

**BRACKLA COMMUNITY COUNCIL  
MINUTES OF MEETING HELD AT OAK TREE SURGERY**

**DATE: 19<sup>th</sup> Nov 09**

<b>ATTENDED BY:</b>		<b>APOLOGIES FROM:</b>	
Cllr. Mrs C Lewis Cllr. Mrs D Davies Cllr. Mr A Wathan Cllr. Mr D Aston Cllr. Mr M Voisey Cllr. Mr J Spanswick Cllr. Mr T Hacking Cllr. Mr C Jones Richard Smith; Gwen Atkinson & Kirsty Jones– members of public Sgt Neil Jones & PCSO Mercer – SW Police Rev Lewis – Brackla Tabernacle Louise Bennett – The Stroke Ass't Sue Clements & Pat Aspey - Tenovus Jayne Jowett – Clerk		Cllr. Mr D Sage Cllr. Mrs P Hacking	
<b>DISTRIBUTION:</b>			
<b>AS ABOVE</b>			
<b>FILE COPY</b>			
<b>Minutes prepared by Jayne Jowett</b>			
<b>NOTE OF MEETING</b>			
154.0	<b>Chair's Presentation of Donations to Chosen charities</b>		
154.1	Cllr. Jones as Chair of Brackla Community Council made the following presentations: £130.69 to Brackla Tabernacle £241.64 to Tenovus £241.64 to The Stroke Ass't  The representatives from the three organisations thanked the Council for the kind contributions. Ms Clements; Ms Aspey; Ms Bennett & Rev Lewis then left the meeting.		
155.0	<b>Time for Public to address Council.</b>		
155.1	PCSO Mercer provided the Crime figures for Oct 09 as follows: Criminal Damage – 7 Drug Trafficking – 1 Other drug offences – 2 Other thefts – 2 Thefts from motor vehicle – 1 Violence against the person – 10  Sgt Jones introduced himself and explained that last figure (violence against the person) seemed high but it may have only been a single incident where 10 people were involved or could be anything from a minor injury to domestic abuse – being so wide ranging could make figures distorted. PCSO Mercer then provided comparison crime figures April to Oct 2008 against Apr to Oct 2009		

	2008	2009
Robbery	2	4
Dwelling burglary	14	13
Theft of vehicle	3	9
Theft from vehicle	49	13
Burglary other	7	12
Theft	63	39
Damage	78	63
Assault	61	56
Drugs offences	16	17
Total	333	239
		Down 9.5%

Cllr. Spanswick confirmed that the drop in crime was excellent. Sgt Jones commented that the 'theft from vehicles' drop was probably due to an individual being imprisoned. Cllr. Voisey asked whether the police challenged litter dropping. PCSO Mercer confirmed that fixed penalty notices were issued. Cllr. Spanswick confirmed that B.C.B.C. has 3 enforcement officers for the whole of the borough. Cllr. T Hacking requested usage figures for the Speed camera purchased by B.C.C. be made available.

Cllr. Jones declared an interest in this item and withdrew from the discussions; Cllr. Davies stepped in as temporary Chair.

Miss Kirsty Jones who was representing Brackla Primary School explained that as part of a science project they had discovered that littering was a problem around the school. To help tackle the problem the school would like B.C.C. to consider purchasing litter bins for the footpath outside the school leading into bridgend and re-cycling bins for the school playground.

**RESOLVED** To put the request for bins on the Dec 2009 routine meeting where the whole issue of litter enforcement can be considered.

Clerk

156.0	<b>To Accept Apologies for Absence.</b>	
156.1	Cllr. Sage – wife ill; Cllr. P Hacking on Borough council business.	
157.0	<b>Council to consider co-option of 11<sup>th</sup> member to Brackla Community Council and the planning; Appeals &amp; Complaints committees.</b>	
157.1	Cllr. Spanswick nominated Mrs Gwen Atkinson; this was seconded by Cllr. Aston. No other nominations were made and Mrs Atkinson was co-opted unopposed onto Brackla Community Council as the eleventh member and on to the following committees: Planning; Appeals & Complaints committees.	
158.0	<b>To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council on 19/06/08</b>	
158.1	Cllr. Spanswick – Agenda item 165.0 (discussion regarding possible joint funding of traffic Mgt schemes) – Prejudicial interest, Cabinet member of the Communities Directorate of B.C.B.C.	

	Cllr. Jones – Agenda item 155.0:- Request from Kirsty Jones of Brackla Primary School for B.C.C. to consider purchasing bins – Miss Jones is Cllr. Jones' daughter.	
159.0	<b>To confirm &amp; sign minutes of routine meeting of council held on 15/10/09; Planning meeting of 03/11/09; Finance meeting of 03/11/09; Confidential minutes of meeting of 15/10/09.</b>	
159.1	Cllr. Jones resumed the Chair and participation in the meeting.  <b>RESOLVED:</b> to accept the minutes of the routine meeting of 15/10/09 as a true record of proceedings  <b>RESOLVED:</b> to accept the minutes of planning meeting of 03/11/09 as a true record of proceedings  <b>RESOLVED</b> to accept minutes of finance meeting of 03/11/09 as a true record of proceedings.  <b>RESOLVED</b> To accept the confidential minutes of the meeting of 15/10/09 as a true record of proceedings	
160.0	<b>Correspondence: Items for members of council to consider &amp; items for council to note are listed at Appendix 1.</b>	
160.1	Item 1: Council noted this item. Item 2: Council noted this item. Item 3: Council noted this item. Item 4: Council noted this item. Item 6: Council noted this item. Item 7: Council noted this item. Items 8: Council noted this item.	
161.0	<b>Finance: Council to consider &amp; agree expenditure &amp; statement of accounts listed at appendix 2</b>	
161.1	A Full list of expenditure and summary of spend against the budget are at appendix 2 and were reviewed by members.  Cllr. Aston raised the question of payment methods for the Clerk & Gardener's salaries. Due to the sensitive nature of this information Cllr. Voisey requested that this be discussed at the same time as agenda item 172.0 when the Council would move into closed session. All members agreed, (as per Standing Orders Chairmanship item 41).  <b>RESOLVED:</b> Expenditure against budget agreed by Council.	
162.0	<b>Council to consider the renewal of the 3 month investment bond</b>	
162.1	<b>RESOLVED</b> To re-invest the bond (£100188.01) plus any maturity interest back in to a further 3 month bond.	Clerk
163.0	<b>Council to consider &amp; approve the change of signatories on the Bank accounts including the approval of the declaration at section 3a of the bank change of signatory authority.</b>	
163.1	<b>RESOLVED:</b> That Council accepts declaration 3a of the Bank mandate, confirming adherence to its conditions.	

	<b>RESOLVED</b> That the Clerk; Cllrs. T Hacking; P Hacking; Jones; Spanswick & Davies be the signatories for the bank accounts. Clerk to inform the bank.	Clerk
164.0	<b>Council to consider Brackla residents' facility update to also include consideration by members as to whether B.C.C. contribute to Brackla Live costs for financial year 2010 / 2011; ratification of type of kitchen the facility will have; S Wales Police Crime Prevention Design Advisor report.</b>	
164.1	<b>RESOLVED</b> To consider contributing to the Brackla Live costs under the agenda item 165.0  <b>RESOLVED</b> To give delegated authority to the Chair & Clerk to make the necessary decisions required to get the project to planning application submitted stage.	Chair / Clerk
165.0	<b>Council to consider approval of the 2010 / 2011 budget (appendix 4)</b>	
165.1	Following discussions the resulting amendments to the 2010/2011 budget were decided upon:  <b>RESOLVED</b> That in pursuance of the powers conferred by section 19 of Local Government (Misc Provisions) act 1976 and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves expenditure of £5k to Brackla Live costs for April 2010 to Mar 2011  <b>RESOLVED</b> To reduce the training budget to £1k  <b>RESOLVED</b> To give delegated authority to the finance committee to investigate the new lease / purchase of a vehicle for the Gardener.  <b>RESOLVED</b> That in pursuance of the powers conferred by section 274a of the Highways Act 1980 and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves the adding of a further £5k to the budget to contribute to borough council improvements to traffic calming measures for Brackla  <b>RESOLVED</b> That in pursuance of the powers conferred by section 274a of the Highways Act 1980 and being of the opinion that the expenditure satisfies the requirements of that section, the Council approves the use of up to £5k from any under spend in this year's budget to contribute to borough council improvements to traffic calming measures for Brackla.  <b>RESOLVED</b> That in pursuance of the powers conferred by section 274a of the Highways Act 1980 and being of the opinion that the expenditure satisfies the requirements of that section; the Council approves the use of £5k from reserves to contribute to borough council improvements to traffic calming measures for Brackla if required.  <b>RESOLVED</b> To review the subscription to One Voice Wales – Clerk to undertake a report on the usefulness of the membership by the Dec 09 routine meeting.	Clerk  Clerk  Fin Comm  Clerk  Clerk  Clerk  Clerk



	<p><b>RESOLVED</b> To put the consideration of memorial benches on the Jan 2010 routine meeting agenda.</p> <p>7) Clerk confirmed that Pencoed had enquired of B.C.C. which power it had used to purchase the speed camera, has they had been advised by One Voice Wales' solicitor that a Community / Town Council did not have the power to purchase.</p> <p><b>RESOLVED</b> To offer Brackla Community Council's camera for shared use by Pencoed Town Council for an annual fee. Clerk to negotiate the fee with Pencoed Town Council.</p> <p>8) The Peninsula H&amp;S inspection report has been amended.  9) Clerk investigating whether planning permission is required for the relocating of the of the steel containers.  10) Capital funding is available again from B.C.B.C. for financial year 2010 / 2011. It was suggested that this too could be used to contribute to traffic calming schemes.  11) The Gardener had undergone his annual baseline health check. Due to the sensitive nature of this information Cllr. Voisey requested that this be discussed at the same time as agenda item 172.0 when the Council would move into closed session. All members agreed, (as per Standing Orders Chairmanship item 41).</p>	<p>Clerk</p> <p>Clerk</p>
169.0	<b>Members' Reports.</b>	
169.1	<p>Cllr. Lewis – Attended the One Voice Wales area meeting.  Cllr. Davies – Nothing to report.  Cllr. Aston – Nothing to report.  Cllr. Spanswick – Nothing to report.  Cllr. Atkinson – Nothing to report.  Cllr. Wathan – Nothing to report.  Cllr. Hacking – Nothing to report.  Cllr. Voisey – Nothing to report.  Cllr. Jones – Nothing to report.</p>	
170.0	<b>Council to consider the date of next planning; routine meetings.</b>	
170.1	<p><b>RESOLVED</b> Not to hold a planning committee meeting in Dec 09.</p> <p>Routine meeting – Thursday 10/12/09 @ 7.00pm Oak Tree Surgery.</p>	
172.0	<b>Council to consider annual pay increase for Gardener &amp; Clerk from 01/04/09 to 31/03/10 to include any overtime already accrued.</b>	
172.1	<p>As planning applications only needed to be considered by the planning committee members present, Cllr. Jones, as Chair, suggested that agenda item 172.0 be considered before the planning applications. Therefore agenda item 171.0 is postponed until after agenda item 172.0 as per Standing Orders Item 16 of main orders.  All present agreed.</p> <p>Due to the sensitive nature of this and the other postponed agenda items, Cllr. Voisey proposed that the Council move into closed session &amp; to exclude members of the public (as per Standing Orders Chairmanship item 41).</p>	

	<p>This was seconded by Cllr. Aston. All present agreed.</p> <p>The Clerk also left the meeting whilst the pay review was being discussed.</p> <p>Please see confidential Mins of 19/11/09.</p>	
171.0	<b>Council to consider planning applications</b>	
171.1	<p>Council moved back into open session.</p> <p><b>RESOLVED:</b> that Council made the following planning application observations as listed at Appendix 3</p>	
	<b>Meeting closed at 20.50 hours.</b>	

#### Appendix 1

##### Correspondence received:

1	20/10/09	The Rest	For members of Council to consider invite to fund raising day on 12/11/09
2	20/10/09	Planning dept B.C.B.C.	For members of council to consider invite to site inspection of proposed build plot 3 land adj to Briary Wood
3	20/10/09	Planning dept B.C.B.C.	For members of council to consider invite to site inspection Of proposed extension to 7 Hollyhock Dr
4	20/10/09	OVW	For members of Council to consider invite to Larger Local Councils Forum, 21/10/09
5	22/10/09	Coity Higher C.C.	For Council to note thank you letter for information regarding skateboard parks
6	26/10/09	Resident of Brackla	For members of Council to consider request for inspection of trees in land adjacent to Cwrt Y Coed.
7	26/10/09	Keep Wales Tidy	For members of Council to consider annual report
8	28/10/09	Pencoed Town Council	For members of Council to consider request for information on the speed camera.

##### Correspondence sent:

1	13/10/09	CBS	Invoice
2-3	20/10/09	B.C.B.C. & RBS	Invoices
4	2/11/09	Toshiba	Invoice
5	9/11/09	RCT	Pension conts
6	10/11/09	Deaf Club	Invoice

##### Tel / Face to Face enquires:

1	13/10/09	Laleston Community Council.	Wanting to know about our hanging baskets
2	13/10/09	Resident of Brackla	Wanting to enquire re comm ctr – passed on to Nick Roberts
3	14/10/09	Resident of Brackla	Reporting Brambles encroaching from B.C.B.C. land – reported to B.C.B.C.
4	15/10/09	Resident of Brackla	Reporting dead cat on road side – passed onto B.C.B.C.
5	19/10/09	Gardener	Glass on path adjacent to Brackla primary school – reported to B.C.B.C.
6	20/10/09	Gardener	Reporting bread basket trolleys abandoned in football car

			park – reported to B.C.B.C.
7	22/10/09	Member of public	Thought that Oak Tree was a tree surgeons as it had come up on a search but with B.C.C.'s tel no.
8	26/10/09	Resident of Brackla	Enquiry re booking comm ctr – passed onto N Roberts
9	27/10/09	Resident of Brackla	Enquiring re Botox injections, surgery closed, suggested they visit Wed.
10	10/11/09	Resident of Brackla	Wanted financial advice from Edward Jones – directed to Talbot Green, nearest rep.

### **Appendix 3**

#### Planning Applications Approved by Bridgend County Borough Council:

Mr M Dalton, 9 Tremains Court, Brackla – Rear 2 storey extension & car port.  
Mr D MacKenzie, 40 Tremains Court, Brackla – Erection of log cabin.

#### Planning Applications Declined by Bridgend County Borough Council:

P/09/654/FUL Mr T Hay – 7 Hollyhock Dr, Brackla – extension to side over the garage & 2 storey extension to rear – scale would dominate the adjoining property resulting in significant loss of residential amenity.

