

BRACKLA COMMUNITY COUNCIL



Minutes of the Full Council Meeting Held in the Boardroom, Oak Tree Surgery Thursday 17 July 2014

Members Present

Cllr H Townsend – Chair

Cllr D Aston
Cllr J Brett
Cllr I Hibble
Cllr C Jones
Cllr M Quick
Cllr D Sage

36 **Public/Police Address to Council** - no reports

37 **Apologies for Absence**

Cllr P Hacking - family commitments
Cllr T Hacking - family commitments
Cllr J Spanswick - on holiday

38 **Declaration of Interest in Accordance with Section 51 of the Local Government Act 2000**

Cllr I Hibble – an officer of Bridgend County Borough Council in the presence of the County Borough Councillors

Cllr C Jones – Bridgend County Borough Council Borough Councillor. A Director of The Hub Drop In & Support Centre

Cllr M Quick – member of Brackla Community Association

Cllr D Sage – Borough Councillor, Bridgend County Borough – item 53 Planning

Cllr H Townsend - Borough Councillor, Bridgend County Borough –item 43 Brackla Junior Football Club and item 53 Planning

39 **Ratification of Minutes, Full Council Meeting 19 June 2014**

Item 17A - Cllr D Sage referred to the election call and stated that the election would cost a considerable amount of money as Brackla has the largest electoral roll in the borough.

**Resolved: that the minutes were proposed by Cllr C Jones, seconded by Cllr M Quick and accepted by council as a true record of proceedings.
The Chairman duly signed the minutes**

40 To Receive a Report from the Chair – Cllr H Townsend

The Chair had attended Brackla Chorus Summer Concert at Brackla Community Centre and Laleston Community Council Civic Service. Cllr Townsend also attended Bridgend Armed Forces Day, the signing of the Armed Forces Community Covenant in Carnegie House and concert.

41 Matters of Report by the Clerk of the Full Council Meeting - none

42 To Consider all Correspondence Received by this Council

1. Bridgend Association of Voluntary Organisations - Volunteer Achievement Awards 2014 nomination form.

Resolved: that Mr K Morgan and Mr J Udraufski are nomination for this award

2. Bridgend CBC, Governor Support Officer - vacancy for community council governor representative on Tremains Primary School. Deferred until September meeting.

3. The Hub Brackla, Maria Stevens - letter of resignation together with an explanation that the organisation would close, items and donations would be returned.

Resolved: that this matter is noted

4. British Heart Foundation, Mrs Huma Iqbal - a letter of thanks for agreeing Mrs Iqbal to sell promotional items on behalf of the BHF at the Fun Day. A total of £70 was raised.

5. Gwyl Cerdd Dant Porthcawl Festival - invitation for the Chair to attend Thursday 16 October, 6pm at All Saints Church Porthcawl.

Resolved: that The Chair, Cllr Townsend would attend

6. Bridgend CBC - Agenda for the Town & Community Council Forum Monday 14 July at 4pm, Civic Offices. It was noted that this was received through the post on 16 July.

43 To consider Section 137 Donation Requests

Requests had been received from the following applicants:

Home Start
Bridgend Samaritans
Brackla Acorns Parent & Toddler Group
Ogwr Talking Newspaper
Brackla Junior Football Club

Further information had been requested from the Secretary of Ogwr Talking Newspaper and the application from the football club had been noted.

Resolved: that members unanimously agreed to award £100 to Home Start and Bridgend Samaritans and £367 to Brackla Acorns

Cllr Sage made a request that this council sponsor the Home Education Programme if there is availability at Brackla Community Centre. Children attending this programme currently travel to Maesteg or Porthcawl for this facility.

Resolved: that Cllr C Jones proposed that this council sponsor the Home Education Programme, seconded by Cllr J Brett

44 **To consider a Request to Form a Chair's Fundraising Committee**

The Chair explained the reason for the request and the matter was discussed. Members requested more details, such as terms of reference for the committee together with details of committee members.

Members expressed concern at the impact on the workload of the Clerk and Assistant Clerk.

45 **Brackla Community Centre Asset Transfer Update**

The Clerk confirmed that there had been no correspondence received from Bridgend CBC on this matter. Cllr Sage would investigate.

Maintenance contract from Mr Mark Evans, BCBC to be received.

The Clerk confirmed that the annual cost of gas and electric for the centre is currently £6,000.

It had previously been agreed to employ three cleaner/caretakers for a minimum of 16 hours per week at £7.65 per hour being the 'living wage'.

46 **Events: Brackla Fun Day Saturday 5 July, Firework Display 4 November and Christmas Celebration**

Brackla Funday Saturday 5 July 2 – 5.00 pm

A very successful event with great attendance from residents and visitors.

Raffle prizes had been donated by most local businesses and £73 had been raised. The bucket collection raised £136.53. The total of £209.53 would be held in the Chair's Charity Fund and paid out to the chosen charities at the end of this financial year.

