

RISK ASSESSMENT FORM

Form RA

Assessment No: RA14	Location / Dept: On Site	Further assessments required: Fire <input type="checkbox"/> COSHH <input type="checkbox"/> Manual Handling <input checked="" type="checkbox"/> Display Screen Equipment <input type="checkbox"/> Nursing and Expectant Mothers <input type="checkbox"/> Young Persons <input type="checkbox"/>	Persons involved in or affected by the task: Employees <input checked="" type="checkbox"/> Visitors <input type="checkbox"/> Contractors <input checked="" type="checkbox"/> Members of the public <input checked="" type="checkbox"/> Others <input type="checkbox"/>	Special Groups: (Where individual assessments will be required) Nursing and Expectant Mothers <input type="checkbox"/> Young Persons <input type="checkbox"/> Disabled <input type="checkbox"/> Service Users <input type="checkbox"/>
Assessment Date: 09/10/06	Assessor's Name: J Jowett			
Task / Activity / Area Assessed: UNLOADING BEDDING PLANTS WHICH ARE PACKED ON TROLLEYS WITH SEVERAL TIERS				

Hazards Identified	Worst Case Outcome	Current Control Measures in Place	Likelihood	Score	Rating
TROLLY RUNNING AWAY & COLLIDING WITH A VEHICLE / PERSON / ANIMAL	Lost time 5	Delivery person helps Gardener to unload trolleys and holds them whilst Gardener removes plants Gardener trained in manual handling PPC worn Plants stacked with heaviest at bottom	Unlikely 2	10	Low
	Severe injury 8		Likely 5	140	Med
TROLLY TOPLING OVER ONTO A PERSON / ANIMAL					

Worst Case Outcome

Likelihood given precautions in place

10	8	5	3	1		10	8	5	2	1
Fatality	Severe injury	Lost time injury	Minor injury	No injury		Certain / imminent	Very likely	Likely	Unlikely	Remote

Risk Rating Table		
High 50-100	Medium 20-49	Low 1-19

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Action required (note any temporary action / control measures required):	Action Review Date	Action Completed (Name and title) / Date
None other than regular monitoring for changes		
Further actions that may require longer term consideration:	Action Review Date	Action Completed (Name and title) / Date

If any issues are outstanding from the 'Action Review' date, detail the reasons:

Signature: _____ Date: 09/10/06

Assessment Review Date (as required): 09/10/07	Assessment Review Date (as required):
New risk assessment required: Yes / No	New risk assessment required: Yes / No
Completed by (Name):	Completed by (Name):

Signature:

Signature: