

BRACKLA COMMUNITY COUNCIL



Minutes of the Full Council Meeting Held in the Boardroom, Oak Tree Surgery Thursday 18 September 2014

Members Present

Cllr H Townsend – Chair

Cllr D Aston
Cllr J Brett
Cllr I Hibble
Cllr C Jones
Cllr M Quick
Cllr D Sage

Clerk - Mrs A Wilkes

Assistant Clerk /Responsible Financial Officer - Mr P Ley

54 **Public/Police Address to Council**

PCSO's Emma Watkins and Steve Bowen were in attendance. Crime figures were reported and information on the forthcoming firework display 4 November requested. PCSO Bowen had requested that two/three Police Officers attend the display.

Officers referred to the fire-setting in Tremain's Wood and that the wooden carving and other wooden signs, provided by REACH had been deliberately burnt. Plans for closer monitoring of the area would be investigated.

55 **Apologies for Absence**

Cllr P Hacking - on holiday
Cllr T Hacking - on holiday
Cllr D Sage - medical reasons

56 **Declaration of Interest in Accordance with Section 51 of the Local Government Act 2000**

Cllr I Hibble – an officer of Bridgend County Borough Council in the presence of the County Borough Councillors

Cllr C Jones – Borough Councillor, Bridgend County Borough Council - planning

Cllr J Spanswick - Borough Councillor, Bridgend County Borough Council - planning

Cllr H Townsend - Borough Councillor, Bridgend County Borough Council - planning

57 Ratification of Minutes, Full Council Meeting 17 July 2014

**Resolved: that the minutes were proposed by Cllr C Jones, seconded by Cllr D Aston and accepted by council as a true record of proceedings.
The Chairman duly signed the minutes**

58 To Receive a Report from the Chair – Cllr H Townsend

The Chair had attended two Community Council Civic Services and the Service of Cllr G Thomas, Mayor of Bridgend CBC.

Cllr Townsend also presented nine prize winners of Brackla in Bloom Competition with trophies on 13 September at Brackla Community Centre. There had been an over-whelming response to this year's invitations by winners, last year's winners, highly commended and their families - approximately eighty residents attended. The Chair thanked Mr K Morgan of Bishopswood for judging the competition and everyone involved in organising the event.

The Chair thanked Cllr J Brett, Vice Chair for attending the Maesteg Town Council Civic Service.

59 Matters of Report by the Clerk of the Full Council Meeting - none

60 To Consider all Correspondence Received by this Council

1. McColl's Retail Group – response to the request for a raffle prize for the Fun Day.
Resolved: that the Clerk write to McColl's expressing disappointment
2. Mark Blackmore, Reach Rural Development Officer – advising on works being carried out in Tremains Wood by B-Leaf who offer opportunities for people with disabilities to learn new skills. The letter offers a photo opportunity to the community council to declare the path open.
Resolved: that the Clerk arrange a suitable date
3. One Voice Wales – Welsh Government White Paper – Re-organisation of Local Government information. Emailed to all members 29.7.14
Resolved: that this information is duly noted
4. One Voice Wales - Conference and AGM, Saturday 4 October at the Royal Welsh Showground, Llanelwedd. The fee would be £80 person.
Resolved: that the Chair may attend
5. Bridgend County Borough Council – Summer Play Provision: to thank this council for sponsoring the free community holiday activities in Brackla. It was noted that not all schools had been provided with promotional material and many queries had been received by the Clerk regarding the start date and venue for this year's provision.
Resolved: that the Clerk would report this matter to the Group Manager for Sport & Physical Activity, Mr A Thomas

6. Pencoed Town Council – invitation for the Chair to attend their Civic Service, Sunday 5 October at Salem Chapel, followed by refreshments at The Welfare & Community Hall.
Resolved: that the Chair would attend
7. Maesteg Town Council – invitation for the Chair to attend their Civic Service, Sunday 17 August at St Michaels & All Angels Church
Resolved: that the Vice Chair had attended
8. Bridgend Association of Voluntary Organisations – diary marker: Developing Sustainable Sectors, during the morning on 30 September at the Aberavon Beach Hotel Port Talbot. On line registration.
Resolved: that this information is noted
9. Coal Industry Social Welfare Organisation (CISWO) – request for contact details of this council and councillors, together with the CISWO Schemes of Benefit information and their Regional Newsletter.
Resolved: that the Clerk had provided the information and had requested promotional leaflets
10. Llynfi Valley Voluntary Aid – letter of thanks for the donation of £150 in exchange for their services at the Fun Day and congratulating this council on a very successful and enjoyable day.
Resolved: that members were very grateful for the support of LVVA at their events
11. Head of Democratic Services Bridgend County Borough Council, Mr Gary Jones – contact details for the War memorial Trust Fund. The Fund has received £3m funding and a link is provided to their website with details of how to apply for grants in Wales. Emailed to all members 26.8.14.
Resolved: that this information is duly noted and that this information may be useful if the Council provide a Cenotaph for Brackla
12. Senior Democratic Services Bridgend County Borough Council, Mr Mark Galvin – advising that the next Town & Community Council Forum would be held on Monday 27 October, 4pm at the Civic Offices. Any items to be considered for the agenda must be received no later than Tues 7 October.
Resolved: that this information is noted and that the Chair informed members that the Agenda was already full
13. Home Start – letter of thanks for the Section 137 donation of £100 toward their work.
Resolved: that members acknowledged the letter from Home Start
14. BridgeFM Radio – short report on the button link for this council. Average ‘clicks’ per day is 8 (240 per month).
Resolved: that members were very pleased with the response and agreed to continue with the contract for another year
15. One Voice Wales – 2014 Training Programme
Resolved: that this information is noted