### **APPENDIX 1**

#### **PLANNING APPLICATIONS 4/11/09 to 19/11/09**

	<u>Ref:/ Date Received</u>	<u>Name &amp; Add of Applicant</u>	<u>Property that planning application applies to</u>	<u>Details of planning application</u>	<u>Decision</u>
1	P/09/873/FUL 9/11/09	Mr R Wain 44 Maes Talcen Brackla	Same	Dormer projections	No Objection

### Appendix 2

#### **Brackla Community Council**

<b>Bank Reconciliation Statement as at: 31/10/2009 for Cash Book 1 Current Account</b>			
<b>Bank Statement Account Name (s)</b>	<b>Statement Date</b>	<b>Page No</b>	<b>Balances</b>
Co-op Current A/c	29/10/2009	275	14,268.61
			14,268.61
<b>Unpresented Cheques (Minus)</b>		<b>Amount</b>	
07/09/2009 202152	Tremains Prim School	10.00	
17/09/2009 202157	St Brides Minor CC	500.00	
13/10/2009 202167	RBS Software Solutions	103.50	
13/10/2009 202168	Bridgend County Borough Council	63.70	
14/10/2009 202169	Boverton Nurseries Ltd	109.47	
20/10/2009 202170	Toshiba Tec UK Imaging Systems	9.23	
			795.90
			13,472.71
<b>Receipts not Banked/Cleared (Plus)</b>			0.00
			13,472.71
		<b>Balance per Cash Book is :-</b>	<b>13,472.71</b>
		<b>Difference is :-</b>	<b>0.00</b>

Appendix 2 cont'd

**Brackla Community Council  
Current Account**

**List of Payments made between 08/10/2009 and 11/11/2009**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/10/2009	Somerfield Stores	DDR81	24.01		Fuel for equip
09/10/2009	County Borough Supplies	202165	7.41		Stationery
12/10/2009	B Whitlock	SO	220.00		Sal 10/10/09
12/10/2009	Riverside Hardware &	DDR82	26.95		Equip
13/10/2009	B Whitlock	BILL PAY	4.16		Sal 10/10/09
13/10/2009	W Clark	202166	120.00		remove hang baskets
13/10/2009	RBS Software Solutions	202167	103.50		Back-up service
13/10/2009	Bridgend County Borough	202168	63.70		funday
14/10/2009	HSE	DDR83	5.46		Accident book
14/10/2009	Boverton Nurseries Ltd	202169	109.47		Seasonal bedding
16/10/2009	BT	DD	62.27		Tels
16/10/2009	Somerfield Stores	DDR84	45.49		Fuel for van
19/10/2009	B Whitlock	SO	220.00		Sal 17/10/09
19/10/2009	Arian Finance Ltd	DD	263.12		Van hire
20/10/2009	B Whitlock	BILL PAY	4.16		Sal 17/10/09
20/10/2009	Harrison's Packaging	DDR85	310.50		Foul bags
20/10/2009	RBS Software Solutions	BILL PAY	92.00		Training
20/10/2009	Dial a Welsh Chef	BILL PAY	341.78		Civic service
20/10/2009	Toshiba Tec UK Imaging	202170	9.23		No. of copies for photocopier
22/10/2009	McCann & Ptms	BILL PAY	287.50		BREEAM
26/10/2009	J Jowett	BILL PAY	453.30		Part sal Oct 09
26/10/2009	B Whitlock	SO	220.00		Sal 24/10/09
27/10/2009	Dr Madelin & Ptn	SO	221.25		Rent
28/10/2009	J Jowett	SO	1,300.00		Part sal Oct 09
28/10/2009	B Whitlock	BILL PAY	4.16		Sal 24/10/09
02/11/2009	B Whitlock	SO	220.00		Sal 31/10/09
02/11/2009	J Jowett	BILL PAY	104.52		Expenses Oct 09
02/11/2009	Somerfield Stores	DDR86	33.61		Fuel for van
03/11/2009	B Whitlock	BILL PAY	3.96		Sal 31/10/09
03/11/2009	RCT	202171	813.49		Pension - Oct 09
05/11/2009	Vodafone	DD	19.53		mobiles
09/11/2009	B Whitlock	SO	220.00		Sal 7/11/09
09/11/2009	B'end Deaf Sports & Social Clu	202172	100.00		Hall Hire-Brackla Live
09/11/2009	First Aid Supplies & Training	202173	40.25		H&S Training
09/11/2009	Allan's Garden Machinery	202174	440.47		Equip maint
09/11/2009	Toshiba Tec UK Imaging	DDR87	241.33		Photocopier hire
10/11/2009	B Whitlock	BILL PAY	4.16		Sal 7/11/09
10/11/2009	Allan's Gdn Mach	202175	117.20		Equip & equip maint
11/11/2009	Bridgend County Borough	202168	-63.70		Conta - cq lost in post
11/11/2009	Bridgend County Borough	DDR88	63.70		Field hire – funday

**Total Payments      £6,877.94**

**The above payments have been reviewed against the budget & authorised by members of Brackla Community Council**

Signed: ..... Signed: .....



