

**BRACKLA COMMUNITY COUNCIL
MINUTES OF MEETING HELD AT OAK TREE SURGERY**

DATE: 19th Mar 2009

ATTENDED BY:		APOLOGIES FROM:	
Cllr. Mr M Voisey Cllr. Mr C Jones Cllr. Mr J Spanswick Cllr. Mrs C Lewis Cllr. Mrs D Davies Cllr. Mr A Wathan Cllr. Mr D Sage Jayne Jowett – Clerk Mr R Smith – member of public		Cllr. Mrs J Aston Cllr. Mr W Bennett Cllr. Mr T Hacking Cllr. Mrs P Hacking Cllr. Mr M Voisey – Late	
DISTRIBUTION: AS ABOVE FILE COPY			
Minutes prepared by Jayne Jowett			
NOTE OF MEETING			
321.0	Time for Public to address Council.		
321.1	Mr Smith had no comments / questions for the Council.		
322.0	To Accept Apologies for Absence.		
322.1	Cllrs. Aston; Bennett & T Hacking – ill Cllr. P Hacking – attending to her husband, Cllr. T Hacking. Cllr. Voisey – late due to attending High Sheriff's Youth Awards		
323.0	To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council on 19/06/08		
323.1	Cllr. Sage: Agenda items 327.0; 331.0; 340.0 & 341.0 – Prejudicial interest, Cabinet member, B.C.B.C. Cllr. Spanswick – Agenda items 331.0 & 340.0 – Prejudicial interest, Cabinet member, B.C.B.C.		
324.0	To receive for approval, the minutes of the routine meeting of council held on 19/02/09; Planning meeting of 03/03/09; Finance meeting on 19/02/09 & confidential minutes of 19/02/09		
324.1	<p>RESOLVED: to accept the minutes of the routine meeting of 19/02/09 as a true record of proceedings</p> <p>RESOLVED: to accept the minutes of the planning meeting of 03/03/09 as a true record of proceedings</p> <p>RESOLVED to accept the minutes of the Finance meeting of 19/02/09 as a true record of proceedings</p> <p>RESOLVED to accept the confidential minutes of the routine meeting of 19/02/09 as a true record of proceedings</p>		
325.0	Correspondence: Items for members of council to consider & items for council to note are listed at Appendix 1.		
325.1	<p>Item 1:</p> <p>RESOLVED To provide the following feedback :</p> <p>That B.C.C. took a positive decision to purchase the portable speed camera in 2007 Publicising the purchase in our newsletter brought a positive reaction in the most part and may have contributed to a greater awareness with residents. Up until now the police have not been keeping a comprehensive record of the camera's usage so I am unable to comment on its effectiveness, using facts & figures, however following our</p>		Clerk