16. Bridgend Town Council – invitation for the Chair to attend their Civic Service, Sunday 28 September, 3pm at St Mary’s Church, Merthyr Mawr Road followed by buffet tea at Carnegie House.
Resolved: that the Chair, Cllr H Townsend had attended
17. South Wales Police – occurrence 1400322185/fire damage in Tremains Wood week ending 31.8.14.
Resolved: that this matter had been reported by the PCSO's at the beginning of the meeting
18. Communities First, Cluster Manager, Mr Wayne Nicholas – confirmation that Welsh Government has agreed to the transfer of items from the storage container situated at Brackla Meadows to Brackla Community Council.
Resolved: that the Clerk would make arrangements to collect the items
19. Wales Audit Office, Director of Finance – the Wales Audit Office will be redistributing reserves held at 31 March 2014 to Local Government bodies, ie Town & Community Councils in Wales will be paid the sum of £30.
Resolved: that the Assistant Clerk would apply for the funds

61 Brackla Community Centre Asset Transfer Update

Members were disappointed that after almost two years the transfer had not taken place. The Clerk informed members that she had provided the Solicitor of BCBC with contact details and confirmed that David Prosser Solicitors would represent Brackla Community Council.

The Clerk reported that the Brackla Community Association, current centre management committee funds were very low and that they had not been offered the annual grant from Bridgend CBC, which would usually be £2,200. Members stated that the grant should be available to BCA due to the fact that they were managing the community centre.

Resolved: that the Clerk would advise BCA to apply for the annual grant from BCBC

Cllr Spanswick and colleagues would meet with the Chief Executive of Bridgend CBC to discuss the lack of progress.

62 To consider a quotation for the installation of Christmas Lighting 2014 from a new service provider

Members were provided with the details of the quotation - £6707.60 from Centre Great. Metering supply would be registered with Western Power by the company on behalf of Brackla Community Council.

The Clerk advised members that the 12 'old' coloured street column motif's would be better replaced by LED lights, being more efficient and cost effective in the long term. New bulbs for the old lights would prove to be difficult. This had been suggested by Centre Great. It had been suggested by members that this council replace the old lights together with the purchase of a further 8 motif's, 4 for Channel View and 4 at Church Acre. The Clerk would investigate the sale of the old lighting features to other Town and Community Councils.

Resolved: that members unanimously approved to accept the quotation by Centre Great and purchase 20 new LED motif's

63 Events: Firework Display 4 November and Christmas Celebration

Firework Display Tuesday 4 November at 6.30pm

The Clerk confirmed that Crackerjack Fireworks Limited, The Circuit Symphony and Laser Promo would be providing risk assessments together with aviation clearance for the laser lights. This information would be forwarded to BCBC with the Temporary Events Licence application for the Environmental Health Department. BCBC would also be provided with contact details of the retail caterers.

The hire of a generator for musical entertainment and marquee hire had been arranged as previously agreed by members.

The Clerk had written to Chris Needs, Radio Wales presenter to ask if he would officially open the event.

The Clerk had met with the Head Teacher, Dr Philip Manghan of Archbishop McGrath Catholic High School, Mr Oliver Davis (The Circuit Symphony) and Mr Ian Portway, Sports Facility Manager to discuss the plans of this year's display. It was suggested that this council provide four porta-loos and one dis-abled porta-loo for the event. Mr Portway expressed concern regarding parking for pre-booked clients. The Clerk was asked to request permission to close the sport facility for the evening by Mr Andrew Thomas, the Group Manager for Sport & Physical Activity to alleviate parking problems and to make the area safe for spectators.

Resolved: that Cllr Jones proposed that the sport's facility is closed and that this council refund their loss of income for the evening, unanimously agreed by all members present

Advertising would reflect that the public walk to the event if possible, due to the limited parking. The Community Centre would be closed for the evening and parking available at the centre car park, Oak Tree Surgery, front of the Brackla Tabernacle, front and rear of Archbishop McGrath School. Parking for disabled residents/visitors would be available in the marked bays adjacent to the perimeter fencing at the rear of the school. Brackla RFC had confirmed that they would provide a minimum of 15 traffic management marshals. Brackla Tabernacle and Brackla Community Association would provide stewards and the Clerk would like Community Councillors to volunteer as stewards/donation collectors. The Clerk would meet with marshals and stewards prior to the event for instruction on procedures.

