



# BRACKLA COMMUNITY COUNCIL

## Minutes of the Full Council Meeting Held in the Boardroom, Oak Tree Surgery Thursday 15 September 2016 at 7.00 pm

**Members Present**  
Cllr J Brett – Chairman  
Cllr T Hacking  
Cllr I Hibble  
Cllr C Jones  
Cllr M Quick  
Cllr J Spanswick

Clerk - Mrs A Wilkes  
Assistant Clerk/Responsible Financial Officer – Mr P Ley

54 **Public Address to Council** – no public present

55 **Community Police Report**

PCSO Emma Watkins was present at the meeting and presented the crime figures for 1 August to 15 September. A copy of the report was disseminated at the meeting.

PCSO Watkins requested assistance from this council to investigate the possibility of installing 'K' Barriers on the pathway leading from the skate park, adjacent to Brackla Primary School to Princess Way. There had been problems with motor cyclists over the past few months in that area and Marigold Close. South Wales Police have intelligence to assume that these activities are drug related.

Cllr M Quick reported an increase in vehicles parking in front of the barrier, adjacent to Brackla Primary School, including on the grass verges.

Cllr I Hibble informed the officer of parking issues at Cae Fynnon to Ashbrook, making the road too narrow. PCSO Watkins confirmed that South Wales Police had delivered a letter to each house in both streets two weeks previously and she encouraged residents to call '101' to report non-emergency issues.

The PCSO also requested assistance from this council with parking issues at Archdeacon John Lewis Church in Wales School, in particular the waste ground to the side. People do not park in a manner to ensure the safety of

children getting in and out of the cars. Cllr Spanswick stated that he would submit a referral to the local authority.

**56 Apologies for Absence**

Cllr D Aston – on holiday  
Cllr P Hacking – unwell  
Cllr K Jones – family commitment  
Cllr G Williams – at work

**57 Declaration of Interest in Accordance with Section 51 of the Local Government Act 2000**

Cllr I Hibble – Civil Servant

Cllr C Jones - Borough Councillor, Bridgend CBC – prejudicial interest on Planning Applications

Cllr J Spanswick – Borough Councillor, Bridgend CBC and member of Development Control Committee – prejudicial interest on Planning Applications

**58 Ratification of Minutes, Full Council Meeting 21 September 2016  
**Resolved: that the minutes were proposed as an accurate record of proceedings by Cllr C Jones, seconded by Cllr J Spanswick and accepted by council as a true record. The Chairman duly signed the minutes.****

**59 Matters of Report by the Clerk of the Council - none**

**60 To consider all Correspondence received by this Council since the previous meeting**

1. Bridge FM: sponsorship for Young Achiever Awards 2016 £849 plus VAT  
**Resolved: that members had noted this information**
2. Cllr H Townsend, Cabinet Member, Children's Social Services & Equalities: results from children and young people surveyed in Brackla. Emailed to all members 1.8.16
3. Age Connects Morgannwg: sponsorship for a Charity Concert 25 November, at Pencoed Miner's Welfare Hall with Cor Meibion Maesteg.  
**Resolved: that members had noted this request**
4. Disability Advice Project: information on their services.
5. One Voice Wales – the Ombudsman's Casebook Issue 25.

6. One Voice Wales – information from the Future Generations Commissioner. Emailed to all members 9.8.16.
7. Bridgend CBC, Street Naming & Numbering – proposed name of development off Madoc Close – suggested Llys Owain.  
**Resolved: that members agreed with the suggested name of Llys Owain and commented that the name must be in English and Welsh**
8. Welsh Government – ‘Be a Councillor’ workshops from September. Emailed to all members 5.9.16.
9. Bridgend CBC – Town & Community Council Forum Agenda 12 September.
10. Bridgend CBC, Head of Democratic Services – ‘Be a Councillor’ events, 11 & 12 October.
11. Boundary Commission for Wales – the 2018 Review of Parliamentary Constituencies in Wales initial proposals. The initial proposal report at been published on 13 September. [www.bcomm-wales.gov.uk](http://www.bcomm-wales.gov.uk)
12. The Civic Charity Appeals Standing Committee – A Grand Charity Banquet, The Golden Well Sunday 18 September at 7pm. Received 12 September 2016.
13. Civic Trust Cymru – information on ‘Capturing Bridgend’ photography competition. [www.civictrustcymru.org.uk](http://www.civictrustcymru.org.uk)
14. Bridgend CBC, Finance Manager-Governance & Exchequer – the local authority required notification of our precept for 2017/18 by 10 January 2017.  
**Resolved: that this information is noted. The precept would be considered at the Full Council Meeting on 17 November 2016**
15. One Voice Wales – Public Appointment advertisements. Vice President and three Trustees to the National Library of Wales, applications by 23 September. Three Trustees to the National Museum Wales, applications by 30 September.

## 61 **Brackla Community Centre**

- (a) Plans & Quotations – proposed building alterations  
Cllr T Hacking presented members with suggested internal alterations being knocking the committee room, small office and adjacent corridor into one large office for the Community Council staff/boardroom. The Clerk would request amended quotations.

- (b) To consider Quotation for Repairs to the automatic doors and progress report – no further information received to date.
- (c) Update on hire including new groups  
The Clerk informed members that a new monthly hire had been acquired from a franchise, Messy Play and a new weekly community Crochet & Knitting group had proved very popular.

## **62 Annual Events**

- (a) **Feedback on Brackla in Bloom Competition & Presentations Sat 3 September:** Cllr C Jones had been unable to attend due to hospitalisation of a close family member.
- (b) **Update on the Firework Sound & Light Show Friday 4 November:**  
Arrangement had been completed with Crackerjack Fireworks Limited and The Circuit Symphony. The Clerk would liaise with Mrs Kirstie Davies, PA to the Head Teacher of Archbishop McGrath Catholic High School and Mr Ian Portway, Manager of the Sports Facility regarding our requirements and preparations for the event.
- (c) **Update on the Senior Citizens Christmas Tea Party Wednesday 7 December:** Entertainment and catering arrangements had been confirmed. Raffle prizes would be purchased closer to the date. Advertising using our notice boards, newsletter and leaflets at the community centre.

## **63 Update on Festive Lighting Requirements for 2016**

Four motifs had been purchased from Blachere, delivered to Centre Great for installation, two at the entrance to Longacre and two near Haywain Court. The total cost of which being £1,220. The Clerk was concerned that the extra sets of string lights for the roundabout near the Spar, may exceed the £2,000 agreed in the July meeting.

**Resolved: that it was agreed by all members to purchase sufficient string lights to ensure that the Spar roundabout is as good as the Triangle roundabout up to the value of £1,000 which would come out of General Reserves**

## **64 To discuss the content of the Newsletter**

Members considered the content to include this year's projects, events, photographs, community centre information, editorial from our PCSO, extra flowers, extra festive lighting and next year's flower show.

65 **To consider a change of time for Full Council Meetings** - deferred

66 **To consider arrangements for Grounds Maintenance and Litter Collections 2017**

Cllr C Jones suggested that this council continue discussions with Bridgend CBC in 2017 regarding grounds maintenance, essentially grass cutting. The Clerk would develop a map of all the areas maintained by our current contractor.

**Resolved: that Cllr C Jones proposed that we continue with our current contractor until the new financial year 2017. Seconded by Cllr J Spanswick**

67 **Finance**

(a) Schedule of **Payments June/July/August 2016**

(b) Mr Ley had provided members with a copy of the bank reconciliation as at **30 June, 31 July and 31 August 2016**

**Resolved: that Cllr J Spanswick proposed, seconded by Cllr C Jones that payments for June, July and August were approved.**

68 **To Approve the Final External Audit/Annual Return as at 31 March 2016**

Mr Ley presented the information to council. The Notice of Conclusion of Audit (Public Audit(Wales) Act 2004 Accounts and Audit (Wales) Regulations 2014) had been displayed from 6 September 2016 in the notice board outside the Community Council office and would remain in place for the full fourteen days as defined by Section 11(4) of the Accounts and Audit (Wales) Regulation 2014.

