

**BRACKLA COMMUNITY COUNCIL
MINUTES OF H&S MEETING HELD AT OAK TREE SURGERY**

DATE: 2/9/09

ATTENDED BY:		APOLOGIES FROM:	
Cllr. Mr D Aston Cllr. Mrs C Lewis Jayne Jowett - Clerk		Cllr. Mr T Hacking Cllr. Mr M Voisey Cllr. Mr C Jones	
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Minutes prepared by Jayne Jowett			
NOTE OF MEETING			
	<u>NOTE OF MEETING – Due to the lack of Councillors attending, the meeting did not reach a quorum and therefore had to be cancelled. Meeting re-arranged for 17/09/09.</u>		
99.0	Time for public to address Council		
99.1	None present		
100.0	To accept apologies for absence		
100.1	Cllr. Hacking – on holiday, Cllrs. Voisey & Jones – working.		
101.0	To receive declarations of personal & prejudicial interest (if any) from Members / Officers in accordance with the provisions of the Members Code of Conduct adopted by Council on 19/06/08		
101.1			
102.0	Council to appoint a Chair for the H&S committee		
102.1			
103.0	Council to review the annual H&S audit inspection report from Peninsula		
103.1			
104.0	Council to undertake annual audit of H&S responsibilities		
104.1			