

**BRACKLA COMMUNITY COUNCIL  
MINUTES OF H&S MEETING HELD AT OAK TREE SURGERY**

**DATE: 27/05/08**

<b>ATTENDED BY:</b>		<b>APOLOGIES FROM:</b>
Cllr. Mr T Hacking Cllr. Mr C Jones Cllr. Mrs J Aston Cllr. Mrs C Lewis Jayne Jowett - Clerk		
<b>DISTRIBUTION: AS ABOVE FILE COPY</b>		
<b>Minutes prepared by Jayne Jowett</b>		
<b>NOTE OF MEETING</b>		
34.0	<b>Time for public to address Council</b>	
34.1	None present	
35.0	<b>To accept apologies for absence</b>	
35.1	None received	
36.0	<b>To disclose personal &amp; pecuniary interests in agenda items</b>	
36.1	None disclosed	
37.0	<b>Council to consider Gardener undertaking the collection / disposal of syringe needles</b>	
37.1	<p>Before the discussion commenced Cllr. Hacking nominated Cllr. Jones as Chair of the committee. This was seconded by Cllr. Lewis.</p> <p>Clerk outlined the information received and possible costing. Cllrs. Requested clerk to confirm whether the dangerous goods licence was a legal requirement.</p> <p>It was also identified that the gardener would also require specialist footwear and the requirement to undertake a risk assessment for the process. (report attached)</p> <p><b>RESOLVED</b> That providing all the correct training; vaccinations; insurance; protective clothing and equipment are provided, the Committee permit the Gardener to undertake the task of collecting / disposing of the discarded needles.</p> <p>This recommendation will be put to the full Council at the next routine meeting.</p>	
38.0	<b>Clerk to advise members on H&amp;S responsibilities</b>	
38.1	<p>Clerk outlined the members' responsibilities.</p> <p><b>RESOLVED</b> Those members concerned will arrange a meeting in late Aug / early Sept 08 to undertake their routine H&amp;S inspection.</p>	
	Meeting ended at 19.35 hours	

## **Syringe Collection Report**

Andy Codd @ Barry Training:

Training costs £325.00 + vat (re-training required every 5 yrs)

Plus protective clothing

We have to abide by ADR regs as these needles are considered to be an infectious substance.

Not only do we have to dispose of the needle but anything that has come into contact with it e.g. rags; lighters etc. If the needle is found in a bin for example, the whole contents of the bin have to be safely removed under ADR procedures.

There is an additional specialist insurance cost from Bridgend County Borough Council  
The van will require toxic waste stickers (we will require permission from Arian Finance to permit the van's use – this has been granted.)

Brian will need a dangerous goods licence which is a two day course £200.00.

If we don't put the needles in the van we then have to find a way of getting the needles / contaminated items disposed of.

Elizabeth Bridges from Bridgend County Borough Council 642880

elizabeth.bridges@bridgend.gov.uk

Brian may require the Hep 'B' vaccine

Dennis Morgan (07899921745) would be willing to collect full sharps boxes & give us a pair of litter-pickers.

Bob Nash (07770728670) for sharps boxes 4L = £5.20 & gloves: turtle skin = £62.00 or anti syringe gloves = £140.00