

**BRACKLA COMMUNITY COUNCIL  
MINUTES OF FINANCE MEETING HELD AT OAK TREE SURGERY**

**DATE: 08/07/09**

<b>ATTENDED BY:</b>		<b>APOLOGIES FROM:</b>	
Cllr. Mr D Aston Cllr. Mr C Jones Jayne Jowett - Clerk		Cllr. Mr M Voisey Cllr. Mr J Spanswick Cllr. Mr T Hacking	
<b>DISTRIBUTION:</b> <b>AS ABOVE</b> <b>FILE COPY</b>			
Minutes prepared by Jayne Jowett			
<b><u>NOTE OF MEETING – Due to the lack of Councillors attending, the meeting did not reach a quorum and therefore had to be cancelled. Meeting re-arranged for 04/08/09</u></b>			
<b>NOTES OF MEETING</b>			
61.0	<b>Time for Public to address Council</b>		
61.1	None present		
62.0	<b>To accept apologies for absence</b>		
62.1	Cllr. Voisey – working Cllr. Spanswick – holiday Cllr. T Hacking – bereavement		
63.0	<b>To receive declarations of personal and prejudicial interest (if any) from members / Officers in accordance with the provisions of the Members’ Code of Conduct adopted by Council on 19/06/08</b>		
63.1	None		
64.0	<b>Council to appoint a Chair for the Finance committee</b>		
64.1	Unable to appoint .		
65.0	<b>Council to consider the Council’s spend against budget for Apr ‘09 to June ‘09</b>		
65.1	Unable to discuss due to lack of a quorum.		
	<b>Meeting closed at 18:00 hours</b>		

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 30/06/2009**

Month No : 3

**Committee Report**

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
--	-----------------------	------------------------	--------------------------	------------------------	------------------------	--------------------------	------------------------	--------------------------	--------------------

**Finance**

**101 Staffing**

4000	Clerks Salary	1,811	2,094	283	5,197	6,282	1,085	25,132	19,935	
4002	Gardeners Salary	1,303	1,296	-7	3,157	3,888	731	15,553	12,396	
4003	Overtime	0	375	375	0	1,125	1,125	4,500	4,500	
4004	Employers Pension	1,081	750	-331	1,192	2,250	1,058	9,000	7,808	
4005	Employers National Insurance	0	800	800	0	800	800	3,200	3,200	
4006	Health and Safety	0	0	0	0	0	60	60	60	
4007	Staff Expenses	13	42	29	75	126	51	500	425	
4010	Training	0	125	125	70	375	305	1,500	1,430	
	Staffing :- Expenditure	<b>4,208</b>	<b>5,482</b>	<b>1,274</b>	<b>9,691</b>	<b>14,846</b>	<b>5,155</b>	<b>59,445</b>	<b>0</b>	<b>49,754</b>
	<b>Net Expenditure over Income</b>	<b>4,208</b>	<b>5,482</b>	<b>1,274</b>	<b>9,691</b>	<b>14,846</b>	<b>5,155</b>	<b>59,445</b>		

**102 Administration**

4012	Rent	221	250	29	664	750	86	3,000	2,336	
4022	Stationery	55	167	112	86	501	415	2,000	1,914	
4023	Telephones	57	75	18	169	225	56	900	731	
4024	Mobile Phones	47	50	3	106	150	44	600	494	
4025	Photocopier	0	0	0	210	238	28	950	740	
4026	Postage	0	25	25	0	75	75	300	300	
4027	Insurance	1,680	0	-1,680	1,680	0	-1,680	2,000	320	
4028	Subscriptions	145	0	-145	1,286	1,500	214	1,500	214	
4031	Newsletter	0	0	0	839	1,000	161	1,000	161	
4032	Website Maintenance	0	42	42	0	126	126	500	500	
4033	Website Hosting	81	10	-71	81	30	-51	120	40	
4055	Accounts Services	0	188	188	0	188	188	750	750	
4057	Audit	0	0	0	-700	200	900	1,500	2,200	
4059	Peninsula	168	197	29	504	591	87	2,369	1,865	
4060	Accounts Package Maintenance	0	0	0	473	473	0	1,000	527	
4070	Office Equipment	0	133	133	5	399	394	1,600	1,595	
	Administration :- Expenditure	<b>2,453</b>	<b>1,137</b>	<b>-1,317</b>	<b>5,403</b>	<b>6,445</b>	<b>1,042</b>	<b>20,089</b>	<b>0</b>	<b>14,686</b>
1006	Income Photocopier	0	0	0	7	0	7	0		
1175	Sale of Asset	0	0	0	1,250	0	1,250	0		
1176	Precept Received	0	0	0	144,134	144,134	0	144,134		
1180	Income Miscellaneous	8	0	8	8	0	8	0		
1190	Interest Received	24	0	24	-648	0	-648	0		
	Administration :- Income	<b>33</b>	<b>0</b>	<b>33</b>	<b>144,751</b>	<b>144,134</b>	<b>617</b>	<b>144,134</b>		
	<b>Net Expenditure over Income</b>	<b>2,421</b>	<b>1,137</b>	<b>-1,284</b>	<b>-139,348</b>	<b>-137,689</b>	<b>1,659</b>	<b>-124,045</b>		

**105 Civic**

4100	Councillors Expenses	0	0	0	0	0	0	500	500
4105	Chairs Allowance	0	0	0	30	600	570	600	570
4110	Civic Service	0	0	0	0	0	0	500	500
4115	Elections	0	0	0	0	0	0	1,500	1,500

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 30/06/2009**  
**Committee Report**

Month No : 3

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4120 Engraving	9	0	-9	9	200	191	200		191
Civic :- Expenditure	<b>9</b>	<b>0</b>	<b>-9</b>	<b>39</b>	<b>800</b>	<b>761</b>	<b>3,300</b>	<b>0</b>	<b>3,261</b>
<b>Net Expenditure over Income</b>	<b>9</b>	<b>0</b>	<b>-9</b>	<b>39</b>	<b>800</b>	<b>761</b>	<b>3,300</b>		
<b>106 Events</b>									
4280 Funday	0	0	0	0	0	0	3,500		3,500
4295 Competition Prizes	0	0	0	60	0	-60	500		440
Events :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>0</b>	<b>-60</b>	<b>4,000</b>	<b>0</b>	<b>3,940</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>	<b>0</b>	<b>-60</b>	<b>4,000</b>		
<b>109 Grants</b>									
4400 Section 137	150	750	600	150	750	600	1,500		1,350
4405 Summer Playscheme	0	0	0	0	0	0	1,500		1,500
4406 Youth Work	100	833	733	1,994	2,499	505	10,000		8,006
4407 Grants Out	350	750	400	350	750	400	1,500		1,150
Grants :- Expenditure	<b>600</b>	<b>2,333</b>	<b>1,733</b>	<b>2,494</b>	<b>3,999</b>	<b>1,505</b>	<b>14,500</b>	<b>0</b>	<b>12,006</b>
<b>Net Expenditure over Income</b>	<b>600</b>	<b>2,333</b>	<b>1,733</b>	<b>2,494</b>	<b>3,999</b>	<b>1,505</b>	<b>14,500</b>		
<b>201 Environment</b>									
4200 Vehicle Renewal/Hire	229	250	21	686	750	64	3,000		2,314
4201 Vehicle Maintenance	0	83	83	50	249	199	1,000		950
4203 Vehicle Insurance	0	1,000	1,000	691	1,000	309	1,000		309
4204 Petrol	72	100	28	220	300	80	1,200		980
4225 Equipment	125	250	125	5,921	5,750	-171	8,000		2,079
4227 Equipment Maintenance	0	125	125	111	375	264	1,500		1,389
4231 Fuel for Equipment	64	25	-39	106	75	-31	300		194
4250 Environmental Schemes	434	267	-167	620	801	181	3,200		2,580
4261 Seasonal Bedding	4,461	5,000	539	4,519	5,000	481	5,000		481
4281 Xmas Lights	0	0	0	0	0	0	3,500		3,500
Environment :- Expenditure	<b>5,385</b>	<b>7,100</b>	<b>1,715</b>	<b>12,923</b>	<b>14,300</b>	<b>1,377</b>	<b>27,700</b>	<b>0</b>	<b>14,777</b>
1050 Income Roundabout Sponsorship	17	0	17	485	0	485	0		
1057 Income Green Waste Bags	56	0	56	127	0	127	0		
Environment :- Income	<b>73</b>	<b>0</b>	<b>73</b>	<b>612</b>	<b>0</b>	<b>612</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>5,312</b>	<b>7,100</b>	<b>1,788</b>	<b>12,311</b>	<b>14,300</b>	<b>1,989</b>	<b>27,700</b>		
<b>202 Safety</b>									
4270 PCSO	0	3,750	3,750	0	3,750	3,750	15,000		15,000
4271 Crime Prevention	0	8	8	0	24	24	100		100
Safety :- Expenditure	<b>0</b>	<b>3,758</b>	<b>3,758</b>	<b>0</b>	<b>3,774</b>	<b>3,774</b>	<b>15,100</b>	<b>0</b>	<b>15,100</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>3,758</b>	<b>3,758</b>	<b>0</b>	<b>3,774</b>	<b>3,774</b>	<b>15,100</b>		
Finance Expenditure	<b>12,655</b>	<b>19,810</b>	<b>7,154</b>	<b>30,610</b>	<b>44,164</b>	<b>13,554</b>	<b>144,134</b>	<b>0</b>	<b>113,524</b>
Income	<b>105</b>	<b>0</b>	<b>105</b>	<b>145,363</b>	<b>144,134</b>	<b>1,229</b>	<b>144,134</b>		
<b>Net Expenditure over Income</b>	<b>12,550</b>	<b>19,810</b>	<b>7,259</b>	<b>-114,752</b>	<b>-99,970</b>	<b>14,782</b>	<b>0</b>		

## Ear Marked Reserves

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 30/06/2009**  
**Committee Report**

Month No : 3

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>901 Ear Marked Reserves</b>									
9101 Election Reserve	0	0	0	0	0	0	1,500		1,500
9102 Allotment Subsidence Reserve	0	0	0	2,430	0	-2,430	4,000		1,570
9103 Youth Woker Reserve	0	0	0	0	0	0	5,000		5,000
9104 Youth Project Reserve	0	0	0	0	0	0	58,385		58,385
9105 Plant Storage Reserve	0	0	0	0	100	100	200		200
9106 Tremain Wood Bridges	0	0	0	0	0	0	5,915		5,915
Ear Marked Reserves :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,430</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>	<b>0</b>	<b>72,570</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,430</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>	<b>0</b>	<b>72,570</b>
Ear Marked Reserves Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,430</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>	<b>0</b>	<b>72,570</b>
Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,430</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>		