**Resolved: that the Annual Return was formally approved, proposed by Cllr C Jones, seconded by Cllr J Spanswick and unanimously approved**

*Cllr C Jones proposed to suspend Standing Orders at 9.00pm in order to proceed with council business. Unanimously agreed*

69a **To request consideration for a Pay Increase for Employees**

**Resolved: that it was proposed by Cllr C Jones to award a 1% pay increase back dated to 1 April 2016 and a further 1% increase as from 1 April 2017, seconded by Cllr J Spanswick and unanimously agreed**

69 **To Receive the Clerk's Report**

Mrs Wilkes reported that further correspondence had been received from Mr Roberts in relation to the replacement goal post (1 set) off Church Acre. Members suggested adopting a Vexatious Policy for implementation in cases of this nature.

**70 To Receive Reports from Members**

Cllr I Hibble had witnessed a person having difficulty crossing Brackla Way from the Tremains Court location over to the pathway behind the Haywain public house. Cllr Hibble had serious concerns for pedestrians and requested investigation to have a pedestrian crossing. Cllr C Jones, Bridgend CBC would submit a referral to the local authority.

Cllr M Quick expressed concerns about discarded syringes and drug paraphernalia. Our Borough Councillors advised to contact Bridgend CBC, Clean up the County: Tel 643643 or Email: [cleanupthecounty@bridgend.gov.uk](mailto:cleanupthecounty@bridgend.gov.uk) or phone South Wales Police on 101.

Cllr J Spanswick reported that work on the Park & Ride Parking facility would commence the following week. Cllr Spanswick also informed members that ground clearance work at Waunscil Avenue had been stopped. The location is a dedicated green open space the ground had been ruined and wildlife affected.

Cllr C Jones had attended the Town & Community Council Forum and informed members of £1,000,000 Asset Transfer Fund.

**71 Agenda items for October 2016 Full Council Meeting**

To consider a Pedestrian Crossing on Brackla Way, near Tremains Court

**72 Date of the Full Council Meeting – Thursday 21 October 2016**

**73 To consider Brackla Planning Applications by the Planning Committee Members of this Council - No applications**

The meeting closed at 9.35 pm

Signature of the Chairman: ..... Date: .....  
Councillor June Brett

## **Matters of Report by the Clerk since the Previous Meeting** - none

## **Correspondence Received since the Previous Meeting**

1. Bridgend Branch Royal British Legion – Remembrance Day Commemoration & Parade, Sunday 13 November. Assemble at Carnegie House, Wyndham Street at 9.45 for tea/coffee. All Councillors and dignitaries to assemble at 10.30 outside Carnegie House.
2. Bridgend CBC – Agenda for Audit Committee, Thursday 29 September (emailed to all members 22.9.16)
3. Bridgend Carers Centre – acknowledgement for the donation of £250.
4. One Voice Wales – Local Government Reform, oral statement by Mark Drake for AM, Cabinet Secretary for Finance and Local Government, Welsh Government. (emailed to all 5.10.16)
5. Welsh Government, Local Government Democracy Division – acknowledgement and receipt of Brackla Community Council Published Allowances 2015/16, submitted 28 September 2016.
6. Welsh Government, Local Government Democracy Division – The Independent Remuneration Panel Draft Annual Report 2017/18, Section 13 relates to Community & Town Councils.  
<http://gov.wales/irpwsb/home/?lang=en>  
Comments to [IRPMailbox@wales.gsi.gov.uk](mailto:IRPMailbox@wales.gsi.gov.uk) by 28 November latest.  
(emailed to all 5.10.16)
7. Bridgend CBC – consultation, Shaping Bridgend’s Future, access by visiting [www.bridgend.gov.uk/future](http://www.bridgend.gov.uk/future) or book on one of the engagement workshops as advertised on the local authority website. Workshops at Maesteg, Trinity Church Porthcawl and Brynteg Lower School Bridgend – book with the team 6453664 or email [consultation@bridgend.gov.uk](mailto:consultation@bridgend.gov.uk)  
  
Engagement stands at Sainsbury, Tesco Extra, John Street Porthcawl, Maesteg Market and Bridgend Indoor Market throughout October/November.
8. One Voice Wales – Larger Local Councils Committee meeting Wednesday 19 October, 10 am for 10.30, Hafod Y Hendre, Royal Welsh Showground, Builth Wells
9. Resident of Sedd Goch – request for assistance regarding trees at the rear of 12 Sedd Goch

**Planning Applications and issues received:**

P/16/636/RLX The White House Briary Way

Proposal: Remove condition 4 and relax condition 1 of P/15/183/FUL to allow up to seven residents in need of care at any one time