	<p>last PACT meeting this information has been requested for the future, so we should be able to measure its success here on in. With regard to the maintenance of the equipment we agreed with the police that if Brackla Community Council purchased the camera, the police would carry out any calibration / maintenance.</p> <p>Item 2: Council noted this item. Item 3: Council noted this item. Item 4: Council noted this item. Item 7: Council noted this item. Item 8: Council noted this item. Item 9: Council noted this item. Item 10: This letter pertains to agenda item 331.0</p>	
326.0	Finance: Council to consider & agree expenditure & statement of accounts listed at appendix 2	
326.1	<p>A Full list of expenditure and summary of spend against the budget are at appendix 2 and were reviewed by members.</p> <p>RESOLVED: Expenditure against budget agreed by Council.</p>	
327.0	Council to consider update on alleged subsidence at Chorleywood Allotments	
327.1	<p>Cllr. Sage declared an interest and withdrew from discussions. Clerk reported that Carwyn Jones had sent a letter requesting confirmation of how long the monitoring of affected land would continue. Clerk read out the reply from Ground Investigation (Wales) Ltd, (the geotechnical investigators) and confirmed that this had been e-mailed to Mr Jones.</p> <p>Dear Mr Jones</p> <p>Further to your letter of 24/02/09, I have checked with the geotechnical investigators, their reply being below. I hope this answers your enquiry.</p> <p>Many thanks Jayne Jowett Clerk to Brackla Community Council 01656 767072</p> <p>From: Ian Williams [mailto:Ian.Williams@ground-investigation.com] Sent: 26 February 2009 12:16 To: Jayne Jowett Cc: Jerome Daly Subject: RE: Brackla Community Council</p> <p>Jayne, Thank you for your email. We are intending to continue the monitoring for approximately one year. The second monitoring visit is due at the beginning of March and we are planning to issue our report following this visit. The results of the remaining monitoring visits would then be issued as an addendum.</p> <p>I hope that the above satisfies your enquiry but please don't hesitate to contact me if you have any further queries.</p> <p>Best Regards, Ian Williams</p> <p><u>G r o u n d I n v e s t i g a t i o n (W a l e s) L i m i t e d</u></p>	
328.0	Council to consider allowing Clerk to undertake the Certificate in Local Council Administration (CiLCA) Wales at a cost of £150, along with accounts package training on ear marked reserves (£80 + vat) & using accounts system to prepare your annual budget & precept request (£80 + vat)	
328.1	<p>Cllr. Sage resumed participation in the meeting.</p> <p>RESOLVED That Clerk should agenda the request for CiLCA training at a later date when time/resources allowed for her to undertake the training.</p> <p>RESOLVED That the clerk undertake the two accounting training sessions (ear marked reserves & using acct system to prepare the annual budget & precept request) at a cost of £80.00 + vat for each session.</p>	<p>Clerk</p> <p>Clerk</p>