Arrangements had been made with Llynfi Valley Voluntary Aid to provide First Aid, two 10' flags had been ordered for 'First Aid' and 'Lost Children'. The location for these services would be under the shelter nearest to the Sports Facility and adjacent to the astro-turf. A male and female steward would be required to cover this service.

Christmas Lighting and Celebration Event

The Christmas Tea arrangements had been discussed with members of Brackla Senior Citizen's group and a date confirmed on Wednesday 3 December, 1.30 for 2.00pm. Entertainment would be provided by The Golden Oldies and Mr Daniel Brace, pianist. Information would be provided via a newsletter to all residents, including Bryn y Cae

Nursing Home. Arrangements for transport would be coordinated by the Clerk and Assistant Clerk and OTED bus services.

Centre Great Limited would be providing the light installation this year. The lights would be switched on the 'Triangle' roundabout at 4.55, followed by the rest of Brackla on Wednesday 3 December. Residents would be invited to attend and gather on all grass verges around the roundabout near the Triangle from 4.30pm, together with the Choir of Archdeacon John Lewis School, The Red Squirrel Theatre Company (who are presenting a pantomime, Robin Hood at the community centre end January 2015) and Bridgend College Theatre Company who will also be attending in their current pantomime costumes. It is intended that the school choir take a lead singing Christmas Carols and Festive songs.

Resolved: that members were in full agreement to the above arrangements and suggested purchasing a portable PA system for the switch on event

8.30pm Councillor D Aston left the meeting

64 The Anti-Dog Fouling Campaign for Brackla

The approved leaflet would be printed and information on the launch of anti-dog fouling campaign dates would be provided soon.

65 The Shop Mobility Scheme Bridgend

This scheme is funded by Bridgend Town Council by £10k per year, subsidised by Bridgend CBC. The scheme would be re-located to the town centre in the near future. Due to financial restraints by Bridgend CBC, Cllr Jones would like this council to consider a donation to the scheme. This matter would be discussed at the October Meeting.

66 The Chair's Charity Fundraising Update - deferred

66a To Nominate a Governor Representative on Tremains Primary School - deferred

67 Finance

(a) Schedule of Payments July & August 2014

Resolved: that payments were unanimously approved and signed by two members of the council in accordance with Accounts & Audit Regulations

(b) Mr Ley had provided members with a copy of the bank reconciliation for approval

Resolved: that payments were unanimously approved and signed by two members of the council in accordance with Accounts & Audit Regulations

68 Formal Approval of the Annual Return (Audit 2013/14)

A notice of the Annual Audit had been published on all three Brackla Community Council notice boards from 4 September for a full 14 days. No member of the public had requested to view the accounts.

Resolved: that members unanimously approved the final Annual Return

69 To Receive the Clerk's Report

The Clerk had continued to receive many reports on overflowing litter bins during the past month and had reported each complaint to 'Clean up the County', Bridgend CBC.

Fly-tipping near the culvert at Briary Way had also been reported by a concerned resident. A resident of Briary Way had been tipping garden waste in this location on a regular basis. The Chair confirmed that this matter had been referred to Bridgend CBC.

The Clerk requested a Human Resource Committee Meeting urgently to discuss current confidential issues. The Clerk was asked to invite Mr Paul Egan, HR Consultant of One Voice Wales to attend the meeting and advise this council.

70 To Received Members Reports

Councillor Quick asked for a progress report on the 30mph highway signs. The Clerk would request this information from BCBC.

Councillor Spanswick reported that Tremains Primary School had secured a £160K grant to develop safe routes to school. Cllr Spanswick also raised HR concerns and that the plants had been removed from the flower beds too soon. Cllr Spanswick and other members had received complaints by residents about the plants being removed too early in the season.

The Chair, Councillor Townsend thanked everyone for organising and attending the Civic Service Archdeacon John Lewis Church in Wales, followed by refreshments at the community centre. The community centre being a fantastic facility and an opportunity to show-case the venue. Cllr Townsend thanked Cllr D Sage and Cllr I Hibble for their readings at the Civic Service.

71 Agenda items for the October 2014 Full Council Meeting

The Shop Mobility Scheme
Litter Bins

72 Date of the next Full Council Meeting

The Chair requested a change to date of the next meeting to Thursday 23 October 2014.

Resolved: that The Chair, Cllr Townsend proposed, seconded by Cllr Hibble and unanimously agreed to defer the next meeting to the above date

73 To Consider Planning Issues

P/14/497/FUL
Retention of Garden shed
20 Badgers Brook

Resolved: that this application was declined by members. Observations had been reported to BCBC due to the construction being a permanent building as opposed to a garden shed.

P/14/618/FUL
Construct eight single bedroom apartments
Land at Madoc Close

The above application was ratified by members of the Planning Committee

With business concluded the Chair closed the meeting at 8.55 pm

Signature of the Chair :

Date: