

**BRACKLA COMMUNITY COUNCIL  
MINUTES OF MEETING HELD AT OAK TREE SURGERY**

**DATE: 21<sup>st</sup> May 2009**

<b>ATTENDED BY:</b>		<b>APOLOGIES FROM:</b>
Cllr. Mr M Voisey Cllr. Mr W Bennett Cllr. Mr C Jones Cllr. Mrs P Hacking Cllr. Mr T Hacking Cllr. Mrs C Lewis Cllr. Mr A Wathan Cllr. Mr D Sage Cllr. Mr Spanswick Louise Williams-Brown B.C.B.C. Jayne Jowett – Clerk		Cllr. Mrs D Davies
<b>DISTRIBUTION:</b>		
<b>AS ABOVE</b>		
<b>FILE COPY</b>		
<b>Minutes prepared by Jayne Jowett</b>		
<b>NOTE OF MEETING</b>		
10.0	<b>Time for Public to address Council.</b>	
10.1	Residents from Highfields, Brackla expressed their concern regarding youth annoyance from a particular family and their friends.  <b>RESOLVED</b> That Cllrs. Sage; Spanswick; T & P Hacking, in their capacity as Borough Councillors, will consult with social services in B.C.B.C.  <b>RESOLVED</b> That B.C.C. will write to the police & Social Services department of B.C.B.C. to express the concerns raised.	JS; DS; TH; PH  Clerk
11.0	<b>To Accept Apologies for Absence.</b>	
11.1	Cllr. Davies - ill	
12.0	<b>To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council on 19/06/08</b>	
12.1	Cllr. Sage: Agenda items 24.0 & 28.0 – Prejudicial interest, Cabinet member, B.C.B.C. Cllr. Spanswick: Agenda items 28.0 & 29.0 prejudicial interest, cabinet member, B.C.B.C. Communities Directorate. Clerk: Agenda item 21.0 pecuniary interest as request pertains to own salary.	
13.0	<b>Council to consider progress of Brackla resident’s facility, including possible considerations of the facility’s uses; the instruction of the BREEAM specialist; the alterations to the layout &amp; B.C.C. paying for the deaf club for the Brackla Live events LG(Misc Prov) Act 1976 s19.</b>	
13.1	Cllr. Spanswick confirmed that the survey had revealed a definite need for a residents’ facility in Brackla and proposed that we move forward on the project as per the revised positioning of the building (PD11) along with the required BREEAM support. Cllr. T Hacking stated that there was a need to confirm exactly what the facility was to be used for as this would impact on the internal lay out. Cllr. Sage reiterated that to be most useful, the building needed to have a multi-purpose use / lay out. Louise Williams-Brown confirmed that Lucy Jones of B.C.B.C. had agreed to manage the project but in order to do this, B.C.B.C. would need to approve the plans provided by Nike Design, for which there would be a cost, (not yet confirmed).	

	<p>Meeting arranged for 08/06/09 with Lucy Jones to discuss way forward. Nike Design had provided costings for the build though it did state that these could only be an estimate.</p> <p>Cllr. Voisey asked Louise Williams-Brown whether she had included a cleaner in her salaries costings and suggested that local residents could be considered for employment in the facility to aid the local economy. Ms Brown confirmed that she would add this cost to the funding application.</p> <p>It was identified that within the build costs that the quote for BREEAM input on the modular build was some £40k more than for the permanent structure. Clerk requested to confirm these figures.</p> <p>Given the greater workload this project was going to produce, Cllr. Voisey requested that as the project develops, the staffing requirements for the Clerk are monitored. Clerk also confirmed that SW Police had requested that B.C.C. pay for the hire of the Deaf club as the venue for the Brackla Live events for the youths of Brackla. PCSO Kerry Davies stated in her request that this would be £50.00 per event.</p> <p>Following all the discussions the following resolutions were made:</p> <p><b>RESOLVED</b> To progress the project to planning application stage, based on the PD11 lay out, including the instruction of the BREEAM surveyor.</p> <p><b>RESOLVED</b> To review /agree the internal lay out once usage has been confirmed.</p> <p><b>RESOLVED</b> To accept the offer from Lucy Jones to manage the facility project. Clerk to forward plans to B.C.B.C. for approval.</p> <p><b>RESOLVED</b> That in pursuance of the powers conferred by section 19 of Local Government (Misc Provisions) act 1976 and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves expenditure of £50.00 per Brackla Live event for the hire of the Deaf Club for up to a maximum of one year.</p> <p>Council thanked Louise Williams-Brown for all her hard work thus far.</p>	<p>Clerk</p> <p>All</p> <p>Clerk</p> <p>Clerk</p>
14.0a	<p><b>To confirm &amp; sign minutes of Routine; Special &amp; confidential meeting of council held on 16/04/09 &amp; Planning meeting of 05/05/09.</b></p>	
14.1a	<p>Given the sensitive nature of the confidential minutes it would be necessary to exclude members of the public (as per Standing Orders Chairmanship item 41). To minimise disruption, Cllr. Sage requested that the approval of the confidential minutes be postponed until the latter part of the meeting when members of the public could be requested to vacate the chamber without too much disturbance to proceedings.</p> <p>Members of the Council agreed to consider this item as the last but one agenda item as per Standing Orders Item 16 of main orders.</p> <p><b>RESOLVED:</b> to accept the minutes of the routine meeting of 16/04/09 as a true record of proceedings</p> <p><b>RESOLVED:</b> to accept the minutes of the special meeting of 16/04/09 as a true record of proceedings</p> <p><b>RESOLVED:</b> to accept the minutes of the planning meeting of 05/05/09 as a true record of proceedings</p>	