	RESOLVED That training is made available for Councillors as well. Clerk to e-mail the list of accounts training sessions to the members for their consideration.	Clerk
329.0	Council to review the Financial / Business risk assessment	
329.1	<p>Following a briefing from the external auditors on the results of all their external audits undertaken for the tax year 2007/08 which identified the requirement to have & review a risk assessment policy. The Clerk explained that though B.C.C. already had an adopted financial risk assessment, it was considered prudent to examine the risks to the business of B.C.C. and incorporate these into a combined Financial & Business Risk Assessment Policy (which the Clerk had e-mailed to members prior to the meeting for them to examine). Clerk also pointed out that one risk identified was the loss of original copies of minutes for which the council has a legal requirement to keep forever. Coed Park Library were willing to consider storing all the Council's minutes in their archive department if we are prepared to box them up correctly with the appropriate paperwork. They have agreed to look at a sample archived box to ensure it meets the necessary requirements.</p> <p>RESOLVED To investigate this method of archiving the minutes in the first instance.</p> <p>RESOLVED To adopt the new Financial & Business Risk Assessment Policy.</p>	<p>Clerk</p> <p>Clerk</p>
330.0	Council to consider amendments to the liability insurance and the associated costs. (LGA 1972 s111)	
330.1	<p>The Clerk had received correspondence from Zurich who advised that B.C.C. should have all risk cover on the equipment stored in the steel containers. This would be an extra £849.00 + ipt for one year.</p> <p>Given that this is for equipment with a value of just £25k and is regularly maintained, Members considered the cost to be proportionately too high for the protection afforded from all risks cover over that of fire & theft cover.</p> <p>RESOLVED to take fire & theft cover for the equipment in the steel containers.</p>	Clerk
331.0	Council to consider the planting of trees for the two roundabouts & the Community Centre. (Highways Act 1980 s96)	
331.1	<p>Cllrs Spanswick & Sage declared an interest in this item & withdrew from discussions. Cllr. Jones temporarily took the chair.</p> <p>Clerk confirmed that planning dept of B.C.B.C. had given their approval and that the highways dept had identified possible sites for the trees. The Clerk was awaiting a date / time to meet with the Highways dept to confirm these details.</p> <p>RESOLVED to delegate authority to the Clerk to take this project forward to purchasing suitable trees; planting them as per Highways dept's recommendation.</p>	Clerk
332.0	Council to consider request from Sustainable Wales for a letter of support for their funding application.	
332.1	Cllrs Spanswick & Sage resumed participation in the meeting. Council noted this item.	
333.0	Council to consider activities for the Brackla Festival including the hiring of the Community Centre as a back-up venue; First Aid cover (£56.00 + vat); the cost of acts for the event (£200.00 each); using the football club toilets. (LGA 1972 s144)	
333.1	<p>RESOLVED to accept the first aid cover for the event from St John Ambulance at a cost of £56.00 + vat</p> <p>RESOLVED to hire two acts from Pick N Mix Circus @ a cost of £200.00 each.</p> <p>RESOLVED to use the football club toilets.</p> <p>RESOLVED to offer the football club £200.00 for them to manage the toilets throughout the event and to clean them after the event.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	RESOLVED that the Disc Jockey be instructed to remain with his equipment throughout the event and to ensure that he has sufficient power to be clearly heard.	Clerk
334.0	Council to consider residents' facility project including – Letter to residents; Topography report; requirement of the BREEAM specialist & Architects fees & their attendance at the forthcoming open meeting. (LGA 1972 s133)	
334.1	<p>Clerk explained that it was expected that from 01/04/09 it would be a legal requirement that any new build would have to attain a 'Very Good' rating for the BREEAM standards. This would mean that the specialist would have to be employed at the design stage. Nike Design had recommended McCanns at a cost of £9150.00 +vat of which 82% of the cost would be applicable at the design stage.</p> <p>Clerk also confirmed that Nike Design had identified three hours extra work undertaken by them and had suggested a cost of £70.00 per hour. The Education dept of B.C.B.C. required B.C.C. to make a decision on our preferred road layout so that they could incorporate this into their plans for the future of the temporary road.</p> <p>Clerk also reported Communities First's concerns regarding the age range of the children invited to the youth project organised by the Police, the question of whether the police were trained in youth work with this age group in order to run such an event was raised. Youth Services dept of B.C.B.C. are not insured / qualified to supervise children under the age of 11 years and have therefore confirmed that they can only assist in an advisory capacity with regard to the eight; nine & ten year old children. Communities First confirmed that these concerns had been fed back to the police.</p> <p>Clerk confirmed that 138 survey replies had already been returned with generally positive comments. The survey results were taking approximately 5 minutes each to input onto the relevant spreadsheets.</p> <p>RESOLVED to await the results of the survey & the open event before making a decision on employing the BREEAM specialist.</p> <p>RESOLVED That the Clerk & Chair meet with Nike Design to renegotiate their costs.</p> <p>RESOLVED To accept the road layout proposed by Nike Design.</p> <p>RESOLVED to send individual letters to occupiers of houses in Highfields & Cae Siwsan</p> <p>Council noted the concerns regarding the age range of the children invited to the police youth event.</p> <p>Cllr. Spanswick offered to assist with the inputting of the survey results.</p>	<p>JS / Clerk</p> <p>Clerk</p>
335.0	Council to consider the feedback from sponsors with regard to the increased cost of sponsoring the roundabouts on Brackla.	
335.1	<p>Clerk explained that having approached the current sponsors of the four roundabouts they had confirmed that they were not prepared to pay £500.00 each for this year's sponsorship. Therefore members identified the need to have a fee that was commensurate with the current economic climate and would encourage local business to participate.</p> <p>RESOLVED To review the charge for each roundabout down to £100.00 per company logo sign; i.e. 1 sign on the roundabout equates to a fee of £100.00; four signs on the roundabout equating to a fee of £400.00.</p>	Clerk
336.0	Council to consider Consultation event regarding proposals on the future of Community Health in Wales – Friday 03/04/09 2.00pm @ Heronstone Hotel, Bridgend.	
336.1	Council noted this item.	
337.0	Clerk's Report.	
337.1	1) Wheelbarrows & soil issued to the schools for the competition. Clerk to	

