider request from One Voice Wales for Clerk to become a Mentor.	
211.1	<p>RESOLVED to give the Clerk delegated powers to make this decision if she feels she is able to accommodate the request.</p>	Clerk
212.0	Council to consider Youth Facility Update	
212.1	<p>Clerk provided the following update: Nike Design still awaiting final costings for the feasibility study, these should be available w/c 24/12/08. Still awaiting a lease from B.C.B.C. Welsh Water require payment in order to assess the local drainage system - £155.10.</p> <p>RESOLVED To pay Welsh Water.</p> <p>RESOLVED to chase Nike design regarding the costings.</p> <p>RESOLVED to agenda this item on December's routine meeting.</p>	Clerk Clerk Clerk
213.0	Council to consider Local Government Boundary Commission for Wales Workshops	
213.1	Council noted these with no action at this time	
214.0	Council to consider refund of cost of signer for code of Conduct training for Cllr. Aston	
214.1	<p>RESOLVED to agree to refund the fee for the signer depending on the cost.</p> <p>RESOLVED to give the Clerk the delegated power to decide on an appropriate maximum refund. The Clerk to consult the Chairman.</p>	Clerk

215.0	Council to consider applications for Bridgend Local Access Forum Committee.																
215.1	<p>Cllr. Spanswick declared an interest from this item and withdrew from the discussions. Cllr. Jones stepped in as temporary Chair. Having studied the nomination applications for the Town & Community Council representative. The following resolution was made:</p> <p>RESOLVED To award the following score:</p> <table border="1" data-bbox="323 309 1284 651"> <tr> <td data-bbox="323 309 647 378">Cllr. R Granville</td> <td data-bbox="647 309 967 378">Cornelly Community Council</td> <td data-bbox="967 309 1284 378">5</td> </tr> <tr> <td data-bbox="323 378 647 448">Cllr. W May</td> <td data-bbox="647 378 967 448">Maesteg Town Council</td> <td data-bbox="967 378 1284 448">2</td> </tr> <tr> <td data-bbox="323 448 647 517">Cllr. D J John</td> <td data-bbox="647 448 967 517">Pencoed Town Council</td> <td data-bbox="967 448 1284 517">3</td> </tr> <tr> <td data-bbox="323 517 647 586">Cllr. J Coombs</td> <td data-bbox="647 517 967 586">Porthcawl Town Council</td> <td data-bbox="967 517 1284 586">4</td> </tr> <tr> <td data-bbox="323 586 647 651">Cllr. D Lewis</td> <td data-bbox="647 586 967 651">St Brides Minor Community Council</td> <td data-bbox="967 586 1284 651">1</td> </tr> </table> <p>Clerk to inform Bridgend County Borough Council</p>	Cllr. R Granville	Cornelly Community Council	5	Cllr. W May	Maesteg Town Council	2	Cllr. D J John	Pencoed Town Council	3	Cllr. J Coombs	Porthcawl Town Council	4	Cllr. D Lewis	St Brides Minor Community Council	1	Clerk
Cllr. R Granville	Cornelly Community Council	5															
Cllr. W May	Maesteg Town Council	2															
Cllr. D J John	Pencoed Town Council	3															
Cllr. J Coombs	Porthcawl Town Council	4															
Cllr. D Lewis	St Brides Minor Community Council	1															
216.0	Clerk's Report.																
216.1	<p>Cllr. Spanswick resumed participation in the discussions Clerk reported on Zurich's reply to our enquiry on how their structure changes would affect Brackla Community Council.</p> <p>Clerk reported that a resident of Brackla had confirmed that the local bus service won't go around Channel View during school drop off / pick up times as it is too dangerous.</p> <p>RESOLVED To write to Police with the Council's concerns.</p> <p>Clerk read out an e-mail thanking Brackla Community Council for reacting so efficiently to her plea for the bushes to be cut back on the junction of Tremains Court & Whitethorn Drive. Council members thanked Staff for their prompt response.</p> <p>Clerk reported on the Keep Wales Tidy Competition – being runner up in the Public Sector category. There had been over 100 entries for 12 categories. Members thanked Clerk & Gardener for their hard work.</p> <p>Clerk confirmed that a New Governance & Accountability In Wales is now available & can be found on the One Voice Wales website www.onevoicewales.org.uk - Called 'Practitioners Guide on Audit & Accountability'</p> <p>Clerk updated members on what Youth Offending Team were able to undertake for us</p> <ol style="list-style-type: none"> 1) Clean up the un-adopted lane between Hunters Lodge and the Crematorium and clean up the Woods between Easterly Close and the Crematorium. We can definitely help with this. 2) Painting the bus shelters (not the private Adshel ones) No problem – if you could contact Kevin Sales at the Transport Dept he is great at sorting out paint etc for refurbishing the bus stops. 3) Weeding the flowerbed outside the Community Centre again (this bed requires constant upkeep) We will do this – It was part of the deal of getting the original project 4) Clearing many of the footpaths in Brackla of litter / weeds 5) Cleaning graffiti off the wall next to Skateboard park on Brackla Way. I'll take a look at this 6) Perhaps bulb planting for the spring, helping our Gardener with 	Clerk															

	<p>weeding? We can definitely help with this as we have done similar in Sarn</p> <p>7) Cleaning the underpasses. We can do this if the community council were able to supply us with the paint?</p> <p>Clerk confirmed that she had sourced paint for the bus shelters from B.C.B.C and was also in the process of trying to get paint for the under-passes from B.C.B.C.</p>	
217.0	Members' Reports.	
217.1	<p>Cllr. Jones – Nothing to report.</p> <p>Cllr. Lewis – Had received two enquiries regarding council Tax benefits & attendance allowance. She had passed them onto the relevant agencies.</p> <p>Cllr. Wathan – Nothing to report.</p> <p>Cllr. Davies – Nothing to report.</p> <p>Cllr. T Hacking – Still no bins in Triangle Shopping Precinct Clerk to chase & Following the death in the underpass close to Archdeacon John Lewis School it had been confirmed that B.C.B.C. are going to put lockable gates on either end of the pass and the clearing of litter had been undertaken. Cllr. Hacking hoped to organise the school to undertake a litter clearing project associated with this underpass.</p> <p>Cllr. P Hacking – Reported several bus shelters were damaged. Gardener to investigate which ones for report to B.C.B.C.</p> <p>Cllr. Voisey – Nothing to report.</p> <p>Cllr. Spanswick – confirmed that PCSO Coleman had been moved to Pencoed. Clerk confirmed that we had had no official notification in writing of this move.</p> <p>RESOLVED that Clerk write to Sup. Ind. Jones to ask who Brackla Community Council is now supporting financially and what their responsibilities are.</p>	<p>Clerk</p> <p>Gdner</p> <p>Clerk</p>
218.0	Date of next meeting.	
	<p>Planning meeting 02/12/08 starting @ 5.30pm in Oak Tree Surgery, Routine Meeting 11/12/08 @ 7pm in Oak Tree Surgery</p>	
219.0	Council to consider planning applications.	
219.1	<p>Cllrs. Spanswick; T & P Hacking declared an interest in this agenda item & left the room.</p> <p>RESOLVED that Council made the following planning application decision as listed at Appendix 3.</p>	Clerk
	Meeting closed at 8:50pm	

Appendix One: Correspondence received:

1	16/10/08	B.C.B.C.	For Council to note reminder of Code of Conduct training.
2	21/10/08	B'end Care & Repair	For members of Council to consider request for reference.
3	22/10/08	Morgan Allen Moore Cymru	For members of Council to consider subscribing to Legislate
4	27/10/08	Local Gov't Boundary Commission for Wales	For members of Council to consider review of Community Council Election Results 2008
5	29/10/08	Carwyn Jones	For members of Council to consider letter from C Jones re Allotments investigation progress
6	29/10/08	B Podd	For members of Council to consider request for bins
7	29/10/08	Highways B.C.B.C.	For members of Council to consider temporary closure of footpath running along Brackla Primary from Brackla Way to Princess Way
8	06/11/08	Porthcawl Town Council	For Council to note invite to Christmas Event for Chair
9	06/11/08	RBS	For members of Council to consider training events & price restructuring.
10	06/11/08	Zurich	For members of Council to consider correction to contact details
11	06/11/08	B.C.B.C.	For members of Council to consider Bridgend Local Development Plan revised delivery agreement
12	10/11/08	BAVO	For members of Council to consider invite to AGM & Nomination of exec committee.

