



# BRACKLA COMMUNITY COUNCIL

## Minutes of the Full Council Meeting Held in the Boardroom, Oak Tree Surgery Thursday 20 October 2016 at 7.00pm

**Members Present**  
**Cllr J Brett - Chairman**  
Cllr C Jones  
Cllr M Quick  
Cllr J Spanswick  
Cllr H Townsend

Clerk - Mrs A Wilkes  
Assistant Clerk & Responsible Finance Officer - Mr P Ley

74 **Public Address to Council** - none

75 **Community Police Report**

PCSO Emma Watkins had provided members with a copy of the recent crime figures which covered the period 1 August to 29 September 2016.

Criminal damage had occurred at Trem y Mor – the fence panel installed by this council had been cut along the whole length. This had occurred between 7 and 10 October. This had been reported by Mr Philip Ley, Assistant Clerk, Responsible Finance Officer on 10 October. Crime No. 1600391082. There were no witnesses to this occurrence.

The PCSO's would attend Full Council Meetings in January, April, July and October 2017.

76 **Apologies for Absence**

Cllr P Hacking – on holiday  
Cllr T Hacking – on holiday  
Cllr I Hibble - child care commitment

Youth Councillor K Jones - unwell  
Cllr G Williams - on holiday

**77 Declaration of Interest in Accordance with  
Section 51 of the Local Government Act 2000**

Cllr C Jones - Borough Councillor, Bridgend CBC - prejudicial interest on Planning issues

Cllr M Quick – personal interest, planning application P/16/636/RLX

Cllr J Spanswick – Borough Councillor, Bridgend CBC, a member of Development Control Committee – prejudicial interest on Planning issues

Cllr H Townsend - Borough Councillor, Bridgend CBC - prejudicial interest on Planning issues

**78 Ratification of Minutes, Full Council Meeting 15 September 2016**

**Resolved:** that the minutes were proposed as an accurate record of proceedings by Cllr J Spanswick, seconded by Cllr C Jones and accepted by council as a true record. The Chairman duly signed the minutes.

**79 Matters of Report by the Clerk of the Council - none**

**80 To consider all Correspondence received by this Council since the previous meeting**

1. Bridgend Branch Royal British Legion – Remembrance Day Commemoration & Parade, Sunday 13 November. Assemble at Carnegie House, Wyndham Street at 9.45 for tea/coffee. All Councillors and dignitaries to assemble at 10.30 outside Carnegie House. The Chairman, Cllr D Aston, Cllr H Townsend and Cllr J Brett would attend the service and parade.
2. Bridgend CBC – Agenda for Audit Committee, Thursday 29 September (emailed to all members 22.9.16)
3. Bridgend Carers Centre – acknowledgement for the donation of £250.
4. One Voice Wales – Local Government Reform, oral statement by Mark Drakeford AM, Cabinet Secretary for Finance and Local Government, Welsh Government. (emailed to all 5.10.16)
5. Welsh Government, Local Government Democracy Division – acknowledgement and receipt of Brackla Community Council Published Allowances 2015/16, submitted 28 September 2016.

6. Welsh Government, Local Government Democracy Division – The Independent Remuneration Panel Draft Annual Report 2017/18, Section 13 relates to Community & Town Councils. <http://gov.wales/irpwsb/home/?lang=en>  
Comments to [IRPMailbox@wales.gsi.gov.uk](mailto:IRPMailbox@wales.gsi.gov.uk) by 28 November latest. (emailed to all 5.10.16)
7. Bridgend CBC – consultation, Shaping Bridgend’s Future, access by visiting [www.bridgend.gov.uk/future](http://www.bridgend.gov.uk/future) or book on one of the engagement workshops as advertised on the local authority website. Workshops at Maesteg, Trinity Church Porthcawl and Brynteg Lower School Bridgend – book with the team 6453664 or email [consultation@bridgend.gov.uk](mailto:consultation@bridgend.gov.uk)
- Engagement stands at Sainsbury, Tesco Extra, John Street Porthcawl, Maesteg Market and Bridgend Indoor Market throughout October/November.
8. One Voice Wales – Larger Local Councils Committee meeting Wednesday 19 October, 10 am for 10.30, Hafod Y Hendre, Royal Welsh Showground, Builth Wells
9. Resident of Sedd Goch – request for assistance regarding trees at the rear of 12 Sedd Goch.  
**Resolved: that the Clerk would inform the resident that the land at the rear of Sedd Goch is property of Bridgend County Borough Council**
10. Bridgend CBC, Gary Jones, Head of Democratic Services – information on War Memorial Grant Funding. Members had agreed that a War Memorial for Brackla would be a suitable project. The Clerk would provide a range of costs, designs and members were asked to propose an appropriate location.