	<p>enquire whether wheelbarrows can be given to B.C.C. gardener at the end of the school term (July 09) for judging at the Brackla Festival.</p> <p>2) Following the Council's donation of £200.00 to Communities First for flower bulbs (minutes of the routine meeting of 15/1/09 item 269.1) they have informed the Clerk that they do not have a bank account and are therefore unable to bank the cheque. The Clerk has cancelled the cheque and purchased vouchers to the same value as an alternative.</p> <p>3) In the November 08 routine meeting the Clerk was requested to send a letter to Superintendent Jones regarding congestion on Channel View and the Council not being informed of PCSO Coleman's relocation to Pencoed prior to the event. Having not received a reply to this letter, in Feb 09 the clerk was also asked to write again to Superintendent Jones regarding the cancellation of the Feb 09 P.A.C.T. meeting without prior notification and to invite him to the Mar 09 routine meeting to discuss the scheduling of the P.A.C.T. meetings and to provide a report on the activities of the PCSO's. The reply was as follows:</p> <p><i>Our Ref /Ein Cyf:</i> 04 March 2009 <i>Your Ref/Eich Cyf:</i> <i>Direct Line/Llinell Uniongyrchol:</i> Dear Jayne Thank you for your correspondence on behalf of the Brackla Community Council, concerning the cancellation of the Brackla Pact Meeting dated 26 February 2009. I can only apologize for the cancellation of the meeting with very little notice. The PCSOs who arranged the meeting booked the venue due to availability and did not spot that they were themselves unable to make the meeting. They decided to cancel the meeting and contacted as many regular attendees as possible. I was unaware of the fact that the meeting had been cancelled and this matter has now been dealt with, with the staff concerned. I have asked the staff to ensure that this situation does not occur again. I am personally unavailable to attend your next scheduled council meeting in March due to annual leave commitments but subject to availability would like to attend your April meeting to discuss how the Neighborhood and Response policing of the area can be developed and outline the new structure for neighborhood policing. This will have a minor affect on Brackla but will simply change the policing structure, I believe for the better. I am aware that the correspondence concerning the congestion at Channel View was previously answered and councilors were contacted and spoken to concerning the loss of PCSO Coleman following his deployment to another area. The lack of prior contact was regrettable however this was explained to both the councilors and the PACT meeting that month. There are presently three PCSOs covering Brackla as following PCSO Coleman's departure I increased the staffing of Brackla. They are PCSO Jason Wride, PCSO Kerry Davies and PCSO Richard Matthews. The role of the funded PCSO for the ward of Brackla remains the same as any other PCSO within the division and that is essentially to be the eyes and ears of the community, look at problem solving and be a visible presence of the police service within the community. Yours sincerely <i>Jay Winslade Gregory</i> Inspector Jay Winslade-Gregory Bridgend Sector Commander</p> <p>Clerk also pointed out that the police had not provided an agreement for the provision of our contribution of 50% of the cost of a PCSO for Brackla for 1st Apr 08 to 31st Mar 09. & 1st Apr 09 to 31st Mar 10</p> <p>RESOLVED That a letter be sent to the new Chief Superintendent to invite him to the April 09 Routine meeting to discuss the Council's concerns.</p>	Clerk
338.0	Members' Reports.	
338.1	<p>Cllr. Lewis – Nothing to report. Cllr. Davies – Nothing to report. Cllr. Wathan – nothing to report. Cllr. Sage – Youth annoyance still being reported in The Woodland; Channel View; Chorleywood Close. Cllr. Voisey – Suggested that B.C.C. advertise the High Sheriff's Youth Awards on the Council Website. All agreed Cllr. Jones – Nothing to report. Cllr. Spanswick – disappointed that Cllr. Davies only received the agenda for the</p>	Clerk

	Tremains Infants Governors' meeting the day before the event and that the Council had not been informed that Cllr. Berrow had been co-opted onto the board of governors But not has a Community Council representative.	
339.0	Date of next meeting.	
339.1	Planning meeting – Tuesday 07/04/09 @ 5.30pm Oak Tree surgery Routine meeting – Thursday 16/03/09 @ 7.00pm Oak Tree Surgery	
340.0	Council to consider planning applications.	
340.1	Cllrs. Spanswick & Sage declared an interest in this item and withdrew from discussions. Cllr. Jones temporarily took the chair RESOLVED that Council made the following planning application decision as listed at Appendix 3.	Clerk
341.0	Council to consider the proposed roundabout at the junction of Heol Simonston & Coychurch Rd.	
341.1	Cllrs. Spanswick & Sage declared an interest in this item and maintained their withdrawal from discussions. Cllr. Jones remained as temporary Chair RESOLVED To support the proposed new roundabout in principal providing it would not have traffic lights located on it.	
	Meeting closed at 21.00 hours	

Correspondence received:

1	25/02/09	Pencoed Town Council	For members of Council to consider their request for our views on speeding
2	25/02/09	OVW	For members of Council to consider eTrading for Community & Town Councils
3	02/03/09	National Assembly for Wales	For members of Council to consider consultation on Welsh language. (E-mailed 2/3/09)
4	02/03/09	B.C.B.C.	For members of Council to consider advice on commenting on planning proposals (e-mailed 03/03/09)
5	02/03/09	Welsh Assembly Government	For council to note the appropriate sum under sect 137 of the LGA 1972 is £6.15 per elector
6	02/03/09	Welsh Assembly Government	For Council to note arrangements for Council borrowing
7	02/03/09	Parkinson's Disease Society	For members of Council to consider introduction of new Information & Support Worker Kathleen Hierons. Invite to meet her on 04/03/09 (e-mailed 03/03/09)
8	11/03/09	Teflonstage AG	For members of Council to consider notification of National Veterans Awareness Week (e-mailed 11/03/09)
9	11/03/09	Nat. Assembly for Wales	For members of Council to consider invite to free tour of Senydd
10	11/03/09	B.C.B.C.	For members of Council to consider invite to meeting to discuss proposed roundabout @ Coychurch Road / Heol Simonston (e-mailed 11/03/09)

Correspondence sent:

1	14/10/08	Cllr. Wathan	Agenda
2-4	23/02/09	Various	Invoices
5	24/02/09	Supplies Team	Invoice
6	26/02/09	Allan's Gdn Mach	Invoice
7	26/02/09	SW Fire & Rescue	Notification of Brackla Festival
8	2/3/09	Inflatable maze hire	Confirmation letter
9-12	05/03/09	Various	Invoices
13	12/03/09	Vale Print	Invoice

Tel / Face to Face enquires:

1	16/02/09	Member of patient forum	Wanting to know who to speak to regarding parking outside doctors – passed onto Aubrey Green, B.C.B.C.
2	17/02/09	Resident of Brackla	Wanted to know if we could get rid of rubble from his garden for him or if B.C.B.C. sold waste bags for such rubble – I suggested he take it to civic amenity or if no transport, hire a skip, asking neighbours if they wished to share a skip.
3	18/02/09	Gardener	Reported trees outside 35 Lavender Court – Branches hanging off over footpath - notified B.C.B.C.
4	19/02/09	Resident of Brackla	Wanting an allotment – passed to Brackla Allotment Ass't
5	24/02/09	Resident of Brackla	Rubbish on footpath between Briary Way & Kingfisher Close – reported to Technical dept in B.C.B.C.
6	02/03/09	Resident of Brackla	Enquiry regarding a planning application – passed onto B.C.B.C.
7	02/03/09	Resident of Brackla	Reporting condition of Bus shelter in Brackla Way (end of Fenwick Drive) passed onto B.C.B.C.
8	05/03/09	Resident of Brackla	Mattress to get rid of – Provided B.C.B.C.'s tel no.
9 & 10	11/03/09	Resident of Brackla (x2)	Both reporting the excessive dog fouling on black Path – reported to B.C.B.C.

Appendix 1

Planning Applications Approved by Bridgend County Borough Council:

Mr G Fredericks, 79 The Chase Brackla – 1st floor rear extension + 2 additional obscure glazed windows to side elevation.

Hue Evans, 1 Primrose Close Brackla – Reduce height of tree & width by approx 30% (OBC TPO No 8 1988)

Planning Applications Declined by Bridgend County Borough Council:

Nil return

APPENDIX 1

PLANNING APPLICATIONS 19 Feb to 03 Mar 09

	<u>Ref:/ Date Received</u>	<u>Name & Add of Applicant</u>	<u>Property that planning application applies to</u>	<u>Details of planning application</u>	<u>Decision</u>
1	P/09/126/FUL 11/03/09	Ms D Griffiths 37 Underwood Place Brackla	Same	Convert integral Garage to playroom	No Objection

Brackla Community Council

Bank Reconciliation Statement as at: 28/02/2009 for Cash Book 1 Current Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Co-op Current A/c	27/02/2009	257	24,499.15
			24,499.15
Unpresented Cheques (Minus)		Amount	
17/02/2009 202114	Bridgend County Borough Council	3,542.55	
17/02/2009 202115	Toshiba Tec UK Imaging Systems	241.33	
19/02/2009 202116	County Borough Supplies	56.88	
23/02/2009 202117	Supplies Team	149.27	
24/02/2009 202118	Allan's Gdn Mach	21.19	
24/02/2009 202119	Bridgend County Borough Council	40.00	
26/02/2009 202120	Simply The Best Training Consu	201.25	
26/02/2009 202121	County Borough Supplies	2.05	
			4,254.52
			20,244.63
Receipts not Banked/Cleared (Plus)			0.00
			20,244.63
	Balance per Cash Book is :-		20,244.63
	Difference is :-		0.00

Brackla Community Council

Bank Reconciliation Statement as at: 28/02/2009 for Cash Book 5 Co-op investment account 4

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Co-op investment a/c 4	08/02/2009	3	100,000.00
			100,000.00
Unpresented Cheques (Minus)		Amount	
			0.00
			100,000.00
Receipts not Banked/Cleared (Plus)			0.00
			100,000.00
	Balance per Cash Book is :-		100,000.00
	Difference is :-		0.00

Brackla Community Council

Cash Book No: 1

Current Account

Payments made between 09/02/2009 and 12/03/2009

						Nominal Ledger Analysis			
<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
09/02/2009	B Whitlock	BILL PAY	221.38			4002	101	221.38	Sal w/e 7/02/09
16/02/2009	B Whitlock	BILL PAY	221.38			4002	101	221.38	Sal w/e 14/02/09
16/02/2009	BT	DD	31.95		4.16	4023	102	27.79	telephones
17/02/2009	Bridgend County Borough Council	202114	3,542.55		462.07	4281	201	3,080.48	Xmas lights
17/02/2009	Toshiba Tec UK Imaging Systems	202115	241.33		31.48	4025	102	209.85	P'copy hire
18/02/2009	Arian Finance Ltd	DD	263.12		34.32	4200	201	228.80	van hire Feb 09
18/02/2009	Tesco	DDR101	41.00		5.35	4204	201	35.65	Fuel for van
19/02/2009	County Borough Supplies	202116	56.88		7.42	4022	102	49.46	stationery
23/02/2009	Supplies Team	202117	149.27		19.47	4022	102	129.80	Ink Cartrid
23/02/2009	B Whitlock	BILL PAY	221.38			4002	101	221.38	Sal w/e 21/02/09
23/02/2009	J Jowett	BILL PAY	675.82			4000	101	675.82	Part pay sal Feb 09
24/02/2009	Allan's Gdn Mach	202118	21.19			4227	201	21.19	Equip maint SR/1459
24/02/2009	Bridgend County Borough Council	202119	40.00			4280	106	40.00	Raffle Licence fee
24/02/2009	Tesco	DDR102	17.85		2.33	4231	201	15.52	Fuel for equipment
26/02/2009	Simply the Best Training Consu	202120	201.25		26.25	4010	101	175.00	Training
26/02/2009	County Borough Supplies	202121	2.05		0.27	4022	102	1.78	stationery
27/02/2009	Dr Madelin & Ptners	SO	221.25			4012	102	221.25	Rent Feb 09
28/02/2009	J Jowett	SO	1,000.00			4000	101	1,000.00	Sal part pay Feb 09
02/03/2009	B Whitlock	BILL PAY	221.38			4002	101	221.38	Sal w/e 28/02/09
03/03/2009	John Vincent Surveyors Ltd	202122	304.75		39.75	4406	109	265.00	Topographical survey
03/03/2009	RCT	202123	819.77			4004	101	614.82	Pension Feb 09
						4000	101	137.15	Pension Feb 09
						4002	101	67.80	Pension Feb 09
03/03/2009	J Jowett	BILL PAY	21.66			4007	101	21.66	Expenses Feb 09
04/03/2009	Vodafone	DD	39.13		5.10	4024	102	34.03	Mobile tels
04/03/2009	C3 Imaging	DDR103	74.75		9.75	4280	106	65.00	printing banners-
09/03/2009	B Whitlock	BILL PAY	221.58			4002	101	221.58	Sal w/e 7/3/09
09/03/2009	Tesco	DDR104	44.00		5.74	4204	201	38.26	Fuel for van
11/03/2009	Inscapes Environmental	DDR105	19.57		2.55	4295	106	17.02	Soil for wheelbarrow competiti
11/03/2009	B&Q	DDR106	25.98		3.39	4225	201	22.59	Equipment
12/03/2009	Communities First	202124	200.00			4400	109	200.00	Donation
		Total Payments:	9,162.22	0.00	659.40			8,502.82	

The above Payments have been reviewed against the budget & authorised by members of Brackla Community Council

Signed:Signed:

**Brackla Community Council
Detailed Income & Expenditure by Year to Date Budget Heading 28/02/2009**

Committee Report

Month No : 11

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	
Finance										
101 Staffing										
4000	Clerks Salary	1,798	2,042	244	18,311	22,462	4,151	24,500	6,189	0
4002	Gardeners Salary	986	1,258	272	11,310	13,838	2,528	15,100	3,790	0
4003	Overtime	0	250	250	0	2,750	2,750	3,000	3,000	0
4004	Employers Pension	578	750	172	6,020	8,250	2,230	9,000	2,980	0
4005	Employers National Insurance	0	0	0	8,141	7,875	-266	10,500	2,359	0
4006	Health and Safety	0	0	0	130	60	-70	60		-70
4007	Staff Expenses	23	33	10	285	363	78	400	115	0
4008	Employment Costs	0	42	42	0	462	462	500		500
4010	Training	175	57	-118	1,154	627	-527	682		-472
	Staffing :- Expenditure	3,560	4,432	872	45,351	56,687	11,336	63,742	18,433	-42
	Net Expenditure over Income	3,560	4,432	872	45,351	56,687	11,336	63,742		
102 Administration										
4011	Office Expenditure	0	0	0	50	0	-50	0		-50
4012	Rent	221	231	10	2,411	2,541	130	2,772	361	0
4022	Stationery	181	94	-87	301	1,034	733	1,126		825
4023	Telephones	28	75	47	545	825	280	900	355	0
4024	Mobile Phones	34	50	16	361	550	189	600	239	0
4025	Photocopier	210	238	28	886	950	64	950	64	0
4026	Postage	0	25	25	122	275	153	300		178
4027	Insurance	0	0	0	1,067	1,500	433	1,500		433
4028	Subscriptions	0	0	0	1,132	1,200	68	1,200		68
4031	Newsletter	0	0	0	1,072	3,000	1,928	3,000		1,928
4032	Website Maintenance	0	17	17	0	187	187	200		200
4033	Website Hosting	0	10	10	0	110	110	120		120
4055	Accounts Services	0	0	0	370	563	193	750	380	0
4057	Audit	0	0	0	-50	1,000	1,050	1,000	1,050	0
4059	Peninsula	168	197	29	1,848	2,167	319	2,369	521	0
4060	Accounts Package Maintenance	0	200	200	688	600	-88	600		-88
4070	Office Equipment	0	0	0	311	0	-311	0		-311
4071	Capital Fund	0	286	286	2,000	3,146	1,146	3,433		1,433
	Administration :- Expenditure	842	1,423	581	13,114	19,648	6,533	20,820	2,970	4,736
1006	Income Photocopier	4	0	4	29	0	29	0		
1176	Precept Received	0	0	0	141,000	141,000	0	141,000		
1190	Interest Received	1,366	0	1,366	6,390	0	6,390	0		
	Administration :- Income	1,370	0	1,370	147,419	141,000	6,419	141,000		
	Net Expenditure over Income	-528	1,423	1,951	-134,305	-121,353	12,952	-120,180		
105 Civic										
4105	Chairs Allowance	0	0	0	554	700	146	700		146
4110	Civic Service	0	0	0	167	750	583	750	500	83
4115	Elections	0	0	0	5,067	6,000	933	7,500	2,433	0