15.0	<b>Correspondence: Items for members of council to consider &amp; items for council to note are listed at Appendix 1.</b>	
15.1	Item 1: Council noted this item. Item 2: To be considered at agenda item 21.0 Item3: Council noted this item. Item 5: Council noted this item. Item 6: Council noted this item. Item 7: Council noted this item. Item 8: To be considered in agenda item 35.0	
16.0	<b>Finance: Council to consider &amp; agree expenditure &amp; statement of accounts listed at appendix 2</b>	
16.1	A Full list of expenditure and summary of spend against the budget are at appendix 2 and were reviewed by members.  <b>RESOLVED:</b> Expenditure against budget agreed by Council.	
17.0	<b>Council to review the investment policy.</b>	
17.1	<b>RESOLVED</b> That BCC accepts the reviewed Investment policy.	
18.0	<b>Council members to review the Financial Regulations including Sections 3.4 &amp; 3.8 Clerk / RFO delegated powers.</b>	
18.1	Council reviewed the current Financial regs, which on advice from One Voice Wales, were deemed to be sufficient with no amendments required at this time  <b>RESOLVED</b> That the Financial Regulations remain unchanged.	
19.0	<b>Council to receive &amp; approve the internal audit report for year end 31/03/09 including points for action.</b>	
19.1	Two observations by the internal auditor: <ul style="list-style-type: none"> <li>The letter dated 30.12.08, from the Co-op Bank, refers to the transfer of funds to the council's Lloyds TSB account 089003 6129806600. This is actually the Co-op Bank details; there is an error in the letter. The council should confirm in their Minutes that they do not have an account at Lloyds TSB and that this is a clerical error by the Co-op Bank.</li> <li>The end of year balance sheet has been signed, by the Chair and Financial Officer. I feel that the signature is insufficient. The councillors that signed the Balance sheet should have their names printed under their signature so that there is no miss-understanding as to who actually signed them as being correct.</li> </ul> <p>The Clerk confirmed that she had added the printed names onto the balance sheet. Brackla Community Council can confirm that they do not have a Lloyd's TSB account and that this was indeed an error by the Co-op Bank.</p> <p><b>RESOLVED</b> To accept the observations of the Internal auditor.</p> <p>Clerk was thanked for her hard work.</p>	
20.0	<b>Council to consider &amp; approve the annual return for year ending 31/03/09</b>	
20.1	Having considered the external Annual Audit return for year ending 31/03/09 which summarised their annual activities, the Council: <p><b>RESOLVED</b> To approve the external Annual Audit return, including the Annual Governance Statement for period ending 31<sup>st</sup> March 2009 as per the Accounts &amp; Audit (Wales) Regulations 2005 - Regulation 9.</p> <p>The Chairman and Responsible Financial Officer completed &amp; signed the required sections of the return.</p>	

21.0	<b>Council to consider the extra 0.3% pay award for the Clerk &amp; Gardener for April 08 to Mar 09 including the overtime paid throughout this period. LGA 1972 s111</b>	
21.1	<p>Clerk declared an interest in this item and left the chamber. Members of public were also excluded as per SO Chairmanship item 41.</p> <p><b>RESOLVED</b> To award the 0.3% extra for April 08 to Mar 09 for the Gardener &amp; the Clerk, including the overtime paid during the period.</p> <p>Members requested that it be noted that the national pay award is only a guide for consideration when reviewing the Clerk &amp; Gardener's pay and does not have to be approved.</p>	
22.0	<b>Council to consider approve the change of signatories on Bank accounts including the approval of the Declaration at section 3a of the bank change of signatory authority.</b>	
22.1	<p>Council moved back into open session. Clerk re-joined members.</p> <p><b>RESOLVED:</b> That Council accepts declaration 3a of the Bank mandate, confirming adherence to its conditions.</p> <p><b>RESOLVED</b> That the Clerk; Cllrs. T Hacking; P Hacking; Jones; Spanswick &amp; Bennett be the signatories for the bank accounts. Clerk to inform the bank. Councillors to provide proof of ID</p>	PH; CJ Clerk
23.0	<b>Council to consider the renewal of vehicle insurance LGA 1972 s111</b>	
23.1	<p>Clerk to obtain extra quotes to compare best value for the renewal, once obtained:</p> <p><b>RESOLVED</b> To delegate authority to the clerk to obtain the insurance that provides best value for cover required.</p> <p>Due to the renewal date being before the next routine meeting the Clerk requested consideration be given to the renewal quote for the Council's general / liability insurance. Members of the Council agreed to consider this item as per Standing Orders (Chairmanship - item 38) &amp; Item 16 of main orders. Co-op had confirmed that they would not be able to better Zurich's quote of £1664.61 Aon had provided a provisional quote of over £2653.92</p> <p><b>RESOLVED</b> To accept Zurich's quote of £1664.61.</p> <p>Clerk confirmed she would attempt to get Zurich to agree to a further slight reduction on this quote</p>	Clerk
24.0	<b>Council to consider alleged subsidence at Chorleywood allotments - report from surveyor</b>	
24.1	<p>Cllr. Sage declared an interest in this item &amp; withdrew from discussions. Clerk confirmed that the initial report had been received from Ground Investigation Wales. Zurich, the Council's insurers, confirmed that B.C.C. should await all the monitoring reports before taking further action, keeping Zurich informed of the said reports.</p>	
25.0	<b>Council to consider review of Local Gov't Act 1972 section 56(1) boundaries in the county borough of Bridgend</b>	
25.1	<p>Cllr. Sage resumed participation in the meeting Council noted the review.</p>	
26.0	<b>Council to consider purchasing trophies for the Brackla Festival wellie throwing competition LG(Misc Prov) A 1976 s19</b>	
26.1	<p><b>RESOLVED</b> To delegate authority to the Clerk to purchase trophies similar to those purchased last year.</p>	Clerk

27.0	<b>Council to consider purchasing trophies &amp; setting of the prize money for the school wheelbarrow &amp; gardening competitions LG(Misc Prov) A 1976 s19</b>	
27.1	<p><b>RESOLVED</b> to maintain prize monies as per last year's competitions.</p> <p><b>RESOLVED</b> to purchase a general 1<sup>st</sup> prize cup for the School competitions.</p> <p><b>RESOLVED</b> to purchase a 1<sup>st</sup>; 2<sup>nd</sup> &amp; 3<sup>rd</sup> prize trophy for school competition.</p> <p><b>RESOLVED</b> to purchase pottery vases for the 1<sup>st</sup> prize hanging basket &amp; 1<sup>st</sup> prize best garden.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
28.0	<b>Council to consider Bridgend County Borough Council's request for a contribution to the Summer playscheme for Brackla - £1514.69 LG(Misc Prov)A 1976 s19</b>	
28.1	<p>Cllrs. Sage &amp; Spanswick declared an interest in this item &amp; withdrew from discussions</p> <p><b>RESOLVED</b> that in pursuance of the powers conferred by section 19 of Local Government (Misc Provisions) act 1976 and being of the opinion that the expenditure satisfies the requirements of that section, to approve the contribution of £1514.69 to the Brackla Summer Playscheme.</p>	
29.0	<b>Council to consider which firm to use for the construction of the bridges for Tremains Wood &amp; to approve the payment of 50% of the cost of the construction of the bridges &amp; information signs in line with match funding condition of the grant approval from Bridgend County Borough Council. LGA 1972 s14 para 27</b>	
29.1	<p>Cllr. Spanswick declared an interest in this item and remained withdrawn from discussions. Cllr. Sage resumed participation in the meeting.</p> <p>Clerk confirmed that B.C.C. require planning approval for the bridges and in order to obtain this, specification drawings need to be drawn up at a cost of £200.00.</p> <p>B.C.B.C. has been requested to pay for the planning application as Tremains Wood is their land.</p> <p><b>RESOLVED</b> that in pursuance of the powers conferred by section 14 para 27 of Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of that section, to approve the contribution of 50% of the cost of the bridges &amp; information signs as per the conditions of the grant awarded by B.C.B.C.</p> <p><b>RESOLVED</b> That in pursuance of the powers conferred by section 14 para 27 of Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of that section, to approve the drawing up of the specification plans.</p> <p><b>RESOLVED</b> To employ Coity Building Contractors to construct the bridges.</p> <p>Clerk requested to check whether there is any warranty provided for the construction work of the bridges.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
30.0	<b>Council to consider attendance at the annual LCAS seminar LGA 1972 s111</b>	
30.1	<p>Cllr. Spanswick resumed participation in the meeting</p> <p><b>RESOLVED</b> That Cllr. Voisey &amp; the Clerk attend this conference.</p>	<p>MV; Clerk</p>
31.0	<b>Council to consider the purchase &amp; siting of a memorial bench in honour of the late Cllr. Jacqui Aston LG(Misc Prov) A 1953 s4</b>	
31.1	<p>Cllr. Jones requested that the members consider a memorial bench for the Late Cllr. Jacqui Aston to replace the dilapidated bench outside the Community Centre.</p> <p><b>RESOLVED</b> to allocate up to £2500.00 for the provision and siting of a memorial bench.</p>	

	<b>RESOLVED</b> to delegate authority to the Clerk to choose a suitable bench and contractor to complete the project.	Clerk
	Clerk to undertake a risk assessment prior to commencement of the project.	Clerk
32.0	<b>Clerk's Report.</b>	
32.1	<ol style="list-style-type: none"> <li>1. B.C.B.C. kindly removed all the rubbish collected in the May bank holiday volunteer litter-pick.</li> <li>2. B.C.C.'s minutes are now being stored in Coed Parc Library</li> <li>3. Mobile telephone contracts renewed at a reduced rate of £20.00 per month.</li> <li>4. Brackla Community Association have not given permission for a tree to be planted by the community centre, therefore there will only be a tree by the Triangle &amp; one by the carpet bed at the Crematorium roundabout.</li> <li>5. The Jazz band booked for the Brackla Festival has had to pull out.</li> <li>6. Glyn Jenkins of B.C.B.C. has received rate demands for roundabouts throughout Bridgend with sponsorship signs on them as this is classed as business income. He will forward to us any that pertain to Brackla roundabouts in due course.</li> <li>7. B.C.B.C. has confirmed that we can now co-opt a new member to replace the late Cllr. Aston.</li> <li>8. The Clerk as secured a reduction in the cost of plant storage at Inscapes from £50.00 to £16.66</li> </ol>	
33.0a	<b>Members' Reports.</b>	
33.1a	<p>Cllr. Bennett – Nothing to report.  Cllr. Spanswick – Reminded members that we may have to relocate our steel storage containers if construction of the proposed catholic school goes ahead.  Cllr. Lewis – Nothing to report.  Cllr. Sage – Nothing to report.  Cllr. Wathan – Nothing to report.  Cllr. P Hacking – Requested that her contribution be discussed during the closed session towards the end of the meeting. Members agreed as per item 16 of main SO  Cllr. Voisey – Glamorgan High Sheriff youth awards are now being advertised, he will liaise with the Clerk &amp; Cllr. Lewis to get notification onto the Council website &amp; into the Gazette newspaper.  Cllr. T Hacking – New bins have been erected in the Triangle shopping precinct.  Cllr. Jones – Nothing to report.</p>	
34.0	<b>Council to consider the date of next planning &amp; routine meetings.</b>	
34.1	<p>Planning meeting – Tuesday 02/06/09 @ 5.30pm Oak Tree surgery  Routine meeting – Thursday 18/06/09 @ 7.00pm Oak Tree Surgery</p>	
14.0b	<b>To confirm &amp; sign minutes of confidential meeting of council held on 16/04/09</b>	
14.1b	<p>Members of the public were requested to leave the chamber as per SO Chairmanship item 41.</p> <p><b>RESOLVED:</b> to accept the minutes of the confidential meeting of 16/04/09 as a true record of proceedings.</p>	
33.0b	<b>Members' Reports</b>	
33.1b	For report from Cllr. P Hacking see confidential minutes.	

35.0	<b>Council to consider planning applications.</b>	
35.1	Cllrs. Sage; Spanswick; T & P Hacking withdrew as they are not on the planning committee.  <b>RESOLVED</b> that Council made the following planning application decision as listed at Appendix 3.	
	<b>Meeting closed at 21.00 hours</b>	

#### Appendix 1

##### Correspondence received:

1	28/04/09	SLCC	For members of Council to consider invite to Seminar
2	28/04/09	OVW	For members of Council to consider information on final pay award for 2008/09
3	28//04/09	Welsh Assembly Government	For members of Council to consider the guidance on managing the safety of burial ground memorials
4	28/04/09	DVLA	For Council to note confirmation of change of ownership of kobota ride on mower.
5	30/04/09	SLCC	For members of Council to consider invite to conference
6	11/05/09	Wales Audit office	For members of Council to consider invite to Conference on 20/05/09 (e-mailed 11/05/09)
7	11/05/09	OVW	For members of Council to consider invite to conference & AGM &£70.00 per person on 10/10/09 at Bont Pavilion Ponrhydfendigaid Ceredigion SY25 6BB
8	11/05/09	B.C.B.C. Planning dept	For members of Council to consider response regarding planning observation on P/09/261/FUL

##### Correspondence sent:

1-4	15/04/09	Various	Invoices
5	15/04/09	Sust Wales	Conference booking
6	20/04/09	Vodafone	invoice
7-8	28/04/09	Various	Invoices
9	28/04/09	Resident of Brackla	Re land @ Fair oak Chase
10	30/04/09	Winner prize draw	Notification
11-13	07/05/09	Various	Invoices
14-17	12/05/09	Various	Invoices

##### Tel / Face to Face enquires:

1	16/04/09	Resident of Brackla	Reporting broken manhole cover – reported to Welsh Water (08000853968)– ref 1248865
2	20/04/09	Resident of Brackla	Wanting to book community ctr – Gave N Roberts details
3	20/04/09	Resident of Brackla	Rats in garden – gave B.C.B.C tel No.
4	28/04/09	Resident of Brackla	Wanted to hire Com Ctr – Gave N Roberts' No.
5	29/04/09	Clerk Maesteg T.C.	Do we undertake odd jobs for residents.
6	29/04/09	Resident of Brackla	When is next routine meeting
7	29/04/09	Resident of Brackla	Wanted Tel no for Council Tax dept.
8	29/04/09	Resident of Brackla	Culvert by Eagle View littered – reported to street scene B.C.B.C.
9	05/05/09	Resident of Brackla	Reporting a stray dog – passed on to B.C.B.C.
10	07/05/09	Resident of Brackla	Objecting to a planning app – explained process
11	07/05/09	Resident of Brackla	Dead tree in Garden with a TPO on it – explained what to do
12	11/05/09	Resident of Brackla	Wanting to book comm ctr – gave N Roberts Tel No.
13	12/05/09	Resident of Brackla	Wanting the doctors surgery – pointed in right direction

Appendix 3

Planning Applications Approved by Bridgend County Borough Council:

Mr J D Ludlow 44 Foxfields Brackla – Single storey side extension for utility room & 1.8m garden boundary Wall.

Planning Applications Declined by Bridgend County Borough Council:

Nil return

**PLANNING APPLICATIONS 06/05/09 to 02/06/09**

	<u>Ref:/ Date Received</u>	<u>Name &amp; Add of Applicant</u>	<u>Property that planning application applies to</u>	<u>Details of planning application</u>	<u>Decision</u>
1	P/09/349/FUL 20/05/09	Mr R Dunster 42a Highfields Brackla CF31 2PB	Same	Erect 5 ft fence totally enclosing front garden with an entrance gate.	Brackla Community Council objects as covenants in the deeds for Brackla prevent front gardens being enclosed. The majority of homes have respected this covenant and therefore should this application be granted, it would be at odds with its immediate and wider surroundings.
2	P/09/352/FUL 20/05/09	Archdiocese of Cardiff	New Secondary school – Brackla	New school; playing fields & leisure facility	No objections.