## 81 Brackla Community Centre

- (a) To consider amended quotations for internal alterations of the building to provide an office for this council:

A revised quotation had been received from R J Murray Builders - £5,970. The quotation from Coity Builders would be provided at the November meeting.

Further discussion ensued regarding the details of the alterations to retain two separate rooms, the meeting room and office.

**Resolved: that Cllr J Spanswick proposed to retain two separate rooms, seconded by Cllr C Jones and unanimously agreed**

(b) General Update:

New lighting would be installed in the main hall by Bridgend County Borough Council employees from Monday 31 October. The hall would be closed for the whole week.

A report, followed by a quotation from Bridgend County Borough Council for repairs to the emergency lighting at a cost of £749.41 had been presented.

**Resolved: that members unanimously approved the emergency lighting repairs of £749.41**

The central heating at the centre had failed to operate, as part of the Service Level Agreement with Bridgend CBC a quotation of £490 to replace the complete pilot assembly and test had been presented to council. A new boiler had been recommended by Engie – a full report and quotation would be received for the November meeting. Previous quotation had been considered in 2015 to the value of £20,500.

**Resolved: that members unanimously approved the repairs to the boiler of £490**

## 82 Annual Events

(a) Update on the firework Sound & Light Show, Friday 4 November 6.30pm:

The Clerk confirmed all arrangements had been complete with South Wales Police, Archbishop McGrath Catholic High School and Sports Facility, first aid cover from St John Ambulance. Crackerjack Fireworks Limited and The Circuit Symphony had liaised on music, timing and fireworks. Mr M Punter had organised volunteer traffic management with Brackla RFC and councillors and volunteers would be required for crowd control and ticket sales. Tickets sales had commenced at the office and plans were made to sell tickets at the Triangle over the following two weeks.

(b) Update on the Senior Citizens Christmas Tea Party, Wednesday 7 December, 3 - 5pm at the community centre:

Catering and entertainment had been arranged. The Clerk would purchase six raffle prizes, advertise in the Newsletter, The Gem, website and social media. Posters would also be displayed in all notice boards and at the community centre.

(c) To confirm a date of Brackla Flower Show 2017 – Saturday 24 June 2017. The Clerk would contact the Head Teacher of Brackla Primary School to confirm that this date is convenient.

**Resolved: that Cllr C Jones proposed the date of the Flower Show on 24 June, seconded by Cllr M Quick**

**83 To consider a change of time for Full Council Meetings**  
No decision made as only five members of the council were present.

**84 To consider the need for a Pedestrian Crossing on Brackla Way, from Tremains Court to the Haywain**  
Cllr C Jones had made a referral to Bridgend County Borough Council.

**85 Finance**

- (a) To request approval of the schedule of **payments September 2016**  
**Resolved: that payments were unanimously approved and signed proposed by Cllr H Townsend and seconded by Cllr J Spanswick in compliance with audit regulations**
- (b) Mr Ley had provided members with a copy of the bank reconciliation as at 30 September 2016 for approval  
**Resolved: that payments were unanimously approved and signed in compliance with audit regulations**
- (c) To agree a date for the Finance Committee Meeting - Review of the Budget and Precept Requirement for 2017/18  
**Resolved: that the Finance Committee Meeting would take place on Wednesday 9 November, 9.30am at the community centre**

**86 To Receive the Clerk's Report**

The Clerk informed members of the sequence of events leading to criminal damage of the fence panel as mentioned in the Police Report (item 75).