**RHONDDA CYNON TAF PENSION FUND  
LOCAL GOVERNMENT PENSION SCHEME (ADMINISTRATION) REGULATIONS 2008  
DISCRETIONARY POLICY STATEMENT**

**Your employer is not obliged by the regulations to publish a statement on the following discretions, but has chosen to do so:**

**(Benefit Regulation 3) Contributions Payable by Active Members**

**Explanation**

Employers will determine the contribution rate payable based on whole-time pensionable pay for existing members at 1 April 2008 or at the commencement of employment. Where there has been a material change to a member's pensionable pay in the course of a financial year, the employing authority may re-determine the contribution rate to be applied or may prefer to wait until the next annual review.

**Policy**

Brackla Community Council will re-determine the contribution band during the course of a financial year should there be a material change to a member's pensionable pay which would have a direct affect on the employer's liabilities. The appropriate notice will be issued to members.

**(Administration Regulation 4) Admission Policy**

**Explanation**

This discretion only applies to 'designating bodies'. These employers have the discretion to decide who can join the scheme.

**Policy**

As an admitted body of the Rhondda Cynon Taf Pension Scheme, Brackla Community Council will allow employees who have been given a contract of employment for more than three months to Opt In to the Local Government Pension Scheme.

**(Administration Regulation 16) Re-employment and Rejoining Deferred Members**

**Explanation**

A member who transfers from another Local Government Pension Scheme employer, either directly or after a break, may opt to aggregate the two periods of membership provided they do so while still an active member in the new post and within twelve months of joining. The employer has discretion to extend the twelve month time limit.

**Policy**

Brackla Community Council will judge each application equally and fairly, and may extend the period of 12 months, beginning with the date that the member became an active member again.

**(Administration Regulation 22) Applications to make Absence Contributions**

### **Explanation**

A member who has been away from work for a period of unpaid absence has the right to pay voluntary pension contributions, the request to pay contributions will normally be made within 30 days of returning to work. Employing authorities have the discretion to extend the period beyond 30 days for a person to apply in writing to make contributions.

### **Policy**

Brackla Community Council will extend the period of 30 days in circumstances beyond the member's control or in exceptional circumstances.

### **(Administration Regulation 25) Shared Cost AVC**

#### **Explanation**

Employers may choose to contribute to a shared cost additional voluntary contribution scheme (SCAVC). Employers will need to establish eligibility and how much the employer and employee will jointly contribute.

#### **Policy**

Brackla Community Council does propose to introduce a SCAVC.

### **(Administration Regulation 47) Forfeiture of Pension Rights**

#### **Explanation**

The employer has discretion to direct that all or part of a members pension rights are forfeited if a member leaves as a result of a conviction for an offence in connection with their LGPS employment or as a result of their own criminal, negligent or fraudulent act in connection with that employment.

#### **Policy**

Brackla Community Council will consider each case on its merits.

### **(Administration Regulation 58) Extension to IDRPA Appeal**

#### **Explanation**

Employers may decide to extend the six month period to lodge a Stage One appeal.

#### **Policy**

The decision on whether to extend the Stage One appeal deadline will be made on a case by case basis by the Members of Brackla Community Council.

### **(Administration Regulation 72) Forfeiture of Pension Rights**

#### **Explanation**

The employer has discretion, where a Forfeiture Certificate is issued whether to direct that benefits are to be forfeited.

#### **Policy**

Brackla Community Council will consider each case on its merits.

### **(Administration Regulation 74) Recovery of Monetary Obligation**

#### **Explanation**

The employer has discretion, as to whether to recover from the Fund any monetary obligation or, if less, the value of the member's benefits (other than transferred in pension rights or AVC/SCAVC) where the obligation was incurred as a result of a criminal, negligent or fraudulent act or omission in connection with the employment and as a result of which the person has left employment.

#### **Policy**

Brackla Community Council will consider each case on its merits.

### **(Administration Regulation 83) Inward Transfers of Pension Rights**

**Explanation**

A member who has previous pension rights in a different pension scheme may transfer some or all his former pension rights, provided they opt to do so within twelve months of joining the scheme. The employer has discretion to extend the twelve month time limit.

**Policy**

Brackla Community Council will extend the period of twelve months beginning with the date that he became an active member – thereby, allowing a member to transfer some or all of his rights from the relevant transfer or in exceptional circumstances or where it was beyond the member's control.

**Your employer is obliged by the regulations to publish a written policy in relation to the following discretions:**

**(Benefit Regulation 12) Augmentation****Explanation**

Employers will determine whether to augment the membership of an active member by up to 10 years.

**Policy**

Brackla Community Council will consider each case on its merits.

**(Benefit Regulation 13) Additional Pension****Explanation**

Employers will determine whether to grant additional pension to a member by up to £5,000 per annum.

**Policy**

Brackla Community Council will consider each case on its merits.

**(Benefit Regulation 18) Flexible Retirement****Explanation**

Employers will determine whether to grant application for early payment of benefits if an employee reduces their hour or grade, and whether to waive, in whole or in part, actuarial reduction on benefits paid on flexible retirement.

**Policy**

Brackla Community Council will consider each case on its merits.

**(Benefit Regulation 30) VER****Explanation**

Employers will determine whether to grant application for early payment of benefits on or after age 50/55 and before age 60 and whether to waive, on compassionate grounds, the actuarial reduction applied to benefits paid early.