Correspondence sent:

1-4	14/10/08	Various	Invoices
5	21/10/08	B'end Care & Repair	Reply to request for reference
6	21/10/08	Cruse Bereavement	Acknowledgement of donation request
7	21/10/08	Co-op Bank	Bond maturity instruction
8-9	29/10/08	Various	Invoices
10	29/10/08	Ravenstock MSG	Invoice
11/12	06/11/08	SWpoice & Boverton Nurseries	Invoices
13-16	10/11/08	Various	Invoices
17-18	11/10/08	BAVO & Nike Design	Development assessment form
19	12/11/08	Arco	Account application

Tel / Face to Face enquires:

1	13/10/08	Ruth @ Communities First	Requested advice on liability for running an event. E-mailed the information I had.
2	14/10/08	Resident of Brackla	Wanted to register for an allotment – passed onto Brackla Allotment Association.
3	14/10/08	Resident of Bridgend	Wanting B.C.B.C's Tel No. - given
4	16/10/08	Brackla Families Ass't	Wanting advice on Licensing requirements – passed her onto B.C.B.C.
5	21/10/08	Brocastle surgery	Wanting to fax something to Oak Tree Surgery – provided correct number.
6	27/10/08	Resident of Brackla	Reporting fly tipping on footpath between The Spinney & Bishopswood – tel'd B.C.B.C.
7	27/10/08	2 separate Residents of Brackla	Unable to download & print the Halloween poster from SW police site. Had no help for SW Police so asked me to locate & print.
8	28/10/08	Wife of gentleman associated with old	Wanted to know where the original plaque was – passed her onto Allan Cripps

		football changing rooms	
9	29/10/08	Resident of Brackla	Wanted refuse dept – gave B.C.B.C.'s tel No.
10	10/11/08	Resident of Bridgend	His friend had been admitted to a care home in Brackla but didn't know which one or where they were – gave him a map with the homes highlighted and suggested that he call them to see if his friend had been admitted.
11	12/11/08	Resident of Brackla	Wanted to book Community Centre – passed onto Nick Roberts of Brackla Community Association.
12	12/11/08	Resident of Litchard	Wanted to hire Coity Hall – passed onto Coity Higher Community Council

Appendix Three:

Planning Applications Approved by Bridgend County Borough Council:

Mr Robert Thomas, 2 Trem Y Mor, Brackla – Single storey bedroom/shower room extension for disable Person.

Barratt Homes, Land btwn Coychurch Rd & Longacre, Brackla – 52 residential dwellings.

Northstar Property Investment, The Triangle Centre, Brackla – New retail units with revised car parking.

Mr M Pardons 12 Kingfisher Close, Brackla – 30% crown reduction remove major dead wood & rebalance Crown of 3 oak trees (1988 OBC No 06)

Mr & Mrs J Davies, 36 Priory Oak Brackla – Conservatory extension.

Mr & Mrs Randell 29 Gwaun Coed, Brackla – Minor amendments to approval P/04/1420/FUL Garage sun Room.

Planning Applications Declined by Bridgend County Borough Council:

Mr & Mrs P Chatterton, 1 The Willows, Brackla – Proposed detached Bungalow (Highway safety issues)

Appendix Two:

Brackla Community Council

1

Bank Reconciliation Statement as at: 31/10/2008 for Cash Book 1 Current Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Co-op Current A/c	30/10/2008	249	38,586.65
			38,586.65
Unpresented Cheques (Minus)			Amount
13/08/2008 202044	Mr/s Titley	10.00	
14/10/2008 202070	Mrs B Allen	10.00	
14/10/2008 202071	Luke Davies	5.00	
21/10/2008 202078	Allan's Garden Machinery	84.90	
23/10/2008 202079	Boverton Nurseries Ltd	994.51	
27/10/2008 202080	S W Police Authority	3,642.75	
30/10/2008 DDR76	Bridgend Motor Factors	13.55	
31/10/2008 BILL PAY	B Whitlock	216.97	
31/10/2008 DDR77	Halfords Store	5.98	
			4,983.66
			33,602.99
Receipts not Banked/Cleared (Plus)			
			0.00
			33,602.99
		Balance per Cash Book is :-	33,602.99
		Difference is :-	0.00

Appendix Two:

Brackla Community Council
Current Account

List of Payments made between 07/10/2008 and 13/11/2008

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/10/2008	Planning Aid Wales	202061	621.80		Training
07/10/2008	Ravenstock MSG Ltd	202062	121.68		Steel store hire Sept 08
07/10/2008	J Jowett	BILL PAY	10.91		Expenses for Sept 08
07/10/2008	Allan's Garden Machinery	202063	135.64		Equip maintenance & oil
07/10/2008	RCT	202064	859.32		Pension contributions Sept 08
07/10/2008	RBS Software Solutions	202065	105.75		Records back up service
07/10/2008	Graham Paul Chartered	202066	141.00		Wages Prep for July to Sept 08
07/10/2008	HM Revenue & Customs	202067	2,639.71		NI & PAYE
07/10/2008	Harrison's Packaging	202068	317.25		Dog Foul Bags
07/10/2008	Broad Street Garden Centre	DDR71	24.99		Replace't for vandalised tree
07/10/2008	Peninsula Business Services	DD	197.40		Employment services
13/10/2008	B Whitlock	BILL PAY	216.77		Salary w/e 11/10/08
14/10/2008	Jamie Williams	202069	15.00		1st prize sunflower competitio
14/10/2008	Mrs B Allen	202070	10.00		2nd prize sunflower competitio
14/10/2008	Luke Davies	202071	5.00		3rd prize sunflower competitio
14/10/2008	Ravenstock MSG Ltd	202073	113.56		Steel store hire
14/10/2008	Allan's Garden Machinery	202074	89.28		Power station
14/10/2008	Toshiba Tec UK Imaging	202075	8.66		No. of photocopies
14/10/2008	ATS Business Machines	202076	76.38		Shredder
14/10/2008	Dial a Welsh Chef	BILL PAY	49.12		Buffet for planning training
14/10/2008	Keyshoes Bridgend	202072	19.92		Trophies/engraving-sunflower c
15/10/2008	Somerfield Stores	DDR72	48.00		Fuel for van
16/10/2008	BT	DD	62.62		Telephones
17/10/2008	Arian Finance Ltd	DD	268.84		Van Hire
21/10/2008	B Whitlock	BILL PAY	216.97		Salary w/e 18/10/08
21/10/2008	Allan's Garden Machinery	202078	84.90		Equipment & Trolley hire
21/10/2008	Inscapes Environmental	DDR7	14.94		soil
22/10/2008	Bridgend County Borough	DDR73	135.87		Green waste bags
23/10/2008	Owen Fuels	DDR74	13.14		Fuel for equipment
23/10/2008	J Jowett	BILL PAY	472.20		Part pay't of salary Oct 08
23/10/2008	Boverton Nurseries Ltd	202079	994.51		seasonal bedding
27/10/2008	B Whitlock	BILL PAY	216.77		Salary w/e25/10/08
27/10/2008	S W Police Authority	202080	3,642.75		PCSO
27/10/2008	Dr Madelin - Oak Tree Surgery	SO	221.25		Rent Oct 08
28/10/2008	J Jowett	SO	1,000.00		Part pay't of Oct 08 salary
28/10/2008	Somerfield Stores	DDR75	44.00		Fuel for vehicle
30/10/2008	Bridgend Motor Factors	DDR76	13.55		Equipment
31/10/2008	B Whitlock	BILL PAY	216.97		salary w/e 31/10/08
31/10/2008	Halfords Store	DDR77	5.98		Socket
01/11/2008	RCT	202081	740.41		Pension Conts Oct 08
01/11/2008	Ravenstock MSG Ltd	202082	2,408.75		Purchase of Containers
03/11/2008	Inscapes Environmental	DDR78	12.00		Soil for planters
03/11/2008	B&Q	DDR79	10.98		padlock for container
04/11/2008	Somerfield Stores	DDR80	9.40		Fuel for equipment
05/11/2008	Vodafone	DD	39.97		Mobiles
05/11/2008	Pencoed Garden Centre	DDR81	45.50		Roses for planters
06/11/2008	Somerfield Stores	DDR82	41.79		Fuel for van
06/11/2008	Workare Ltd	202083	88.13		Health check for Gardener
06/11/2008	Allan's Garden Machinery	202084	225.00		Repair lockup & Remove Baskets
10/11/2008	B Whitlock	BILL PAY	216.77		Salary w/e 08/11/08
10/11/2008	J Jowett	BILL PAY	71.63		Expenses Oct 08
10/11/2008	B&Q	DDR83	34.40		equipment to plant trees
11/11/2008	Homebase	DDR84	9.98		Roses for planters
11/11/2008	Pencoed Garden Centre	DDR85	26.00		Roses for planters
11/11/2008	BAVO	20285	100.00		Training courses
		Total Payments	17,533.11		

Committed (Unavoidable Spend 09/10)	Possible figures for 09/10	Proposed Final Budget for 2009/10	2007/08 spend Excluding VAT	2008/09 apr to sept spend Excluding VAT
Wage Clerk	£ 25,132.00	£ 25,132.00	£ 25,163.00	£ 11,504.00
Wage Gardener	£ 15,553.00	£ 15,553.00	£ 15,174.00	£ 7,063.00
NI PAYE (EMPLOYERS)	£ 11,200.00	£ 3,200.00	£ 2,633.00	£ 5,345.00
Employers Pension Contributions	£ 9,000.00	£ 10,000.00	£ 7,201.00	£ 3,596.00
Overtime / agency staff	£ 3,000.00	£ 6,000.00		
Vehicle Hire	£ 3,000.00	£ 3,000.00	£ 4,737.00	£ 1,373.00
Vehicle Ins	£ 1,000.00	£ 1,000.00	£ 591.00	£ 691.00
Petrol	£ 1,200.00	£ 1,200.00	£ 825.00	£ 602.00
Accountancy	£ 750.00	£ 750.00	£ 571.00	£ 250.00
Accts Package	£ 700.00	£ 1,000.00	£ 585.00	£ 488.00
PCSO	£ 15,000.00	£ 15,000.00	£ 14,681.00	£ 7,286.00
Rent	£ 3,000.00	£ 3,000.00	£ 2,558.00	£ 1,304.00
Peninsula	£ 2,369.00	£ 2,369.00	£ 2,016.00	£ 1,008.00
Liability Ins	£ 1,500.00	£ 2,000.00	£ 1,064.00	£ 1,067.00
Photocopier	£ 950.00	£ 950.00	£ 910.00	£ 454.00
Mobile Tel	£ 600.00	£ 600.00	£ 460.00	£ 225.00
Office Tel	£ 900.00	£ 900.00	£ 700.00	£ 356.00
Stationery	£ 1,500.00	£ 2,000.00	£ 602.00	£ 120.00
Office Equipment	£ 1,000.00	£ 1,600.00	£ 779.00	£ 294.00
Chain Engraving/ Honours Board	£ 100.00	£ 200.00		
Audit	£ 1,100.00	£ 1,500.00	£ 850.00	£ 200.00
One Voice Wales	£ 1,200.00	£ 1,500.00	£ 989.00	£ 1,132.00
Pat Testing	£ 60.00	£ 60.00		£ 55.00
Election costs	£ 1,500.00	£ 1,500.00		£ 5,067.00
Web Updating	£ 200.00	£ 500.00	£ -	£ -
Web Hosting	£ 120.00	£ 120.00	£ 80.00	£ -
Postage	£ 300.00	£ 300.00	£ 320.00	£ 113.00
CLlr Expenses	£ 100.00	£ 500.00	£ 113.00	£ -
Steel Store Hire	£ 1,545.00	£ -	£ 918.00	£ 728.00
Dog Fould Bags	£ 2,200.00	£ 2,200.00		£ -
Tools	£ 3,000.00	£ 3,000.00	£ 2,096.00	£ 725.00
Equip Maintenance	£ 1,300.00	£ 1,500.00	£ 1,295.00	£ 789.00
Erect Xmas Lights	£ 3,500.00	£ 3,500.00	£ 2,888.00	£ -
Seasonal Bedding	£ 5,000.00	£ 5,000.00	£ 5,215.00	£ 4,664.00
Vehicle Maintenance	£ 1,000.00	£ 1,000.00	£ 438.00	£ -

Training	£ 1,000.00	£ 1,500.00	£ 105.00	£ 779.00
Fuel for Equip	£ 300.00	£ 300.00	£ 126.00	£ 130.00
Sub Total	£ 119,879.00	£ 119,434.00	£ 96,683.00	£ 57,408.00
<u>Discretionary Spend</u>				
Asst Clerk	£ 16,000.00	£ -		£ -
New Blower	£ 1,000.00	£ 1,000.00		£ -
Kubota replacement	£ 10,000.00	£ 10,000.00		£ -
Newsletter	£ 3,000.00	£ 1,000.00	£ 1,124.00	£ 1,072.00
Youth Project	£ 10,000.00	£ 10,000.00		£ -
Chairs Allowance	£ 750.00	£ 600.00	£ 550.00	£ 550.00
Civic Service	£ 500.00	£ 500.00	£ 340.00	£ 167.00
Funday	£ 3,500.00	£ 3,500.00	£ 3,205.00	£ 2,763.00
Competitions	£ 500.00	£ 500.00	£ 402.00	£ 337.00
Section 137 payments	£ 3,000.00	£ 1,500.00	£ 550.00	£ 430.00
Grants	£ 3,000.00	£ 1,500.00	£ 930.00	£ 400.00
Environment Schemes	£ 1,000.00	£ 1,000.00	£ 1,330.00	£ 1,064.00
Allotments	£ -	£ -	£ 123.00	£ -
Crime Prevention (Neighbourhood watch)	£ 100.00	£ 100.00		£ 34.00
Summer Playscheme	£ 1,500.00	£ 1,500.00		£ 1,471.00
New xmas lights	£ 5,000.00	£ -		£ -
Capital Fund	£ 10,000.00	£ -		£ -
Sub Total	£ 69,850.00	£ 32,700.00	£ 8,659.00	£ 8,288.00
Grand Total	£ 189,729.00	£ 152,134.00	£ 105,342.00	£ 65,696.00

Pay award; second quarter PCSO payment; half year internal audit payment & Steel store purchase not accounted for in this year's first six months spend figures.

Last Year's Precept was £141K increase of 7.32%

Appendix Two:

Brackla Community Council
Detailed Income & Expenditure by Year to Date Budget Heading 30/10/2008

Month No : 7

Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
Finance									
101 Staffing									
4000 Clerks Salary	1,594	2,042	448	11,355	14,294	2,939	24,500	13,145	0
4002 Gardeners Salary	1,264	1,258	-6	7,280	8,806	1,526	15,100	7,820	0
4003 Overtime	0	250	250	0	1,750	1,750	3,000	3,000	0
4004 Employers Pension	645	750	106	3,596	5,250	1,654	9,000	5,404	0
4005 Employers National Insurance	2,640	0	-2,640	5,345	5,250	-95	10,500	5,155	0
4006 Health and Safety	0	0	0	55	60	5	60		5
4007 Staff Expenses	11	33	22	149	231	82	400	251	0
4008 Employment Costs	0	42	42	0	294	294	500		500
4010 Training	664	57	-607	779	399	-380	682		-97
Staffing :- Expenditure	6,818	4,432	-2,386	28,558	36,334	7,776	63,742	34,775	409
Net Expenditure over Income	6,818	4,432	-2,386	28,558	36,334	7,776	63,742		
102 Administration									
4012 Rent	221	231	10	1,526	1,617	91	2,772	1,246	0
4022 Stationery	0	94	94	120	658	538	1,126		1,006
4023 Telephones	53	75	22	356	525	169	900	544	0
4024 Mobile Phones	34	50	16	225	350	125	600	375	0
4025 Photocopier	7	0	-7	454	475	21	950	496	0
4026 Postage	0	25	25	113	175	62	300	187	0
4027 Insurance	0	0	0	1,067	1,500	433	1,500		433
4028 Subscriptions	0	0	0	1,132	1,200	68	1,200		68
4031 Newsletter	0	0	0	1,072	3,000	1,928	3,000		1,928
4032 Website Maintenance	0	17	17	0	119	119	200		200
4033 Website Hosting	0	10	10	0	70	70	120		120
4055 Accounts Services	120	0	-120	250	375	125	750	500	0
4057 Audit	0	0	0	-700	1,000	1,700	1,000	1,700	0
4059 Peninsula	168	197	29	1,176	1,379	203	2,369	1,193	0
4060 Accounts Package Maintenance	90	90	0	488	400	-88	600	112	0
4070 Office Equipment	65	0	-65	294	0	-294	0		-294
4071 Capital Fund	0	286	286	0	2,002	2,002	3,433		3,433
Administration :- Expenditure	759	1,075	316	7,573	14,845	7,272	20,820	6,353	6,894
1006 Income Photocopier	1	0	1	20	0	20	0		
1176 Precept Received	0	0	0	141,000	141,000	0	141,000		
1190 Interest Received	22	0	22	3,262	0	3,262	0		
Administration :- Income	22	0	22	144,282	141,000	3,282	141,000		
Net Expenditure over Income	737	1,075	338	-136,709	155,845	10,554	-120,180		
105 Civic									
4105 Chairs Allowance	0	0	0	225	700	475	700	325	150
4110 Civic Service	0	0	0	167	750	583	750	500	83
4115 Elections	0	0	0	5,067	6,000	933	7,500	2,433	0
4120 Engraving	0	0	0	0	13	13	13		13

