



BRACKLA COMMUNITY COUNCIL

Minutes of the Full Council Meeting Held in the Boardroom, Oak Tree Surgery Thursday 18 February at 7.00 pm

Members Present

Cllr J Brett – Chairman

Cllr D Aston

Cllr P Hacking

Cllr T Hacking

Cllr I Hibble

Cllr C Jones

Cllr K Jones (Youth Councillor)

Cllr M Quick

Cllr J Spanswick

Cllr H Townsend

Clerk - Mrs A Wilkes

312 Public Address to Council

Mrs Angela Minton and Mr Mike Minton, owners of Windmills and Wellies Limited, trading as Banana Moon Day Care Nursery, Unit A, The Triangle: Mr & Mrs Minton wanted to inform members of their plans to offer an excellent local service and employment opportunities. They were keen to start up a business in the heart of the community and had been waiting a year for the a unit in Brackla. Banana Moon has 40 Day Care Nurseries in the UK and the Brackla nursery is the first in Wales. Angela and Mike had chosen a franchise because of the built in regulation and compliance.

Angela has been a Trustee for Y Bont for many years, is passionate about the charity and hoping to integrate some of the children at Y Bont into main stream nursery. Angela wanted members to know that Bridgend County Borough Council Child Care Team had been amazing with their advice and support.

The capacity for the nursery is just under 60 children from 3 months to 5 years of age. Opening times 7.30am to 6.30pm. The staffing levels would be 5 employees to initially. The official opening will take place Saturday 16 April and the Chairman will be formerly invited to officiate the opening of the nursery.

Mr & Mrs Minton will provide council with a progress report in a few months time.

313 **Community Police Report** – no Community Police Officer present

314 **Presentation by Sarah Keefe, Third Sector Partnerships Senior Development Worker, Bridgend County Borough Council (Youth Provision)**

Sarah explained that she had been working with South Wales Police Anti-Social Behaviour Department and identified a need for youth provision in Brackla, particularly for young people living in Maddock Close and Heol y Coed Rise. Youth Club, Y Dderwen, Tondu currently takes place three times per week and arrangements have been made to transfer one of those sessions, including 4 members of staff to Brackla Sports Facility on a Friday evening from May until July on a trial basis. The cost of hiring the basic hall is £16 per hour, which will be paid by Bridgend CBC. Youth Outreach workers will be engaging with young people every Friday evening from 1 April to let them know about the new Youth Club and encourage attendance.

Cllr J Spanswick stated that this council would need to check the current allocation of the of sessions at the community centre in case the Youth Club at the Sport Facility does not work out. Sarah Keefe suggested that a Thursday evening would be a more convenient day and usually a more popular day for young people.

The Clerk provided everyone with a copy of the up to date schedule of hire for the community centre.

Sarah will return to update this council in May or June 2016.

The Chairman thanked the officer for attending the meeting.

315 **Apologies for Absence**

Cllr G Williams – work commitments

Cllr D Sage – unable to attend

316 **Declaration of Interest in Accordance with Section 51 of the Local Government Act 2000**

Cllr I Hibble – Civil Servant, Welsh Government

Cllr C Jones - Borough Councillor, Bridgend CBC – prejudicial interest on Planning Applications and related issues

Cllr J Spanswick – Borough Councillor, Bridgend CBC – prejudicial interest on Planning Applications and related issues

Cllr H Townsend - Borough Councillor, Bridgend CBC – prejudicial interest on Planning Applications and related issues

317 Ratification of Minutes, Full Council Meeting 21 January 2016

The minutes were ratified to include the following amendments:

Item 302: Cllr Townsend requested the approved community centre hire fees be published within the minutes:-

Rates of Hire 2015/16

	9.00a.m - 7.00p.m	7.00p.m - 10.00p.m	10.00p.m – 11.30pm
<u>Commercial</u>			
Main Hall	£14.00 per hour	£20.00 per hour	£28.00 per hour
Committee Room	£7.50 per hour	£7.50 per hour	£10.00 per hour
Small Room	£6.00 per hour	£6.00 per hour	£8.00 per hour
<u>Community Groups/Clubs and Charities</u>			
Main Hall	£7.00 per hour	£16.00 per hour	£20.00 per hour
Committee Room	£3.50 per hour	£3.50 per hour	
Small Room	£2.50 per hour	£2.00 per hour	

Parties – 3hrs @ £45/main hall

Item 308: Cllr I Hibble had reported a highway issue regarding unsafe road surface at the bottom of Whitethorn Drive/entrance to Tremains Court . The road surface had been covered in black ice and Cllr Hibble had witnessed a car leaving Tremains Court and sliding across the road, and the driver being unable to control the vehicle. Bridgend CBC Highways do not grit the road, which also provides access to Oak Tree Surgery and other public services. This matter had been raised with BCBC in previous years. Cllr C Jones explained the current service did not cover 'B' roads but he would make a formal referral to the local authority regarding this issue.

Resolved: that the minutes were proposed as an accurate record of proceedings by Cllr C Jones seconded by Cllr J Spanswick and accepted by council as a true record. The Chairman duly signed the minutes.

318 Matters of Report by the Clerk of the Council

Item: 301.3 Response to Cllr H Townsend's referral to Bridgend CBC following a resident complaint January 2016 regarding the recycling collection. The Waste & Cleaner Streets Manager, Street Scene, Bridgend CBC had stated that a high level of complaints had been received following the Christmas period and Mr Marshall's complaint had been registered on 7 January and dealt with by the contractor. Due to the heavy demand on services at that time the collections vehicles had to be emptied more often, therefore the waste had to be collected over two days. Additional vehicles were sent out to assist the clear up over the following days. Cleaner Streets Operatives also helped with the clear up.

Members and residents were encouraged to report any further problems, including missed collections. The contractor would monitor the performance of operatives and issues affecting any location.

Item: 306(c) Further communication from Mr Gareth Evans, Parks & Playing Fields Manager, BCBC. Mr Evans required confirmation that the replacement mini goal posts to be installed on the open space off Church Acre would be indemnified by this council and a minimum of fortnightly inspections would be carried out. The Clerk had confirmed that the insurance cover was already in place and an inspection log would be prepared before the posts are installed. The inspection criteria would be in accordance with that outlined by our insurance company, Zurich.

319 To consider all Correspondence received by this Council since the last meeting

1. Welsh Blood Service – session at Brackla Community Centre, Thursday 31 December 2015: 90 donors attended, 80 able to make a donation and 5 new donors. A letter of thanks for supporting the service.
2. Cancer Information & Support Services – Section 137 donation request – deferred until March 2016.
3. BCBC, Andrew Mason, Rights of Way Manager/Local Access Forum Secretary –response to a referral made by Cllr J Spanswick on 25 November 2015 regarding the handrails at the steps being vandalised once again and nails protruding from some of the uprights, Public Right of Way at the rear of Archbishop McGrath Catholic High School. Mr Mason confirmed that the nails had been removed. The handrails had been repaired on previous occasions but if further vandalism occurred, there may not be sufficient budget to cover further repairs. Mr Mason would obtain costs for metal handrails, which will be considered, along with other schemes in the

new financial year. Resurfacing of the footpath with stone dust would also be considered from April 2016.

Flooding of the footpath near the corner of the football pitch – Rights of Way Section had consulted with the Land Drainage Section and works had been carried out approximately three years ago. Mr Mason would further consult with Land Drainage to determine why the previous works had not prevented the problem from re-occurring. Mr Mason would take advice from Land Drainage so determine what, if any, other works may be done to resolve the issue.

Cllr J Spanswick would contact Mr Mason in April.

4. Angela Minton – proprietor of the new Day Care Nursery, Unit A, The Triangle, previously Airsprung bed shop. Angela is hoping to attend the meeting on 18 February to outline her plans for the nursery.
5. Welsh Government – advertisement of Appointment of Chair/Sports Wales.
6. BAVO – promoting Bridgend Communities First free courses.
7. Bridgend CBC – Agenda for Standard Committee, Thursday 11 February.
8. Glasdon – catalogue of welcome signage. Members had discussed the installation of welcome signs in the past and requested the Clerk to obtain costs for four signs.
9. Archbishop McGrath Catholic High School – invitation for the Chairman and a guest to attend the Golden Jubilee Concert on Saturday 19 March at 7pm.
Resolved: that The Chairman, Cllr June Brett and her consort would be attending.
10. Planning Aid Wales – Community Engagement in Planning training events: General introduction to planning, Bridgend 18 April, how to respond effectively to planning applications, Newport 16 May and Planning Training for Council Clerks, Neath Port Talbot 26 September. Cost - £30 per person, £5 discount if booked 4 weeks prior to the event.
11. Bridgend CBC, Finance & ICT – Capital Fund for Town & Community Council Projects grant application to support projects sponsored by T & CC's 2016/17. Member discussed the criteria for the grant and decided that an upgrade of the heating system at the community centre would make an appropriate application.
Resolved: that members unanimously agreed to apply for a grant to upgrade the heating system at Brackla Community Centre
12. Teenage Cancer Trust Wales – Section 137 donation request – deferred until March 2016.

13. Urdd Gobaith Cymru – Section 137 donation request to support the Urdd National Eisteddfod in 2017, Pencoed – deferred until March 2016
14. Badgers Brook Allotment Association – Section 137 donation request – deferred until March 2016
15. One Voice Wales – Final response on the Local Government (Wales) Bill Consultation.
Resolved: that this information is duly noted
16. BAVO – Bridgend Communities First free food safety accredited Level 2 course. Brackla Community Centre, Monday 7 March 9.30 – 4pm.
17. Civic Trust Cymru –Creating Pride in Place, Friday March 18th, Cardiff & Vale College. A day offering practical support through presentations, debate and workshops for civic societies, individuals and groups who care about the place in which they live. £20 for members of affiliated civic societies and £30 for all others.
18. Bridge FM – quotation of £550 plus VAT to broadcast at Brackla Funday. Members had previously made a decision to spend the funds on extra activities.
19. Mr Nick Bennett, Ombudsman for Wales – letter and new edition of the Principles of Good Administration and Good Records Management for members and staff.
20. Welsh Government – The Independent Remuneration Panel Annual Report 2016/17. The link for this document had been emailed to all members on 18 February 2016. Section 10 is specifically for Community and Town Councils. <http://gov.wales/irpwsb/home/publication/2016-17/irp-annual-report-2016-17/?skip=1&lang=en>
21. County Borough Supplies – notification that this organisation would cease trading on 31 March. It was noted that with only two remaining local authorities involved with the CBS, it would not be viable to continue trading.

320 Brackla Community Centre

- (a) To consider the free Green Doctor Energy Survey from Groundwork - noted
- (b) To consider information from the architect – no information received to date.
- (c) General update on the community centre – the main hall had been redecorated and the toilets and corridor would be painted week commencing 22 February, followed by the office and committee rooms

from 4 April. A new lock would be installed on the main door, keys distributed to appointed key holders and the list amended accordingly.

Members had previously expressed their opinion to use the office at the community centre as accommodation for officers of this council. Following discussion councillors requested the Clerk obtain quotations to make the necessary alterations.

- (d) To review the current temporary staff contracts – the Clerk informed members that both the Caretaker and Cleaner had settled into their roles and that they would be happy to continue their employment with this council.

Resolved: that members would extend a permanent contract for both employees of the community centre as from 1 April 2016. Proposed by Cllr T Hacking and seconded by Cllr D Aston.

321 Annual Events – Friday, Saturday 2 July 2016

The Clerk provided a list of entertainers, food retailers and others involved. Members were pleased with the preparations.

The Clerk would contact the Head Teacher of Brackla Primary School and request that both gates are open on the day.

322 Litter

Cllr Aston stated that a number of people had expressed concern at the state of the lanes and roads around the area. Due to litter picking, and litter bin collection provision from Bridgend CBC being reduced, refuse and dog waste (in bags) are left underneath litter bins, as the bins always seem to be full. Dog waste bags are seen hanging in hedges and trees. This is unacceptable, unhealthy and unsightly.

Cllr Aston said that dog fouling is an increasing problem and that we should make people aware of the consequences. As a council we take pride in Brackla and we do lot for our residents, providing free dog fouling bags and engaging a contractor to clean up areas now covered by the local authority. Members agreed that another campaign against dog fouling would be arranged.

323 Finance

- (a) Schedule of Payments January 2016

Resolved: that payments were unanimously approved and signed proposed by Cllr C Jones and seconded by Cllr D Aston in compliance with audit regulations

- (b) Mr Ley had provided members with a copy of the bank reconciliation as at 31 January 2016 for approval
Resolved: that payments were unanimously approved and signed in compliance with audit regulations

324 To Receive the Clerk's Report - none

325 To Receive Reports from Members

Cllr H Townsend had attended an Urdd fund raising event at the Hunters Lodge. Their next meeting would take place on 7 March at 6.30 and a dinner had been arranged at Bokhara Brasserie, Court Colman on 18 March at £20 per ticket. Cllr Townsend suggested that the Chair of the local Urdd Fundraising Committee is invited to a council meeting.

Cllr C Jones had submitted a referral to Highways, Bridgend CBC regarding the gritting of Whitethorn Drive.

Cllr T Hacking expressed concern at the number of serious pot holes in the roads, particularly near the entrance of Brackla Meadows. The Borough Councillors had made a referral to the local authority.

9.00 – Cllr I Hibble left the meeting

325 Agenda items for March 2016 Full Council Meeting

The Urdd Gobaith Cymru

326 Date of the next Full Council Meeting – Thursday 17 March 2016 at 7pm in the Boardroom of Oak Tree Surgery.

327 To consider Brackla Planning Applications by the Planning Committee Members of this Council - none

The meeting closed at 9.02pm

Signature of the Chairman: Date:
Councillor June Brett

Matters of Report by the Clerk of the previous Full Council Meeting

None

Correspondence Received from 19 February 2016

1. Tower Mint Limited – HM Queen Elizabeth II 90th Birthday commemorative medal. £1.99 plus £7.50 carriage, plus VAT.
2. Complaint from a Wales & West Housing tenancy complaint – Cllr J Spanswick had volunteered to help.
3. Bridgend CBC, Community Asset Transfer Officer – introduction of the newly appointed community Asset Transfer Officer, Carly McCreesh and the Wales Cooperative Centre's survey and assistance in developing a toolkit/resources to help groups through their CAT journey.
4. One Voice Wales – Review of Parliamentary Constituencies in Wales 2018 – emailed to all members 1.3.16.
5. Welsh Government – Shared Future/Statutory Guidance for the Well-being of Future Generations (Wales) Act 2015. Emailed to all members 1.3.16
6. Welsh Government & One Voice Wales – two statutory instruments which come into force on 1 April 2016. (a) The Local Government (Standards Committees, Investigations, Dispensations and Referral) (Wales) (Amendment) Regulations 2016 and (b) The Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016. Emailed to all 3.3.16
7. The Planning Inspectorate – The Planning Wales Act 2015, introduced a new type of development, Developments of National Significance (DNS) – decisions on planning applications for DNS will be made by the Welsh Government and not the local planning authority. Emailed to all members 3.3.16
8. Resident/Hunters Ridge – recycled rubbish problem – resolved.
9. Resident/Fair Oak Chase – fly tipping, unadopted lane – resolved.
10. BAVO – list of Easter Events by Communities First – emailed to all members 9.3.16

Planning Issues - none