**Policy**

Brackla Community Council will consider each case on its merits.

**Date of Implementation:**

**Approval Date:**  
**Review Date:**

**Signature:**

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**Cllr. Craig Jones**

**Minute ref: 19/11/09 Item: 166.1**



**Appendix 4 – Proposed Budget for Apr 2010 to Mar 2011**

<b>UNAVOIDABLE EXPENDITURE NET OF VAT</b>	<b>2008/09</b>	<b>1st half 2009/10</b>	<b>all 2009/10</b>	<b>2010/11</b>
CLERK'S SAL / OT	£ 25,623.00	£13,150.00	£28,132.00	£28,500.00
GDN SAL / OT	£15,489.00	£7,378.00	£17,053.00	£17,300.00
EMPLOYER'S PEN	£7,326.00	£3,346.00	£7,500.00	£9,000.00
EMPLOYER'S PAYE/NI	£2,723.00	£1,331.00	£3,200.00	£4,000.00
STAFF EXP	£307.00	£193.00	£450.00	£450.00
VAN HIRE/PURCHASE	£2,746.00	£1,373.00	£2,800.00	£5000.00
VAN INS	£691.00	£691.00	£691.00	£1,000.00
VAN TAX	£ -	£ -	£ -	0
VAN MAINT	£12.00	£153.00	£500.00	£500.00
PETROL	£953.00	£488.00	£1,200.00	£1,200.00
ACCOUNTANCY	£575.00	£120.00	£600.00	£650.00
ACCTS PACK	£688.00	£563.00	£800.00	£850.00
PCSO	£14,571.00	£ -	£15,000.00	£15,000.00
RENT	£2,632.00	£1,328.00	£3,000.00	£3,000.00
PENINSULA	£2,016.00	£1,008.00	£2,016.00	£2,016.00
LIABILITY INS	£1,119.00	£1,680.00	£1,680.00	£1,800.00
PHOTOCOPIER	£897.00	£430.00	£900.00	£900.00
MOBILES	£395.00	£175.00	£300.00	£300.00
TEL	£600.00	£393.00	£600.00	£700.00
STATIONERY	£301.00	£172.00	£300.00	£350.00
OFFICE EQUIP	£419.00	£14.00	£200.00	£400.00
CHAIN ENGRAVING	£ -	£9.00	£9.00	£50.00
AUDIT	£850.00	£200.00	£1,000.00	£1,000.00
SUBSCRIPTIONS	£1,132.00	£1,286.00	£1,300.00	£1,400.00
H&S	£130.00	£62.00	£100.00	£100.00
ELECTION COSTS	£5,067.00	£ -	£ -	£1,500.00
WEB HOSTING / UPDATING	£867.00	£81.00	£81.00	£250.00
POSTAGE	£185.00	£142.00	£300.00	£300.00
CLLR EXPENSES	£ -	£95.00	£95.00	£500.00
STEEL CONTAINER STORAGE	£701.00	£ -	£250.00	£250.00
ENVIRONMENTAL	£1,353.00	£3,060.00	£4,500.00	£3,500.00
TOOLS	£3,079.00	£6,578.00	£7,000.00	£2,000.00
EQUIP MAINT	£1,435.00	£286.00	£1,000.00	£1,000.00
XMAS LIGHTS	£3,080.00	£ -	£3,200.00	£3,500.00
SEASONAL BEDDING	£5,464.00	£4,867.00	£4,867.00	£5,500.00
TRAINING	£1,154.00	£310.00	£500.00	£1,500.00
FUEL FOR EQUIP	£161.00	£222.00	£300.00	£350.00

INSURANCE CONTINGENCY		£2,430.00		£2,000.00
SUB TOTAL	£104,741.00		£111,424.00	£117616.00
<b>DISCRETIONARY SPEND</b>				
NEWSLETTER	£1,477.00	£839.00	£839.00	£1,500.00
YOUTH WORK	£8,605.00	£4,754.00	£10,000.00	£10,000.00
CHAIR'S ALLOW	£554.00	£558.00	£750.00	£750.00
CIVIC SERVICE	£167.00	£297.00	£297.00	£300.00
FUNDAY	£2,868.00	£2,559.00	£2,559.00	£3,500.00
COMPETITIONS	£354.00	£447.00	£447.00	£500.00
SECT 137	£1,130.00	£150.00	£1,500.00	£1,500.00
GRANTS	£600.00	£600.00	£1,500.00	£1,500.00
CRIME PREVENTION	£34.00		£100.00	£100.00
SUMMER PLAYScheme	£1,471.00		£1,500.00	£1,500.00
BRACKLA LIVE	£2,000.00		£ -	£5,000.00
SUB TOTAL	£19,260.00		£19,492.00	£26150.00
<b>GRAND TOTAL</b>	£124,001.00		£130,916.00	£143766.00
<b>INCOME</b>				
PHOTOCOPIER	£50.00	£9.00	£18.00	
ROUNDAABOUTS	£876.00	£902.00	£1,035.00	
GREEN BAGS	£326.00	£288.00	£340.00	
INTEREST REC'D	£7,475.00	£821.00	£1,400.00	
MISC INCOME		£48.00	£48.00	
INCOME TOTAL	£8,727.00		£2,841.00	