**Brackla Community Council**

**Bank Reconciliation Statement as at: 30/04/2009 for Cash Book 1 Current Account**

<b>Bank Statement Account Name (s)</b>	<b>Statement Date</b>	<b>Page No</b>	<b>Balances</b>
Co-op Current A/c	30/04/2009	261	140,530.73
			140,530.73
<b>Un-presented Cheques (Minus)</b>		<b>Amount</b>	
16/04/2009 202147 Vodafone		4.94	
21/04/2009 202251 One Voice Wales		1,141.00	
21/04/2009 202252 Sustainable Wales		30.00	
28/04/2009 202253 Cllr D Davies		223.65	
28/04/2009 202254 Integral Geotechnique Wales Lt		2,156.25	
28/04/2009 202255 RBS Software Solutions		543.95	
29/04/2009 DDR08 Asda Stores Ltd		5.77	
30/04/2009 DDR09 Inscapes Environmental		31.05	
			4,136.61
			136,394.12
<b>Receipts not Banked/Cleared (Plus)</b>			0.00
			136,394.12
		<b>Balance per Cash Book is :-</b>	<b>136,394.12</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Brackla Community Council

### Current Account

#### List of Payments made between 01/04/2009 and 14/05/2009

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2009	Vale Print	202125	839.00	LGA1972 s142	Newsletter 2009
01/04/2009	Tesco	DDR01	22.40		Fuel for equipment
01/04/2009	County Borough Supplies	202133	21.52		Stationery
01/04/2009	Allan's Garden Machinery	202134	50.00		Van Safety Cx
02/04/2009	Bridgend County Borough	DDR02	185.72		Green bags
03/04/2009	Vodafone	DD	39.12		Mobile Tel
06/04/2009	Celtic Mowers Ltd	202137	5,241.75		Equipment
06/04/2009	County Borough Supplies	202138	14.90		Stationery
06/04/2009	B Whitlock	BILL PAY	221.38		salw/e04.04.09
07/04/2009	J Jowett	BILL PAY	46.41		Expenses Mar 09
08/04/2009	Glamorgan Farm Supplies	202145	69.00		Wheelbarrows - comp
08/04/2009	Peninsula Business Services	DD	193.20		Employ Serv
09/04/2009	B Whitlock	BILL PAY	223.65		salw/e11.4.09
09/04/2009	B&Q	DDR03	25.33		Edging shears
15/04/2009	B&Q	DDR04	17.98		Padlock
15/04/2009	RCT	202146	116.95		Pension cont
15/04/2009	RCT	202146	-116.95		Cancelled cq
16/04/2009	Vodafone	202147	4.94		Delivery charge
16/04/2009	Allan's Garden Machinery	202148	25.00		Equip Maint
16/04/2009	BT	DD	64.81		Tel
17/04/2009	Arian Finance Ltd	DD	263.12		Van hire
17/04/2009	Tesco	DDR06	38.22		Fuel for van
20/04/2009	Co-operative group Ltd	DDR05	19.32		refresh't youth open event
21/04/2009	B Whitlock	BILL PAY	223.65		Sal-18.4.09
21/04/2009	J Jowett	BILL PAY	373.00		part sal Apr 09
21/04/2009	B Whitlock	BILL PAY	-223.65		reverse wage pay't w/e 18.4.09
21/04/2009	One Voice Wales	202251	1,141.00	LGA1972s111	Membership
21/04/2009	Sustainable Wales	202252	30.00		Conference
27/04/2009	Tesco	DDR07	37.22		fuel for van
27/04/2009	Dr Madelin Oak Tree	SO	221.25		Rent
28/04/2009	B Whitlock	BILL PAY	223.45		Sal 24/04/09
28/04/2009	J Jowett	SO	1,300.00		Part sal Apr 09
28/04/2009	Cllr D Davies	202253	223.65		re-imbust BW's wage
28/04/2009	Integral Geotechnique Wales	202254	2,156.25		Land survey
28/04/2009	RBS Software Solutions	202255	543.95		Year end prep
29/04/2009	Asda Stores Ltd	DDR08	5.77		office equip
30/04/2009	Inscapes Environmental	DDR09	31.05		weed matting
05/05/2009	B Whitlock	SO	220.00		Sal 2/5/09
05/05/2009	B Whitlock	BILL PAY	3.65		Sal 02/4/09
05/05/2009	RCT	202256	330.26		Pension Apr09
05/05/2009	Toshiba Tec UK Imaging	202257	241.33		Photocopy hire
05/05/2009	Allan's Gdn Mach	202258	130.31		Equip & Maint
07/05/2009	RT Training Services Ltd	202259	46.00		Man Hand training
07/05/2009	Ground Investigation (Wales) L	202260	2,794.50		Allotments
08/05/2009	Tesco	DDR	10 45.84		fuel for van
11/05/2009	B Whitlock	SO	220.00		sal 9.5.09
11/05/2009	B Whitlock	BILL PAY	3.45		sal 9.5.09
11/05/2009	Linda M James	BILL PAY	200.00		Yr end int audit
12/05/2009	J Jowett	BILL PAY	15.03		expens Apr09
13/05/2009	Allan's Gdn Mach	202261	68.26		Repair & buy oil
		<b>Total Payments</b>	<b>18,231.99</b>		

The above payments have been reviewed against the budget & authorised by members of Brackla Community Council

Signed: .....Signed: .....

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 02/04/2009**

Month No : 1

		Committee Report								
		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>Finance</b>										
<b>101 Staffing</b>										
4000	Clerks Salary	1,673	2,094	421	1,673	2,094	421	25,132		23,459
4002	Gardeners Salary	892	1,296	404	892	1,296	404	15,553		14,661
4003	Overtime	0	375	375	0	375	375	4,500		4,500
4004	Employers Pension	0	750	750	0	750	750	9,000		9,000
4005	Employers National Insurance	0	0	0	0	0	0	3,200		3,200
4006	Health and Safety	0	0	0	0	0	0	60		60
4007	Staff Expenses	46	42	-4	46	42	-4	500		454
4010	Training	30	125	95	30	125	95	1,500		1,470
	Staffing :- Expenditure	<b>2,642</b>	<b>4,682</b>	<b>2,040</b>	<b>2,642</b>	<b>4,682</b>	<b>2,040</b>	<b>59,445</b>	<b>0</b>	<b>56,803</b>
	<b>Net Expenditure over Income</b>	<b>2,642</b>	<b>4,682</b>	<b>2,040</b>	<b>2,642</b>	<b>4,682</b>	<b>2,040</b>	<b>59,445</b>		
<b>102 Administration</b>										
4012	Rent	221	250	29	221	250	29	3,000		2,779
4022	Stationery	32	167	135	32	167	135	2,000		1,968
4023	Telephones	56	75	19	56	75	19	900		844
4024	Mobile Phones	38	50	12	38	50	12	600		562
4025	Photocopier	0	0	0	0	0	0	950		950
4026	Postage	0	25	25	0	25	25	300		300
4027	Insurance	0	0	0	0	0	0	2,000		2,000
4028	Subscriptions	1,141	1,500	359	1,141	1,500	359	1,500		359
4031	Newsletter	839	1,000	161	839	1,000	161	1,000		161
4032	Website Maintenance	0	42	42	0	42	42	500		500
4033	Website Hosting	0	10	10	0	10	10	120		120
4055	Accounts Services	0	0	0	0	0	0	750		750
4057	Audit	-900	200	1,100	-900	200	1,100	1,500		2,400
4059	Peninsula	168	197	29	168	197	29	2,369		2,201
4060	Accounts Package Maintenance	473	473	0	473	473	0	1,000		527
4070	Office Equipment	5	133	128	5	133	128	1,600		1,595
	Administration :- Expenditure	<b>2,074</b>	<b>4,122</b>	<b>2,048</b>	<b>2,074</b>	<b>4,122</b>	<b>2,048</b>	<b>20,089</b>	<b>0</b>	<b>18,015</b>
1006	Income Photocopier	7	0	7	7	0	7	0		0
1175	Sale of Asset	1,250	0	1,250	1,250	0	1,250	0		0
1176	Precept Received	144,134	0	144,134	144,134	0	144,134	144,134		144,134
1190	Interest Received	-1,078	0	-1,078	-1,078	0	-1,078	0		0
	Administration :- Income	<b>144,313</b>	<b>0</b>	<b>144,313</b>	<b>144,313</b>	<b>0</b>	<b>144,313</b>	<b>144,134</b>		
	<b>Net Expenditure over Income</b>	<b>-142,240</b>	<b>4,122</b>	<b>146,362</b>	<b>-142,240</b>	<b>4,122</b>	<b>146,362</b>	<b>-124,045</b>		
<b>105 Civic</b>										
4100	Councillors Expenses	0	0	0	0	0	0	500		500
4105	Chairs Allowance	0	0	0	0	0	0	600		600
4110	Civic Service	0	0	0	0	0	0	500		500
4115	Elections	0	0	0	0	0	0	1,500		1,500
4120	Engraving	0	0	0	0	0	0	200		200
	Civic :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,300</b>	<b>0</b>	<b>3,300</b>
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,300</b>		