	Civic :- Expenditure	0	0	0	5,460	7,463	2,004	8,963	3,258	246
	Net Expenditure over Income	0	0	0	5,460	7,463	2,004	8,963		
	<u>106 Events</u>									
4280	Funday	0	0	0	2,763	3,500	737	3,500		737
4295	Competition Prizes	47	0	-47	337	500	163	500		163
	Events :- Expenditure	47	0	-47	3,100	4,000	900	4,000	0	900
1055	Income Funday	0	0	0	-320	0	-320	0		
	Events :- Income	0	0	0	-320	0	-320	0		
	Net Expenditure over Income	47	0	-47	3,420	4,000	580	4,000		
	<u>109 Grants</u>									
4400	Section 137	0	0	0	430	750	320	1,100		670
4405	Summer Playscheme	0	0	0	1,471	1,500	29	1,500		29
4406	Youth Work	0	625	625	0	4,375	4,375	7,500		7,500
4407	Grants Out	0	0	0	400	0	-400	400		0
	Grants :- Expenditure	0	625	625	2,301	6,625	4,324	10,500	0	8,199
	Net Expenditure over Income	0	625	625	2,301	6,625	4,324	10,500		
	<u>201 Environment</u>									
4200	Vehicle Renewal/Hire	229	250	21	1,602	1,750	148	3,000	1,398	0
4201	Vehicle Maintenance	0	86	86	0	602	602	1,030		1,030
4203	Vehicle Insurance	0	0	0	691	1,000	309	1,000		309
4204	Petrol	117	83	-34	602	581	-21	1,000		398
4220	Container Rental	200	129	-71	728	903	175	1,545		817
4225	Equipment	164	250	86	742	1,750	1,008	3,000		2,258
4227	Equipment Maintenance	123	108	-15	789	756	-33	1,300		511
4231	Fuel for Equipment	22	17	-5	130	119	-11	200		70
4250	Environmental Schemes	382	183	-199	1,039	1,281	242	2,200		1,161
4260	Roundabout Sponsorship	0	0	0	-140	0	140	0		140
4261	Seasonal Bedding	899	1,700	801	4,664	4,700	36	4,700		36
4281	Xmas Lights	0	0	0	0	0	0	5,000	3,500	1,500
	Environment :- Expenditure	2,135	2,806	671	10,847	13,442	2,595	23,975	4,898	8,230
1050	Income Roundabout Sponsorship	0	0	0	876	0	876	0		
1055	Income Funday	0	0	0	320	0	320	0		
1057	Income Green Waste Bags	29	0	29	231	0	231	0		
	Environment :- Income	29	0	29	1,427	0	1,427	0		
	Net Expenditure over Income	2,106	2,806	700	9,420	13,442	4,022	23,975		
	<u>202 Safety</u>									
4270	PCSO	3,643	0	-3,643	7,286	7,500	215	15,000	7,714	1
4271	Crime Prevention	0	0	0	34	0	-34	0		-34
	Safety :- Expenditure	3,643	0	-3,643	7,319	7,500	181	15,000	7,714	-33
	Net Expenditure over Income	3,643	0	-3,643	7,319	7,500	181	15,000		
	Finance Expenditure	13,402	8,938	-4,464	65,157	90,209	25,052	147,000	56,998	24,845
	Income	51	0	51	145,388	141,000	4,388	141,000		
	Net Expenditure over Income	13,350	8,938	-4,412	-80,232	-50,791	29,441	6,000		