

BRACKLA COMMUNITY COUNCIL



FULL COUNCIL MEETING 20 September 2018 at 7.00 pm Boardroom Oak Tree Surgery

Members Present

Cllr H Townsend – Chairperson
Cllr D Aston
Cllr T Giffard
Cllr C Jackson
Cllr H May – Youth Councillor
Cllr A Pucella
Cllr J Spanswick

Mrs A Wilkes – Clerk of the Council
Mr P Ley – Assistant Clerk/Responsible Finance Officer

57 Public Address to Council

A resident of St James Park attended to inform council of dog fouling problems at the green open space behind The Chase & St James Park and dog owners taking not using leads for their pets.

Brackla Community Council provide free dog bags at the office for Brackla residents and will be installing a further four bins, totalling twenty over the past three years. Bridgend CBC are rolling out a scheme to provide dog dispensers at locations throughout the borough which will be monitored by private contractors and on the spot fines.

A resident of Cwrt y Coed requested permission to carry out necessary works, by a specialist contractor on trees between the Community Centre and Cwrt y Coed. The aim would be to reduce the height of some of the trees to make them safe. The gentleman had written to Bridgend CBC, Planning Department and Parks Section on 13 August and they confirmed that they did not own the land.

The Chairperson, stated that this council would check on Tree Preservations Orders at the location and we would provide a response at the following meeting.

58 Apologies for Absence

Cllr J Brett – on holiday
Cllr T Hacking – medical reasons
Cllr I Hibble – work commitments
Cllr C Jones – work commitments
Cllr K Rowlands – family commitments

59 To receive Declarations of Interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992)

Cllr H Townsend – personal interest item 70

**60 Ratification of Minutes, Full Council Meeting 21 June 2018
Resolved: that the minutes were approved**

61 Ratification of Minutes, Full Council 19 July 2018

Amendments to the minutes were requested: date of the meeting, attendance record confirmation that Dragon Leisure would not be at future events of the council.

Resolved: that the minutes were approved with the amendments

**62 Ratification of Minutes of the Extraordinary Meeting 5 September 2018
Resolved: that the minutes were approved**

63 Matters of Report by the Clerk of the previous Full Council Meeting – none

**64 To consider all Correspondence received since the last meeting
(no decisions to be made on correspondence)**

1. Mr L Roberts – cc email to Traffic/Transport/BCBC - **noted**
2. Wales Audit Office – Auditor General for Wales study of the effectiveness of internal audit at Town and Community Council Wales (emailed to all 6.8.18)
3. South Wales Web Solutions – suggestions for the council's website regarding GDPR and secure sites - **noted**
4. One Voice Wales – training dates Vale of Glamorgan
5. Mr Alun Evans, 4 Cwrt y Coed – requesting permission to carry work out on trees behind the community centre – public address
6. BCBC Mayor of Bridgend – invitation for the Chair to attend the Civic Service 30 September – **the Chairperson, Cllr Craig Jones would be attending**

7. One Voice Wales – training dates for Neath/Swansea area
8. One Voice Wales – Connecting Communities in Wales Transport Innovation Networks
9. BCBC – Agenda for the Standards Committee 20 September at 2.00 pm and Minutes of 14 June 2018
10. BCBC – Bridgend Replacement LDP Call for Candidate Sites Consultation (emailed to all members 17.9.18)
11. Wales in Bloom – Brackla Community Council had received a Silver Gilt 2nd award, Class 9 – Urban Community. The score had been 150 out of a possible 200.

65 To discuss any matters concerning the Community Centre

A meeting of the Community Centre Forum had taken place on 6 September - no issue regarding hire.

A letter had been received on the 19 September regarding a previous complaint. All members were aware of the content. This matter would be addressed at the next meeting.

66 Annual Events:

(a) Feedback from Brackla in Bloom presentations 8 September

Another successful event. The Chairperson thanked everyone who attended. It had been suggested that in future the event takes place on the week following Wales in Bloom Presentations.

(b) Firework Sound & Light Show Friday 2 November at 6.30 pm

The Clerk confirmed that all the usual preparation had been done. It was decided not to sell tickets for the event this year. The charge would remain at £1 per adult and people may pay on the gate.