There had been no response from the Health & Safety Executive enquiry regarding the mini goal post off Church Acre.

A resident had reported children climbing onto a sub-station and throwing stones at people walking on public pathway at the bottom of Robins Hill. South Wales Police had attended to speak to the children. The Clerk had made a report to Western Power, owners of the facility who had inspected, and painted the top of the sub-station with anti-climbing paint. Western Power were very prompt in their response to the report. Mrs Wilkes had asked M S Property Maintenance to remove any refuse and debris from the location. No further problems had been reported.

**87 To Receive Reports from Members**

Cllr June Brett, school Governor at Brackla Primary School – the school had done very well on inspection. The Cllr Huw David, Leader of Bridgend CBC, had congratulated the Head Teacher and staff.

Cllr John Spanswick reported that no further information had been received on signage for the football pitch fencing.

Cllr Spanswick has attended a meeting at the Borough Council, a few Town & Community Council Clerks had been invited to give their views on partnership working with the local authority – it had been a satisfactory meeting.

Cllr Craig Jones had been re-elected on to the Board of Governors for Brynteg Comprehensive School. Cllr Jones had attended the show, ‘Annie’ at the Grand Pavilion Porthcawl and stated that it had been an absolutely wonderful performance.

Cllr Jones had made a referral to Bridgend County Borough Council regarding parking on the grass verges near Brackla Primary School. Cllr Jones is waiting for a response.

Cllr Hailey Townsend had been re-elected on to the Board of Governors for Archdeacon John Lewis Church in Wales Primary School and had resigned from a Governing position of Archbishop McGrath Catholic High School.

**88 Agenda items for November 2016 Full Council Meeting**

To consider and approve the Precept Requirement for 2017/18

**89 The date of the next Full Council Meeting**

**Resolved: that the meeting would take place on Thursday 17 November 2016 at 7pm in the Boardroom of Oak Tree Surgery**

**90 To consider Brackla Planning Applications by the Planning Committee Members of this Council - inquorate**

The meeting closed at 8.58pm

Signature of the Chairman: ..... Date: .....  
Councillor June Brett

## **Matters of Report by the Clerk following the previous meeting 20 October 2016**

81.10 Information on War Memorial stone designs and commemorative seating is being collated and would be on the agenda for consideration at the December meeting.

### **Correspondence received since the previous meeting**

1. One Voice Wales – diary dates for the Larger Local Councils Committee meetings 2017. Wednesdays: 15 February, 5 April, 5 July (Larger Councils Conference) and 18 October.
2. Coity & Bridgend First Responders – automated external defibrillators and training – donation request
3. Compliment from a local resident – roundabouts, grass cutting and hanging baskets.
4. One Voice Wales – first edition of the One Voice Wales news bulletin. Emailed to all members 18.10.16
5. Health & Safety Executive, Case No 4476066 – mini goal posts rear of Heol Glyndwr. Emailed to all members 30.10.16
6. Resident of Hunters Ridge – festive lighting issue.
7. Planning Department, Bridgend CBC – new planning applications would no longer be advertised in the Gazette. In future, they would be advertised in the GEM, which is distributed free throughout the Borough and has significantly lower advertising costs.
8. Brackla Community Chorus Christmas Concert, Friday 9 December at the community centre. Doors open at 6.45 for 7.15. Tickets £4, available from choir members, at the Community Council office or at the door.
9. Tenovus Cancer Care – Lovelight Christmas Concert, St Marys Church, Nolton. Friday 2 December. Tickets £8, Concessions £4 available from Debbie Davies 07719 425200 or E: [deborahdavies@aol.com](mailto:deborahdavies@aol.com)

### **Planning Applications**

- (a) P/16/901/FUL 67 Maes Talcen  
Wooden fence at rear of house dividing gardens 67 & 68
- (b) P/T/16/69/TPO 8 Hollyhock Drive  
Cut back overhanging branches to nearest pruning points to leave new growing opportunity for next year
- (c) P/16/902/FUL 75 Priory Oak  
Retention of raised wooden structure above a part of the driveway