**Brackla Community Council
Detailed Income & Expenditure by Year to Date Budget Heading 28/02/2009**

Committee Report

Month No : 11

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4120 Engraving	0	0	0	0	13	13	13		13
Civic :- Expenditure	0	0	0	5,789	7,463	1,674	8,963	2,933	241
Net Expenditure over Income	0	0	0	5,789	7,463	1,674	8,963		
106 Events									
4280 Funday	40	0	-40	2,803	3,500	697	3,500		697
4295 Competition Prizes	0	0	0	337	500	163	500		163
Events :- Expenditure	40	0	-40	3,140	4,000	860	4,000	0	860
1055 Income Funday	0	0	0	-320	0	-320	0		
Events :- Income	0	0	0	-320	0	-320	0		
Net Expenditure over Income	40	0	-40	3,460	4,000	540	4,000		
109 Grants									
4400 Section 137	0	0	0	930	1,500	570	930		0
4405 Summer Playscheme	0	0	0	1,471	1,500	29	1,500		29
4406 Youth Work	8,185	625	-7,560	8,340	6,875	-1,465	7,500		-840
4407 Grants Out	0	0	0	600	0	-600	570		-30
Grants :- Expenditure	8,185	625	-7,560	11,340	9,875	-1,465	10,500	0	-840
Net Expenditure over Income	8,185	625	-7,560	11,340	9,875	-1,465	10,500		
201 Environment									
4200 Vehicle Renewal/Hire	229	250	21	2,517	2,750	233	3,000	483	0
4201 Vehicle Maintenance	0	86	86	12	946	934	1,030		1,018
4203 Vehicle Insurance	0	0	0	691	1,000	309	1,000		309
4204 Petrol	66	83	17	858	913	55	1,000		142
4220 Container Rental	0	129	129	701	1,419	718	1,545		844
4225 Equipment	40	250	210	3,056	2,750	-306	3,000		-56
4227 Equipment Maintenance	21	108	87	1,435	1,188	-247	1,300		-135
4231 Fuel for Equipment	16	17	1	161	187	26	200		39
4250 Environmental Schemes	0	183	183	1,083	2,013	930	2,200		1,117
4260 Roundabout Sponsorship	0	0	0	-140	0	140	0		140
4261 Seasonal Bedding	144	0	-144	5,464	4,700	-764	4,700		-764
4281 Xmas Lights	3,080	0	-3,080	3,080	5,000	1,920	5,000		1,920
Environment :- Expenditure	3,597	1,106	-2,491	18,918	22,866	3,948	23,975	483	4,574
1050 Income Roundabout Sponsorship	0	0	0	876	0	876	0		
1055 Income Funday	0	0	0	320	0	320	0		
1057 Income Green Waste Bags	17	0	17	262	0	262	0		
Environment :- Income	17	0	17	1,458	0	1,458	0		
Net Expenditure over Income	3,580	1,106	-2,474	17,461	22,866	5,405	23,975		
202 Safety									
4270 PCSO	0	0	0	10,928	11,250	322	15,000	4,072	0
4271 Crime Prevention	0	0	0	34	0	-34	0		-34
Safety :- Expenditure	0	0	0	10,962	11,250	288	15,000	4,072	-34
Net Expenditure over Income	0	0	0	10,962	11,250	288	15,000		
Finance Expenditure	16,223	7,586	-8,638	108,614	131,789	23,175	147,000	28,891	9,495
Income	1,387	0	1,387	148,557	141,000	7,557	141,000		
Net Expenditure over Income	14,836	7,586	-7,250	-39,943	-9,212	30,731	6,000		