

**BRACKLA COMMUNITY COUNCIL  
MINUTES OF MEETING HELD AT OAK TREE SURGERY**

**DATE: 19<sup>th</sup> June 2008**

<b>ATTENDED BY:</b>		<b>APOLOGIES FROM:</b>	
Cllr. Mr J Spanswick Cllr. Mrs J Aston Cllr. Mr C Jones Cllr. Mr A Wathan Cllr. Mr W Bennett Cllr. Mrs C Lewis Cllr. Mrs D Davies Jayne Jowett - Clerk		Cllr. Mr T Hacking Cllr. Mrs P Hacking Cllr. Mr D Sage Cllr. Mr M Voisey Cllr. Mr A Wathan - Late	
<b>DISTRIBUTION:</b>			
<b>AS ABOVE</b>			
<b>FILE COPY</b>			
<b>Minutes prepared by Jayne Jowett</b>			
<b>NOTE OF MEETING</b>			
47.0	<b>Time for Public to address Council.</b>		
47.1	None		
48.0	<b>To Accept Apologies for Absence.</b>		
48.1	Cllrs. Sage; T & P Hacking all on holiday; Cllr. Voisey – working & Cllr. Wathan - late		
49.0	<b>To disclose personal &amp; pecuniary interests in Agenda Items.</b>		
49.1	Cllr. Spanswick – Agenda item 73.0 – Planning. Prejudicial interest, Member of Bridgend County Borough Council (BCBC) Planning Committee. Cllrs. Jones; Lewis & Bennett – Agenda item 58.0 - Donation requests, prejudicial interest, members / leaders of Strictly Dance Crazy troop known to these members. Cllr. Lewis agenda item 58.0 - Donation request from Age Concern, prejudicial interest, Cllr. Lewis is a volunteer for this organisation. Cllr. Spanswick – Agenda item 68.0 Rights of Way agency agreement – Prejudicial interest, Cabinet Member, communities. All members of Brackla Community Council – agenda item 73.0 – planning application from Mr Blower, pecuniary interest as Mr Blower is the Business Manager of Oak Tree Surgery where B.C.C. rent a room.		
50.0	<b>To confirm &amp; sign minutes of Annual &amp; Routine meetings of council held on 15/05/08; H&amp;S meeting on 27/05/08; Planning meeting of 03/06/08 &amp; Special meeting of 05/06/08.</b>		
50.1	<p><b>RESOLVED:</b> to accept the minutes of the annual meeting of 15/05/08 as a true record of proceedings</p> <p><b>RESOLVED:</b> to accept the minutes of the routine meeting of 15/05/08 as a true record of proceedings</p> <p><b>RESOLVED:</b> to accept the minutes of the H &amp; S meeting of 27/05/08 as a true record of proceedings</p> <p><b>RESOLVED:</b> to accept the minutes of the planning meeting of 03/06/08 as a true record of proceedings</p> <p><b>RESOLVED:</b> to accept the minutes of the special meeting of 05/06/08 as a true record of proceedings</p>		

51.0	<b>Matters arising from minutes of meetings of 15/05/08; 27/05/08; 03/06/08 &amp; 05/06/08.</b>	
51.1	None	
52.0	<b>Correspondence: Items for members of council to consider &amp; items for council to note are listed at Appendix 1.</b>	
52.1	Item 1: Council noted the invite for post Office Ltd consultation. Item 2: Council noted the business plan consultation with no comments at this time. Item 4: Council noted request to help run a stall at the Eisteddfod  Item 12: <b>RESOLVED</b> That Cllr. Jones be nominated from Brackla Community Council  Item 13: Members of Council took note of website address for perusal.	Clerk
53.0	<b>Finance: Council to consider &amp; agree expenditure &amp; statement of accounts listed at appendix 2 &amp; re-investment of £60k bond.</b>	
53.1	A Full list of expenditure is at appendix 2  <b>RESOLVED:</b> Expenditure agreed by Council  <b>RESOLVED</b> that £60k bond along with the accrued interest be re-invested for a further 3 months.	
54.0	<b>Council to consider &amp; approve internal audit report.</b>	
54.1	Clerk outlined the two minor observations, a minor clerical error of noting cheque number 201962 as 201963 on pension scheme notes & Auditor querying the differing balance on the bank statement and the annual return paperwork. The difference being explained by the enclosed Bank reconciliation (it was included but missed by Auditor, once pointed out; the Auditor accepted the difference in the two figures quoted). Auditor also identified a required amendment to the Financial Risk Assessment policy which is addressed in item 56.0 of this agenda.  <b>RESOLVED</b> That Council accepts the internal Audit report along with the Clerk's remedial actions.	
55.0	<b>Council to consider; complete &amp; approve the external annual audit return.</b>	
55.1	Having considered the external Annual Audit return which summarised their annual activities, the Council:  <b>RESOLVED</b> To approve the external Annual Audit return, including the Annual Governance Statement for period ending 31 <sup>st</sup> March 2008 as per the Accounts & Audit Regulations 2003 - Regulation 10.  The Chairman and Responsible Financial Officer completed & signed the required sections of the return. Chair then requested that a note of thanks to the Clerk for all her hard work be noted.	Clerk / Chair
56.0	<b>Council to review the Financial Risk Assessment policy.</b>	
56.1	As per the Internal Auditors observation as at agenda item 54.1. the Financial Risk Assessment policy has been reviewed and the following amendment made under the Medium Risk section: From "verification & checked by a qualified independent Auditor" amended to: "verification & checked by a financially experienced internal Auditor"  <b>RESOLVED</b> To accept the above amendment to the Financial Risk	Clerk

	assessment policy	
57.0	<b>Council to sign undertaking to observe new code of conduct.</b>	
57.1	Those Councillors present signed the undertaking for the new Code of Conduct.	
58.0	<b>Council to consider section 137 donation requests.</b>	
58.1	<p>The following requests were made:</p> <p>Brackla Meadows Family Committee Age Concern Brackla Football Club Shelter Cymru Childline Maesteg Animal Welfare Society Citizens Advice Bureau Strictly Dance Crazy.</p> <p>With regard to Strictly Dance Crazy, Cllrs. Jones; Bennett &amp; Lewis declared an interest and did not comment on this particular application.</p> <p>With regard to Age Concern, Cllr. Lewis declared an interest and did not comment on this particular application.</p> <p><b>RESOLVED</b> that, in pursuance of the powers conferred by section 137 of the Local Government act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves expenditure for the following:</p> <p>£200 to Brackla Meadows Family Committee £200 to Age Concern</p> <p><b>RESOLVED</b> that, in pursuance of the powers conferred by section 19 of Local Government (Misc Provisions) act 1976 and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves expenditure for the following:</p> <p>£200 to Strictly Dance Crazy £200 to Brackla Football club</p> <p>Cllr. Jones suggested that we wish Strictly Dance Crazy good luck with their competition. Cllr. Bennett suggested that we invite the unsuccessful requesters to re-apply in December, to which the Clerk confirm that this was routine.</p>	<p>Clerk</p> <p>Clerk</p>
59.0	<b>Council to consider the purchase of solar Xmas lights.</b>	
59.1	<b>RESOLVED</b> To agenda this item for the October 08 routine meeting	Clerk
60.0	<b>Council to ratify renewal of Vehicle &amp; Liability Ins.</b>	
60.1	<p><b>RESOLVED</b> To ratify the renewal of the vehicle insurance LGA 1972 s111</p> <p><b>RESOLVED</b> To ratify the renewal of the liability insurance. LGA 1972 s111</p>	
61.0	<b>Council to consider review of Oak Tree rent.</b>	
61.1	<b>RESOLVED</b> to accept the reviewed cost for the rent of £221.25	Clerk
62.0	<b>Council to consider planning training for new Councillors &amp; Clerk.</b>	
62.1	Clerk outlined the only option with regard to the provision of the training	

	<p>which was Planning Aid Wales. Their costs are £100 per hour or £275.00 for half day or £550.00 for a full day.</p> <p><b>RESOLVED</b> That Planning Aid Wales be utilised to undertake one day's training culminating in trainer attending our planning meeting. LGA 1972 s111</p>	Clerk
63.0	<b>Council to consider donation of 20 trees from Tremains Infants School.</b>	
63.1	<p>Clerk informed members that the Gardener had suggested both the grassed area at the Coity end of Church Acre &amp; the land at Fair oak Chase.</p> <p><b>RESOLVED</b> That 10 saplings be planted in each of these areas</p>	Clerk / Gardener
64.0	<b>Council to consider addition of member(s) to Youth Facility Committee.</b>	
64.1	<b>RESOLVED</b> To add Cllrs. Davies & Lewis to the Youth Facility Committee	
65.0	<b>Council to consider contribution to Summer Playscheme.</b>	
65.1	<p>Clerk confirmed that she had not yet had confirmation that Bridgend County Borough Council had managed to secure a venue for this year's playscheme, therefore in light of this:</p> <p><b>RESOLVED</b> That if a venue is secured for this year's playscheme, Brackla Community Council will contribute the £1470.57 as requested. Local Govnt (Misc Prov) Act 1976 S 19</p>	
66.0	<b>Council to consider whether to take on the cutting of the grassed area just outside the Tabernacle Church &amp; the area opposite 29 Tremains Court, Brackla.</b>	
66.1	<p>Clerk confirmed that the Tabernacle church had now found a volunteer to cut their grassed area, so our services were no longer required.</p> <p><b>RESOLVED</b> that a decision pertaining to the area opposite 29 Tremains Court be put on the July agenda once Cllr. Spanswick has investigated the Gardener's work schedule.</p>	Clerk
67.0	<b>Council to consider Brackla Festival arrangements – Purchase of Trophies/medals for competition.</b>	
67.1	<p>Clerk re-iterated the need for volunteers to help set up / take down on the day of the event and for the wellie throwing competition.</p> <p><b>RESOLVED</b> To purchase six trophies for the individual winners of the Wellie Throwing competition from Key Shoes of Bridgend £2.99 each. LGA 1972 s145.</p> <p><b>RESOLVED</b> that raffle tickets will be sold at £1.00 each.</p>	
68.0	<b>Council to consider Agency Agreement for public Rights of Way Work.</b>	
68.1	<p>Cllr. Spanswick declared an interest in this item and therefore deferred from commenting. Cllr. Bennett temporarily took the chair. Clerk read out the letter from Bridgend County Borough Council requesting we consider entering into an agency agreement for the maintenance of public rights of way in Brackla for which we would receive monetary recompense.</p> <p><b>RESOLVED</b> that Brackla Community Council would not enter into an agency agreement for the maintenance of the public rights of way with Bridgend County Borough Council.</p>	Clerk
69.0	<b>Council to consider report from H&amp;S committee regarding</b>	

	<b>Gardener undertaking removal / disposal of used syringe needles.</b>	
69.1	<p>Clerk &amp; Cllr. Jones identified the cost / insurance / H&amp;S / requirements for the Gardener to undertake this task.</p> <p>Cllr. Spanswick pointed out that the requirement to collect used syringes would most likely be evenings &amp; weekends requiring the Gardener to be on standby during these times to be most effective as a quick response facility.</p> <p>The Clerk explained that this would probably require an amendment to the Gardener's employment contract and could not confirm that the Gardener would be prepared to surrender his evenings / weekends to be the first response.</p> <p>Cllr. Wathan confirmed that the police were both trained and could provide 24 hour cover for the purpose of collecting / disposing of used syringes and it therefore might be best to leave it to them.</p> <p>After further discussion the following resolution was made:</p> <p><b>RESOLVED</b> That the gardener will not undertake this duty. All present agreed.</p>	
70.0	<b>Clerk's Report.</b>	
70.1	<p>1) Clerk confirmed that Phil Thomas of Bridgend County Borough Council had agreed to maintain the road up to the new football pavilion.</p> <p>2) Clerk issued a copy of both the letters from Bridgend County Borough Council regarding the Foxfields Playground &amp; a copy of the new signed code of Conduct.</p> <p>3) Clerk confirmed that the website designers will create a facility for the public to register their e-mail address for latest news distribution.</p> <p>4) Clerk confirmed that the former Clerk of Pencoed Town Council was to take her case to Industrial Tribunal and that if summoned to attend, Brackla Community Council's Clerk would have no choice but to undertake the duty.</p> <p>5) Clerk confirmed that Brackla Community Council had been unsuccessful with their funding bid to Breathing Spaces for £10k for the bridges &amp; info' signs for Tremains wood.</p> <p>6) Clerk passed on Archdeacon John Lewis' thanks for the surplus flowers donated by Brackla Community Council.</p> <p>Clerk reported on the meeting with Bridgend County Borough Council to discuss the most suitable location for the proposed youth facility, which still appears to be the area between Brackla Infants &amp; Highfields with the re-locating of the existing playground from its present location further toward the front of the area, so that the youth facility can be set further away from the residential housing.</p> <p>7) Clerk confirmed that Oak Tree surgery had 8 laser printers to give away should the members know of anyone who could use them.</p> <p>8) Clerk had received a more detailed potential costing for the geotechnical investigation from Geo Technique for the Chorleywood allotment site. Given the unexpectedly high quote (phase 1 being £2500 + vat &amp; Phase 2 being £5k to £7k) the Clerk had delayed approval of this investigation pending approval from the Council members. The Clerk had sought a second opinion from another company (Ground Investigations [Wales] Ltd) who confirmed that they would be willing to meeting on site with Council members to discuss the way forward and costs involved. Initial costing from the second company was £1500.00 + Vat.</p> <p><b>RESOLVED</b> that the Clerk request Ground Investigation (Wales) Ltd to attend an on-site meeting with Councillors to discuss options.</p>	Clerk
71.0	<b>Members' Reports.</b>	

71.1	<p>Cllr. Aston – Nothing to report  Cllr. Jones – Nothing to report  Cllr. Wathan – Nothing to report  Cllr. Bennett – Having read the letters from Bridgend County Borough Council regarding Foxfields Playground. Cllr. Bennett wished to object to the contents of the letter.  Cllr. Lewis – Confirmed that £80.00 had been raised from the Coffee morning in aid of Carers' UK &amp; thanked the Clerk; Cllrs. Bennett &amp; Davies for their help &amp; support. Cllr. Lewis also confirmed that she had reported the railings outside the Spar on Brackla Way to Bridgend County Borough Council – not yet repaired to date (19/06/08). Also reported that she &amp; Cllr. Davies had attended the Volunteer Mentoring Scheme presentation along with the Family Learning presentation in Brackla School both of which had been very interesting.  Cllr. Davies – Nothing to report  Cllr. Spanswick – Had received a letter regarding youth playing football in the refurbished Foxfields playground which the complainant's family had found intimidating. He requested that goal posts be considered for the area outside the playground to encourage the youth to play football in a safer area. Cllr. Spanswick confirmed that this subject had been discussed at the last P.A.C.T. meeting at which someone had volunteered to investigate.</p>	
72.0	<b>Date of next meeting.</b>	
72.1	<p>Planning meeting &amp; Finance Meeting &amp; Special meeting on 03/07/08 starting @ 7pm in Oak Tree Surgery.  Routine meeting on 17/07/08 @ 7 pm in Oak Tree Surgery.</p>	
73.0	<b>Council to consider planning applications.</b>	
73.1	<p>Cllr. Spanswick declared an interest in this agenda item &amp; left the room. Due to the over run, Cllr. Wathan move that we suspend standing orders, this was seconded by Cllr. Jones  Pecuniary interest declared by Brackla Community Council regarding application from Mr D Blower.</p> <p><b>RESOLVED</b> that Council made the following planning application decisions as listed at Appendix 3.</p>	
	Meeting closed at 21.20hours	

## Appendix 1

### Correspondence received:

1	27/05/08	Post Office Ltd	For members of Council to consider invite to public consultation on 05/06/08, 7pm in Guildhall Swansea.
2	02/06/08	Western Power Distribution	For members of Council to consider consultation on business plan
3	02/06/08	Noah's Ark appeal	For Council to note newsletter
4	04/06/08	One Voice Wales	For members of Council to consider invite to help run stall @ Eisteddfod in Cardiff 2-9/08/08.
5	05/06/08	Big Lottery Fund	For Council to note unsuccessful application for grant for bridges in Tremains wood
6	05/06/08	SW Police	For members of Council to consider invitation to apply for position as an Independent Member of the Authority.
7	05/06/08	Maesteg Town Council	For Council to note invitation for Chair to attend Civic service.
8	09/06/08	Public Services Ombudsman	For council to note annual report
9	09/06/08	Independent Review Service	For Council to note info' for public re their social funding reviews
10	05/06/08	Prime Cymru	For members of Council to consider invite (previously notified by e-mail)
11	09/06/08	Family Learning Centre Brackla Infant School	For members of Council to consider invite (previously notified by e-mail)
12	11/06/08	Legal Dept B.C.B.C.	For members of Council to consider establishment of a Standards Committee & to nominate a B.C.C. member for appointment to the committee.
13	11/06/08	M Moon MP	For members of Council to consider consultation on the Equity bill which is included in the DLP
14	12/06/08	Porthcawl Town Council	For Council to note invite to civic service on same day as our Civic service
15	12/06/08	SLCC	For Council to note invite Clerk to local branch meeting.

### Correspondence sent:

1-3	08/05/08	Various	Copies of agenda / minutes
4-5	20/05/08	Cllrs Voisey & Wathan	Agendas
6	27/05/08	Welsh Assembly Government	Fixed penalty notice return
7-59	03/06/08	Various	Civic service invites
60	04/06/08	Bridgend County Borough Council	Planning application observations.
61-65	04/06/08	Various	Civic service invites
66	09/06/08	Maesteg Town Council	Reply to civic service invite
67-69	09/06/08	Various	Civic service invites

### Tel / Face to Face enquires:

1	15/05/08	Resident of Brackla	Overgrown tree at entrance to road along side Archdeacon JL school, causing an obstruction, B.C.B.C. promised to remove in April but not yet actioned. – B.C.B.C. chased.
2	27/05/08	Resident of Brackla	Wanting advice regarding parking issues – Clerk

			checked with Bridgend County Borough Council who passed her onto PCSO.
3	27/05/08	Resident of Brackla	Reporting a fallen tree on steps leading up to field above Foxfields – reported to Bridgend County Borough Council
4	27/05/08	Resident of Brackla	Wanting grassed area in tremains Court cut by Gardener – on June agenda for discussion.
5	29/05/08	Resident of Brackla	Wanting to know where she could obtain recycling bins – gave her Bridgend County Borough Council's tel.
6	09/06/08	Resident of Brackla	Wanting to know how to book Community Centre – passed onto Nick Roberts
7	10/06/08	Foreign visitor	Wanting to know where the nearest bank was – directed him to the industrial estate.
8	10/06/08	Resident of Brackla	Wanting the Gardener to cut grass in Sunnybank Court – explained he would do it as he always does once other priorities completed.
9	11/06/08	Visitor	Wanting directions to Llantrisant – provided.
10	11/06/08	Resident of Brackla	Wanting info' on re-cycling – passed her onto Bridgend County Borough Council

### Appendix 3

#### Planning Applications Approved by Bridgend County Borough Council:

Mr E Knowles, 22 Teilos Drive Brackla – Conservatory to rear  
Mr M Goulding, 58 Ty Gwyn Drive Brackla – Conservatory  
Mr & Mrs Parry, 31 Teilos Drive Brackla – Extend bedrooms & living room for disabled person.  
Mr & Mrs Lewis, 1 The Chase, Brackla – alteration of approval 08/6 erection of wooden fence.  
Mr Evans, 14 The Chase Brackla – Conservatory to rear  
Mr W Leonard, 4 Tremains Court, Bridgend – Conservatory  
Royal Mail, Installation of postman's pouch box @ land adjacent to 158 Highfields, Brackla  
Mr A V Stride, 19 Cae Brackla, Brackla – Single storey extension with pitched roof over to front of property.  
Mr & Mrs Wotherspoon, 57 Briary Way, Brackla – First floor extension over garage.  
P & S Hancock, 26 Llys Briallen Brackla Bridgend - Convert existing garage into sitting room and construct new lean-to garage  
Mr & Mrs H Turner 37 Hunters Ridge Brackla Bridgend – Extension & Alterations  
Mr & Mrs N Norfolk 60 Fair oak Chase Brackla Bridgend - Garage Conversion and Side Conservatory.

#### Planning Applications Declined by Bridgend County Borough Council:

Nil return

#### **PLANNING APPLICATIONS 4<sup>th</sup> June to 19<sup>th</sup> June 2008**

	<u>Ref:/ Date Received</u>	<u>Name &amp; Add of Applicant</u>	<u>Property that planning application applies to</u>	<u>Details of planning application</u>	<u>Decision</u>
1	P/08/531/FUL 09/06/08	Mr & Mrs Blower 10 Raphael Ave Brackla	Same	Extension, alteration, conservatory & new garage	Brackla Community Council declared a pecuniary interest in this application as Mr Blower is the Business manager of Oak Tree Surgery from whom the Council rent a room for Council business.
2	P/08/529/FUL 09/06/08	Mr Raymond Wilkinson 30 Clos-Y-Wern Brackla	Same	Extend existing dining room for disabled person	No objection
3	P/08/549/FUL 12/06/08	Mrs Pegler 27 Clos Tan Y Fron Brackla	Same	Ground floor shower room for disabled person	No objection

Appendix 2

**Brackla Community Council**

**Bank Reconciliation Statement as at: 30/05/2008 for Cash Book 1 Current Account**

<b>Bank Statement Account Name (s)</b>	<b>Statement Date</b>	<b>Page No</b>	<b>Balances</b>
Co-op Current A/c	30/05/2008	237	52,898.38
			52,898.38
<b>Unpresented Cheques (Minus)</b>		<b>Amount</b>	
29/05/2008 DDR16 Post Office		1.80	
29/05/2008 DDR17 Tesco		46.00	
			47.80
			52,850.58
<b>Receipts not Banked/Cleared (Plus)</b>			0.00
			52,850.58
		<b>Balance per Cash Book is :-</b>	<b>52,850.58</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Brackla Community Council**  
**Current Account**  
 Payments made between 07/05/2008 and 12/06/2008

**Nominal Ledger**

**Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
07/05/2008	Owen Fuels	DDR07	13.29		0.63	4231	201	12.66	Red diesel for kubota
08/05/2008	Peninsula Business Services Lt	DD	197.40		29.40	4059	102	168.00	employment services
08/05/2008	Tesco	DDR08	48.00		7.15	4204	201	40.85	DIESEL FOR VAN
09/05/2008	B&Q	DDR09	44.98		6.70	4225	201	38.28	Hose pipe
09/05/2008	Co-op investment account 4	bank	100,000.00				201	100,000.00	Invest bond 61585014
12/05/2008	B Whitlock	BILL PAY	214.57			4002	101	214.57	Salary w/e 10/05/08
15/05/2008	Glamorgan Farm Supplies	DDR10	37.84		5.64	4261	201	32.20	Feed for flower beds
15/05/2008	Toshiba Tec UK Imaging Systems	DDR11	246.57		36.72	4025	102	209.85	Photocopier hire 01/05to31/07
16/05/2008	BT	DD	10.45		1.55	4023	102	8.90	Telephone bill
18/05/2008	Arian Finance Ltd	DD	268.84		40.04	4200	201	228.80	van hire May 08
19/05/2008	J JOWETT	BILL PAY	13.08			4007	101	13.08	Expenses for Apr 08
19/05/2008	Tesco	DDR12	45.00		6.70	4204	201	38.30	Diesel for van
20/05/2008	B Whitlock	BILL PAY	214.57			4002	101	214.57	Salary w/e 17/05/08
21/05/2008	Bridgend County Borough Council	DDR13	5,067.20			4115	105	5,067.20	Election costs
22/05/2008	J Jowett	BILL PAY	434.64			4000	101	434.64	Part Pay't of salary May 08
22/05/2008	Linda James	BILL PAY	200.00			4057	102	200.00	End of year audit fee
22/05/2008	Allianz Insurance PLC	DDR14	691.02			4203	201	691.02	Vehicle Ins
27/05/2008	B Whitlock	BILL PAY	264.36			4002	101	264.36	Salary w/e 24/05/08
27/05/2008	Ravenstock MSG Ltd	DDR15	125.75		18.73	4220	201	107.02	Steel store hire May 08
28/05/2008	Dr Madelin Oak Tree Surgery	SO	209.71			4012	102	209.71	Rent May 08
28/05/2008	J Jowett	SO	1,000.00			4000	101	1,000.00	Part pay't of salary May 08
29/05/2008	Post Office	DDR16	1.80			4026	102	1.80	Recorded deliv for bank & CofC
29/05/2008	Tesco	DDR17	46.00		6.85	4204	201	39.15	Diesel for van
02/06/2008	Harrison's Packaging	DDR18	399.50		59.50	4250	201	340.00	Dog foul bags
03/06/2008	B Whitlock	BILL PAY	274.61			4002	101	274.61	Salary w/e 31.05.08
03/06/2008	J Jowett	BILL PAY	19.01			4007	101	19.01	Expenses for May 08
04/06/2008	Vodafone	DD	39.99		5.95	4024	102	34.04	Mobile Telephones for May 08
04/06/2008	Shoecare	DDR19	2.99		0.45	4225	201	2.54	Key for padlock
04/06/2008	Bridgend County Borough Council	DDR20	99.51		14.82	4250	201	84.69	Green gdn waste bags
09/06/2008	B Whitlock	BILLPAY	222.04			4002	101	222.04	Salary w/e 07/06/08
09/06/2008	Inscapes Environmental	DDR21	12.00		1.79	4261	201	10.21	Topsoil for planters
09/06/2008	The Co-operative Group (CWS) L	DDR22	28.35		4.22	4280	106	24.13	Funday provisions
10/06/2008	Tesco	DDR23	10.79		1.61	4231	201	9.18	Fuel for equipment
10/06/2008	Owen Fuels	DDR24	13.97		0.67	4231	201	13.30	Fuel for equipment
11/06/2008	Inscapes Environmental	DDR25	12.00		1.79	4261	201	10.21	topsoil for planter bed

**Total Payments :**                      110,529.83                      0.00                      250.91                      110,278.92

**Brackla Community Council  
Detailed Income & Expenditure by Year to Date Budget Heading 02/05/2008**

Month No : 2

		Committee Report					Total Annual	Committed	Funds
		Current Mth	Current Mnth	Current Mnth	Year to Date	Year to Date	Year to Date	Expenditure	Available
		Actual	Budget	Variance	Actual	Budget	Variance	Budget	
<b>Finance</b>									
<b>101 Staffing</b>									
4000	Clerks Salary	1,563	2,042	479	3,055	4,084	1,029	24,500	21,445
4002	Gardeners Salary	974	1,258	284	1,618	2,516	898	15,100	13,482
4003	Overtime	0	250	250	0	500	500	3,000	3,000
4004	Employers Pension	565	750	185	565	1,500	935	9,000	8,435
4005	Employers National Insurance	0	0	0	0	0	0	10,500	10,500
4006	Health and Safety	0	0	0	0	0	0	60	60
4007	Staff Expenses	13	33	20	13	66	53	400	387
4008	Employment Costs	0	42	42	0	84	84	500	500
4010	Training	0	57	57	0	114	114	682	682
	Staffing :- Expenditure	<b>3,115</b>	<b>4,432</b>	<b>1,317</b>	<b>5,251</b>	<b>8,864</b>	<b>3,613</b>	<b>63,742</b>	<b>0</b>
	<b>Net Expenditure over Income</b>	<b>3,115</b>	<b>4,432</b>	<b>1,317</b>	<b>5,251</b>	<b>8,864</b>	<b>3,613</b>	<b>63,742</b>	<b>58,491</b>
<b>102 Administration</b>									
4012	Rent	210	231	21	419	462	43	2,772	2,353
4022	Stationery	0	94	94	30	188	158	1,126	1,096
4023	Telephones	9	75	66	72	150	78	900	828
4024	Mobile Phones	35	50	15	54	100	46	600	546
4025	Photocopier	210	238	28	216	238	21	950	734
4026	Postage	2	25	23	3	50	47	300	297
4027	Insurance	0	0	0	0	0	0	1,500	1,500
4028	Subscriptions	0	0	0	1,047	1,200	153	1,200	153
4031	Newsletter	0	3,000	3,000	0	3,000	3,000	3,000	3,000
4032	Website Maintenance	0	17	17	0	34	34	200	200
4033	Website Hosting	0	10	10	0	20	20	120	120
4055	Accounts Services	0	0	0	0	0	0	750	750
4057	Audit	200	0	-200	-700	0	700	1,000	1,700
4059	Peninsula	168	197	29	336	394	58	2,369	2,033
4060	Accounts Package Maintenance	0	0	0	398	310	-88	600	202
4071	Capital Fund	0	286	286	0	572	572	3,433	3,433
	Administration :- Expenditure	<b>833</b>	<b>4,223</b>	<b>3,389</b>	<b>1,876</b>	<b>6,718</b>	<b>4,842</b>	<b>20,820</b>	<b>0</b>
1006	Income Photocopier	0	0	0	1	0	1	0	
1176	Precept Received	0	141,000	-141,000	141,000	141,000	0	141,000	
1190	Interest Received	112	0	112	154	0	154	0	
	Administration :- Income	<b>112</b>	<b>141,000</b>	<b>-140,888</b>	<b>141,155</b>	<b>141,000</b>	<b>155</b>	<b>141,000</b>	
	<b>Net Expenditure over Income</b>	<b>722</b>	<b>-136,778</b>	<b>-137,499</b>	<b>-139,280</b>	<b>147,718</b>	<b>4,997</b>	<b>-120,180</b>	
<b>105 Civic</b>									
4105	Chairs Allowance	0	700	700	0	700	700	700	700
4110	Civic Service	0	0	0	0	0	0	750	750
4115	Elections	5,067	6,000	933	5,067	6,000	933	7,500	2,433
4120	Engraving	0	13	13	0	13	13	13	13

Civic :- Expenditure	5,067	6,713	1,646	5,067	6,713	1,646	8,963	0	3,896
<b>Net Expenditure over Income</b>	<b>5,067</b>	<b>6,713</b>	<b>1,646</b>	<b>5,067</b>	<b>6,713</b>	<b>1,646</b>	<b>8,963</b>		

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
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**106 Events**

4280	Funday	0	0	0	150	0	-150	3,500		3,350
4295	Competition Prizes	0	0	0	0	0	0	500		500
	Events :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>-150</b>	<b>4,000</b>	<b>0</b>	
								<b>3,850</b>		
	<b>Net Expenditure over Income</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>-150</b>		<b>4,000</b>

**109 Grants**

4400	Section 137	0	0	0	0	0	0	1,500		1,500
4405	Summer Playscheme	0	0	0	0	0	0	1,500		1,500
4406	Youth Work	0	625	625	0	1,250	1,250	7,500		7,500
	Grants :- Expenditure	<b>0</b>	<b>625</b>	<b>625</b>	<b>0</b>	<b>1,250</b>	<b>1,250</b>	<b>10,500</b>	<b>0</b>	<b>10,500</b>
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>625</b>	<b>625</b>	<b>0</b>	<b>1,250</b>	<b>1,250</b>	<b>10,500</b>		

**201 Environment**

4200	Vehicle Renewal/Hire	229	250	21	458	500	42	3,000		2,542
4201	Vehicle Maintenance	0	86	86	0	172	172	1,030		1,030
4203	Vehicle Insurance	691	0	-691	691	0	-691	1,000		309
4204	Petrol	118	83	-35	152	166	14	1,000		848
4220	Container Rental	107	129	22	211	258	47	1,545		1,334
4225	Equipment	38	250	212	38	500	462	3,000		2,962
4227	Equipment Maintenance	0	108	108	38	216	178	1,300		1,262

4231	Fuel for Equipment	13	17	4	30	34	4	200		170
4250	Environmental Schemes	0	183	183	106	366	260	2,200		2,094
4260	Roundabout Sponsorship	-140	0	140	-140	0	140	0		140
4261	Seasonal Bedding	32	0	-32	86	0	-86	4,700		4,614
4281	Xmas Lights	0	0	0	0	0	0	5,000		5,000
	Environment :- Expenditure	<b>1,088</b>	<b>1,106</b>	<b>18</b>	<b>1,670</b>	<b>2,212</b>	<b>542</b>	<b>23,975</b>	<b>0</b>	<b>22,305</b>

1050	Income Roundabout Sponsorship	0	0	0	320	0	320	0		
1057	Income Green Waste Bags	39	0	39	46	0	46	0		
	Environment :- Income	<b>39</b>	<b>0</b>	<b>39</b>	<b>366</b>	<b>0</b>	<b>366</b>	<b>0</b>		
	<b>Net Expenditure over Income</b>	<b>1,049</b>	<b>1,106</b>	<b>57</b>	<b>1,304</b>	<b>2,212</b>	<b>908</b>	<b>23,975</b>		

**202 Safety**

4270	PCSO	0	0	0	0	0	0	15,000		15,000
	Safety :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>0</b>	
	<b>Net Expenditure over Income</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,000</b>		

	Finance Expenditure	<b>10,104</b>	<b>17,099</b>	<b>6,994</b>	<b>14,015</b>	<b>25,757</b>	<b>11,742</b>	<b>147,000</b>	<b>0</b>	
	Income	<b>151</b>	<b>141,000</b>	<b>-140,849</b>	<b>141,521</b>	<b>141,000</b>	<b>521</b>	<b>141,000</b>		
	<b>Net Expenditure over Income</b>	<b>9,953</b>	<b>-123,902</b>	<b>-133,855</b>	<b>-127,506</b>	<b>-115,244</b>	<b>12,263</b>	<b>6,000</b>		