67 To discuss Grounds Maintenance arrangements for 2019

Between 4 September and 18 September communication between the Clerk, Cllr J Spanswick, Mr Mark Shephard, Mr Zac Shell and Mr Philip Beaman of Bridgend CBC had taken place regarding the future of grounds maintenance.

Mr Shell had confirmed that the terms of any new BCBC outsourced contract would be flexible to allow Brackla Community Council, or any other T & CC, to provide their own grounds maintenance service.

Cllr Spanswick had requested from Mr Shell the following information and suggest to have this by the end of October 2018:

- a. Agree the amount of grant from BCBC and for how long and whether it tapers or remains at a set level.
- b. Provide a complete set of maps (with quantities) to show the areas of grass to be cut and allow BCC to add to the maps with other areas of their responsibility. This may require some assistance from BCBC staff to make sure the maps are complete and a true reflection of the BCC contract.
- c. Provide a draft specification for the grass cutting contract that can be used by BCC, so that a consistent approach is taken.

68 To consider improvements to the Civic Floral Displays for 2019

Following the successful award from Wales in Bloom and to continue to encourage residents to take part in Brackla in Bloom, members felt that additional preparations would be required.

1. Extend the current flower beds on the roundabouts
2. To add an area to display BRACKLA in flowers
3. Raise the carpet beds at either end of Brackla Way
4. Involve schools, local businesses, allotments and community groups
5. Set up a Working Party to meet with our contractors

Brackla Environmental Support Team would be planting 340 sapling trees through Brackla.

The Clerk asked if BEST would be able to remove the Christmas Trees at the Coity end of Church Acre and opposite the Triangle as they had failed to thrive.

69 To consider the Quotation for new Litter Bins and Locations

Bridgend CBC had provided a quotation for litter bins through Glasdon, their current supplier – £315.43.

Following discussion, members decided to purchase from their usual supplier, so that all Brackla CC bins would be the same and identified with the council's logo. The purchase of these bins had been agreed at the July meeting.

Locations of the new bins would be:

Behind the Haywain – requested by a resident of Kimberley Court
Princess Way (on the small grassed area adjacent to Bro Ogwr School Gate
Georgian Way
Between Chorleywood and the subway
Channel View – near Fox Hollows

Resolved: that it was agreed that M S Property Management would install the bins at £90 each

Cllr J Spanswick left the meeting at 8.20pm

70 To consider Quotations for two Memorial Benches for Cllr David Sage and Mr Brian Whitlock and confirm locations

Quotations received from Earths Anchor, Surrey (£586 each plus £98 delivery), Plastecowood Ltd, Denbighshire (£492 each plus no delivery charge). Waiting for a response from Streetmaster Limited, Swansea.

Members considered the quotations but preferred the design of the bench from Streetmaster Limited.

Location for Cllr David Sage bench would be outside the community centre and Mr Brian Whitlock's at the entrance to the Triangle in place of the current metal bench.

Resolved: that two benches would be purchased up to the value of £600 each

71 To discuss the Renovation of several Bus Shelters

Cllr A Pucella had provided photographs of all Brackla bus shelters, eight were identified in need of new polycarbonate, which included three that required painting.

Following discussion Cllr T Giffard confirmed that £10,000 Community Action Fund, would be available to renovate the bus shelters.

Resolved: that members agreed to apply for funding from the Community Action Fund to renovate eight bus shelters and purchase litter bins

Cllr C Jackson left the meeting at 8.35

72 Finance

(a) Approval of the Schedule of Payments July and August 2018

Resolved: that the payments were approved

(b) Bank Reconciliation as at 31 July and 31 August 2018

Resolved: that the Bank Reconciliation had been approved

73 To present the Annual Return 2017/18 – outcome of the Annual Audit to Council for formal approval

Mr Phil Ley presented the Annual Return and informed members that there had been no issues reported by the auditors. The Chair thanked Mr Ley for all the work he had done preparing the audit.

Resolved: that outcome of the Annual Audit had been approved

74 To Receive Members Reports

Cllr D Aston gave his apologies for the October meeting as he would be on holiday.

75 Agenda items for October 2018

76 Date of the next Full Council Meeting – Thursday 18 October 2018

77 To consider any Planning Applications by the Planning Committee – none

The meeting closed at 8.50 pm

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Signed by the Chairperson, Cllr Hailey Townsend

Date