Notes:

**Precept last yr  
£141,134.00**

Appendix 2 cont'd

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 31/10/2009**

Month No : 7

**Committee Report**

**Finance**

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>101 Staffing</b>									
4000 Clerks Salary	1,905	2,094	189	12,146	14,658	2,512	25,132		12,986
4002 Gardeners Salary	981	1,296	315	7,289	9,072	1,783	15,553		8,264
4003 Overtime	0	375	375	0	2,625	2,625	4,500		4,500
4004 Employers Pension	578	750	172	2,939	5,250	2,311	9,000		6,061
4005 Employers National Insurance	2,701	0	-2,701	5,390	1,600	-3,790	3,200		-2,190
4006 Health and Safety	5	0	-5	62	60	-2	60		-2
4007 Staff Expenses	0	42	42	193	294	101	500		307
4010 Training	80	125	45	310	875	565	1,500		1,190
Staffing :- Expenditure	<b>6,250</b>	<b>4,682</b>	<b>-1,568</b>	<b>28,329</b>	<b>34,434</b>	<b>6,105</b>	<b>59,445</b>	<b>0</b>	<b>31,116</b>
<b>Net Expenditure over Income</b>	<b>6,250</b>	<b>4,682</b>	<b>-1,568</b>	<b>28,329</b>	<b>34,434</b>	<b>6,105</b>	<b>59,445</b>		
<b>102 Administration</b>									
4012 Rent	221	250	29	1,549	1,750	201	3,000		1,451
4022 Stationery	6	167	161	172	1,169	997	2,000		1,828
4023 Telephones	54	75	21	393	525	132	900		507
4024 Mobile Phones	17	50	33	175	350	175	600		425
4025 Photocopier	8	0	-8	438	475	37	950		512
4026 Postage	0	25	25	142	175	33	300		158
4027 Insurance	0	0	0	1,680	2,000	320	2,000		320
4028 Subscriptions	0	0	0	1,286	1,500	214	1,500		214
4031 Newsletter	0	0	0	839	1,000	161	1,000		161
4032 Website Maintenance	0	42	42	0	294	294	500		500
4033 Website Hosting	0	10	10	81	70	-11	120		40
4055 Accounts Services	0	0	0	120	375	255	750		630
4057 Audit	0	0	0	-700	1,500	2,200	1,500		2,200
4059 Peninsula	168	197	29	1,176	1,379	203	2,369		1,193
4060 Accounts Package Maintenance	90	90	0	563	563	0	1,000		437
4070 Office Equipment	0	133	133	14	931	917	1,600		1,586
Administration :- Expenditure	<b>565</b>	<b>1,039</b>	<b>474</b>	<b>7,926</b>	<b>14,056</b>	<b>6,130</b>	<b>20,089</b>	<b>0</b>	<b>12,163</b>
1006 Income Photocopier	0	0	0	9	0	9	0		
1175 Sale of Asset	0	0	0	1,250	0	1,250	0		
1176 Precept Received	0	0	0	144,134	144,134	0	144,134		
1180 Income Miscellaneous	0	0	0	48	0	48	0		
1190 Interest Received	4	0	4	-255	0	-255	0		
Administration :- Income	<b>4</b>	<b>0</b>	<b>4</b>	<b>145,186</b>	<b>144,134</b>	<b>1,052</b>	<b>144,134</b>		
<b>Net Expenditure over Income</b>	<b>561</b>	<b>1,039</b>	<b>478</b>	<b>-137,260</b>	<b>-130,078</b>	<b>7,182</b>	<b>-124,045</b>		
<b>105 Civic</b>									
4100 Councillors Expenses	0	0	0	95	0	-95	500		405
4105 Chairs Allowance	0	0	0	558	600	42	600		42
4110 Civic Service	297	0	-297	297	500	203	500		203
4115 Elections	0	0	0	0	0	0	1,500		1,500
4120 Engraving	0	0	0	9	200	191	200		191
Civic :- Expenditure	<b>297</b>	<b>0</b>	<b>-297</b>	<b>959</b>	<b>1,300</b>	<b>341</b>	<b>3,300</b>	<b>0</b>	<b>2,341</b>