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 02/04/2009**

Month No : 1

**Committee Report**

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>106 Events</b>									
4280	Funday	0	0	0	0	0	3,500		3,500
4295	Competition Prizes	60	0	-60	60	0	500		440
	Events :- Expenditure	<b>60</b>	<b>0</b>	<b>-60</b>	<b>60</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>3,940</b>
	<b>Net Expenditure over Income</b>	<b>60</b>	<b>0</b>	<b>-60</b>	<b>60</b>	<b>0</b>	<b>4,000</b>		
<b>109 Grants</b>									
4400	Section 137	0	0	0	0	0	1,500		1,500
4405	Summer Playscheme	0	0	0	0	0	1,500		1,500
4406	Youth Work	1,894	833	-1,061	1,894	833	10,000		8,106
4407	Grants Out	0	0	0	0	0	1,500		1,500
	Grants :- Expenditure	<b>1,894</b>	<b>833</b>	<b>-1,061</b>	<b>1,894</b>	<b>833</b>	<b>14,500</b>	<b>0</b>	<b>12,606</b>
	<b>Net Expenditure over Income</b>	<b>1,894</b>	<b>833</b>	<b>-1,061</b>	<b>1,894</b>	<b>833</b>	<b>14,500</b>		
<b>201 Environment</b>									
4200	Vehicle Renewal/Hire	229	250	21	229	250	3,000		2,771
4201	Vehicle Maintenance	50	83	33	50	83	1,000		950
4203	Vehicle Insurance	0	0	0	0	0	1,000		1,000
4204	Petrol	66	100	34	66	100	1,200		1,134
4225	Equipment	5,683	5,250	-433	5,683	5,250	8,000		2,317
4227	Equipment Maintenance	25	125	100	25	125	1,500		1,475
4231	Fuel for Equipment	19	25	6	19	25	300		281
4250	Environmental Schemes	186	267	81	186	267	3,200		3,014
4261	Seasonal Bedding	27	0	-27	27	0	5,000		4,973
4281	Xmas Lights	0	0	0	0	0	3,500		3,500
	Environment :- Expenditure	<b>6,284</b>	<b>6,100</b>	<b>-184</b>	<b>6,284</b>	<b>6,100</b>	<b>27,700</b>	<b>0</b>	<b>21,416</b>
1050	Income Roundabout Sponsorship	400	0	400	400	0	0		
1057	Income Green Waste Bags	52	0	52	52	0	0		
	Environment :- Income	<b>452</b>	<b>0</b>	<b>452</b>	<b>452</b>	<b>0</b>	<b>0</b>		
	<b>Net Expenditure over Income</b>	<b>5,832</b>	<b>6,100</b>	<b>268</b>	<b>5,832</b>	<b>6,100</b>	<b>27,700</b>		
<b>202 Safety</b>									
4270	PCSO	0	0	0	0	0	15,000		15,000
4271	Crime Prevention	0	8	8	0	8	100		100
	Safety :- Expenditure	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>15,100</b>	<b>0</b>	<b>15,100</b>
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>15,100</b>		
	Finance Expenditure	<b>12,954</b>	<b>15,745</b>	<b>2,791</b>	<b>12,954</b>	<b>15,745</b>	<b>144,134</b>	<b>0</b>	<b>131,180</b>
	Income	<b>144,765</b>	<b>0</b>	<b>144,765</b>	<b>144,765</b>	<b>0</b>	<b>144,134</b>		
	<b>Net Expenditure over Income</b>	<b>-131,811</b>	<b>15,745</b>	<b>147,556</b>	<b>-131,811</b>	<b>15,745</b>	<b>0</b>		

**Ear Marked Reserves**

**Brackla Community Council  
Detailed Income & Expenditure by Year to Date Budget Heading 02/04/2009  
Committee Report**

Month No : 1

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<u>901 Ear Marked Reserves</u>									
9101 Election Reserve	0	0	0	0	0	0	1,500		1,500
9102 Allotment Subsidence Reserve	0	0	0	0	0	0	4,000		4,000
9103 Youth Woker Reserve	0	0	0	0	0	0	5,000		5,000
9104 Youth Project Reserve	0	0	0	0	0	0	58,385		58,385
9105 Plant Storage Reserve	0	0	0	0	0	0	200		200
9106 Tremain Wood Bridges	0	0	0	0	0	0	5,915		5,915
Ear Marked Reserves :- Expenditure	0	0	0	0	0	0	75,000	0	75,000
<b>Net Expenditure over Income</b>	0	0	0	0	0	0	75,000		
Ear Marked Reserves Expenditure	0	0	0	0	0	0	75,000	0	75,000
Income	0	0	0	0	0	0	0		
<b>Net Expenditure over Income</b>	0	0	0	0	0	0	75,000		