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 31/10/2009**

Month No : 7

		Committee Report								
		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1010	Income Civic Service	392	0	392	392	0	392	0		
	Civic :- Income	<b>392</b>	<b>0</b>	<b>392</b>	<b>392</b>	<b>0</b>	<b>392</b>	<b>0</b>		
	<b>Net Expenditure over Income</b>	<b>-95</b>	<b>0</b>	<b>95</b>	<b>567</b>	<b>1,300</b>	<b>733</b>	<b>3,300</b>		
	<b>106 Events</b>									
4280	Funday	80	0	-80	2,559	3,500	941	3,500		941
4295	Competition Prizes	0	0	0	447	500	53	500		53
	Events :- Expenditure	<b>80</b>	<b>0</b>	<b>-80</b>	<b>3,005</b>	<b>4,000</b>	<b>995</b>	<b>4,000</b>	<b>0</b>	<b>995</b>
1055	Income Funday	0	0	0	216	0	216	0		
	Events :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>216</b>	<b>0</b>	<b>216</b>	<b>0</b>		
	<b>Net Expenditure over Income</b>	<b>80</b>	<b>0</b>	<b>-80</b>	<b>2,790</b>	<b>4,000</b>	<b>1,210</b>	<b>4,000</b>		
	<b>109 Grants</b>									
4400	Section 137	0	0	0	150	750	600	1,500		1,350
4405	Summer Playscheme	0	1,500	1,500	0	1,500	1,500	1,500		1,500
4406	Youth Work	250	833	583	4,754	5,831	1,077	10,000		5,246
4407	Grants Out	0	0	0	600	750	150	1,500		900
	Grants :- Expenditure	<b>250</b>	<b>2,333</b>	<b>2,083</b>	<b>5,504</b>	<b>8,831</b>	<b>3,327</b>	<b>14,500</b>	<b>0</b>	<b>8,996</b>
	<b>Net Expenditure over Income</b>	<b>250</b>	<b>2,333</b>	<b>2,083</b>	<b>5,504</b>	<b>8,831</b>	<b>3,327</b>	<b>14,500</b>		
	<b>201 Environment</b>									
4200	Vehicle Renewal/Hire	229	250	21	1,602	1,750	148	3,000		1,398
4201	Vehicle Maintenance	11	83	72	153	581	428	1,000		847
4203	Vehicle Insurance	0	0	0	691	1,000	309	1,000		309
4204	Petrol	78	100	22	488	700	212	1,200		712
4225	Equipment	48	250	202	6,578	6,750	172	8,000		1,422
4227	Equipment Maintenance	12	125	113	286	875	589	1,500		1,214
4231	Fuel for Equipment	21	25	4	222	175	-47	300		78
4250	Environmental Schemes	270	267	-3	3,060	1,869	-1,191	3,200		140
4261	Seasonal Bedding	260	0	-260	4,867	5,000	133	5,000		133
4281	Xmas Lights	0	0	0	0	0	0	3,500		3,500
	Environment :- Expenditure	<b>929</b>	<b>1,100</b>	<b>171</b>	<b>17,946</b>	<b>18,700</b>	<b>754</b>	<b>27,700</b>	<b>0</b>	<b>9,754</b>
1050	Income Roundabout Sponsorship	17	0	17	918	0	918	0		
1057	Income Green Waste Bags	45	0	45	288	0	288	0		
	Environment :- Income	<b>62</b>	<b>0</b>	<b>62</b>	<b>1,206</b>	<b>0</b>	<b>1,206</b>	<b>0</b>		
	<b>Net Expenditure over Income</b>	<b>868</b>	<b>1,100</b>	<b>232</b>	<b>16,740</b>	<b>18,700</b>	<b>1,960</b>	<b>27,700</b>		
	<b>202 Safety</b>									
4270	PCSO	0	0	0	0	7,500	7,500	15,000		15,000
4271	Crime Prevention	0	8	8	0	56	56	100		100
	Safety :- Expenditure	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>7,556</b>	<b>7,556</b>	<b>15,100</b>	<b>0</b>	<b>15,100</b>
	<b>Net Expenditure over Income</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>7,556</b>	<b>7,556</b>	<b>15,100</b>		
	Finance Expenditure	<b>8,373</b>	<b>9,162</b>	<b>789</b>	<b>63,670</b>	<b>88,877</b>	<b>25,207</b>	<b>144,134</b>	<b>0</b>	<b>80,464</b>
	Income	<b>457</b>	<b>0</b>	<b>457</b>	<b>147,000</b>	<b>144,134</b>	<b>2,866</b>	<b>144,134</b>		
	<b>Net Expenditure over Income</b>	<b>7,915</b>	<b>9,162</b>	<b>1,247</b>	<b>-83,330</b>	<b>-55,257</b>	<b>28,073</b>	<b>0</b>		

**Brackla Community Council**  
**Detailed Income & Expenditure by Year to Date Budget Heading 31/10/2009**  
**Committee Report**

Month No : 7

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b><u>Ear Marked Reserves</u></b>									
<b>901 Ear Marked Reserves</b>									
9101	0	0	0	0	0	0	1,500		1,500
9102	0	0	0	2,430	0	-2,430	4,000		1,570
9103	0	0	0	0	0	0	5,000		5,000
9104	0	0	0	0	0	0	58,385		58,385
9105	0	0	0	0	100	100	200		200
9106	0	0	0	0	0	0	5,915		5,915
Ear Marked Reserves :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,430</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>	<b>0</b>	
<b>72,570</b>									
<b>Net Expenditure over Income</b>		<b>0</b>		<b>0</b>	<b>0</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>	
Ear Marked Reserves Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,430</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>	<b>0</b>	<b>72,570</b>
Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,430</b>	<b>100</b>	<b>-2,330</b>	<b>75,000</b>		