Members were deeply disappointed at the lack of response from Greggs and McColls regarding raffle prizes, especially as residents support their successful businesses.

Cllr Jones advised that at future events there would be no vehicle movement on the field until after the event. That we should provide disabled parking bays within the grounds and the marquee located away from the main walk way of the field.

There had been some concerns regarding the loud noise of the gun and cannon fire.

Firework Display Tuesday 4 November at 6.30pm - the Clerk would provide a full update at the September meeting.

Christmas Lighting and Celebration Event

Members discussed the above events and made the following resolutions:

Resolved: that Cllr C Jones proposed a simple switch on event near the Triangle and a Christmas Tea with entertainment at the community centre for the senior

citizens. Seconded by Cllr D Sage and unanimously agreed by all members present.

47 **The Anti-Dog Fouling Campaign for Brackla**

Members approved the leaflet designed by the Chair with the following amendments: that there should be no photographs inside the leaflet making it easier to read for all, particularly people with partial sight and dyslexia.

The Chair suggested that this council support a community engagement event which would involve the use of spray paint to high light any dog fouling and hanging brightly coloured dog fouling bags in a tree. These methods have been successful in other parts of the country. We would work with dog walkers and the dog walking groups in Brackla. If this is successful, we could share this practice with other Town and Community Councils.

The dog fouling bag survey at the office has shown that we do not have many residents from Brackla Meadows and Church Acre area using the service over the past few months.

48 **Finance**

(a) Schedule of Payments June 2014

Resolved: that payments were unanimously approved and signed by two members of the council in accordance with Accounts & Audit Regulations

(b) Mr Ley had provided members with a copy of the bank reconciliation for approval

Resolved: that payments were unanimously approved and signed by two members of the council in accordance with Accounts & Audit Regulations

The report from the external auditors confirmed that there were no matters of concern for the annual audit 2013/14.

49 **To Receive the Clerk's Report**

1. The trailer – axle is badly corroded, back plate/brake corroded and the leaf spring, bolts and cables are worn and sticking. The trailer is 7/8 years old and Mr Painter of Alan's Garden Machinery had quoted £1,000 to repair or £1,700 to purchase a new trailer with approx 10 weeks delivery (current status country wide). Two more quotations would be obtained.
2. The Electoral Department Bridgend County Borough Council had a provisional date for the Election on 4 September at Brackla Community Centre. The Electoral Department advised today that they would not be able to postpone that date due to the transition of the Individual Electoral Register.
3. The Clerk had attended the Information Commissioners Workshop hosted by One Voice Wales at Neath Town Council Offices on 1 July.

4. Annual Leave – Mr Ley would be on leave for one week from 25 July, and Mrs Wilkes the second and third week of August.
5. Work Experience – Miss Shi Ying and Miss Sophie Wilkes 6th form students had worked for this council for one week each during July. Both young ladies carried out a range of duties enabling them to have a good understanding of local government and community engagement. Shi had offered to continue working as a volunteer for this council for two full days per week through her summer holidays. Shi would like to study economics at university next year.
6. Volunteering – Miss Charmaine Gregory has been a volunteer for this council since November 2013 for twelve hours per week.

50 **To Received Members Reports**

Cllr June Brett stated that the Fun Day had been an excellent event.

Cllr David Sage thanked members and staff for their support over the past year and informed the council that he would be having a major operation in September.

Cllr David Aston had recommended gardens in Priory Oak and The Willows for Brackla in Bloom Competition.

Cllr Craig Jones had attended the Town and Community Council Forum. The main news being the shop mobility scheme and bus services changes.

9.00 pm *Standing Orders were suspended and agreed by all members present*

51 **Agenda items for the September 2014 Full Council Meeting**

The Shop Mobility Scheme

52 **Date of the next Full Council Meeting** – Thursday 18 September 2014

53 **To Consider Planning Issues**

P/14/449/FUL

Proposed Porch

134 Highfields Brackla

No observations reported by the Planning Committee

The above application was ratified by members of the Planning Committee

With business concluded the Chair closed the meeting at 9.10 pm

Signature of the Chair :

Date:

BRACKLA COMMUNITY COUNCIL – September 2014

Matters of Report from the July 2014 Meeting

Correspondence for the September 2014 Meeting

1. McColl's Retail Group – response to the request for a raffle prize for the Fun Day.
2. Mark Blackmore, Reach Rural Development Officer – advising on works being carried out in Tremains Wood by B-Leaf who offer opportunities for people with disabilities to learn new skills. The letter offers a photo opportunity to the community council to declare the path open.
3. One Voice Wales – Welsh Government White Paper – Re-organisation of Local Government information. Emailed to all members 29.7.14
4. One Voice Wales - Conference and AGM, Saturday 4 October at the Royal Welsh Showground, Llanelwedd.
5. Bridgend County Borough Council – Summer Play Provision: to thank this council for sponsoring the free community holiday activities in Brackla.
6. Pencoed Town Council – invitation for the Chair to attend their Civic Service, Sunday 5 October at Salem Chapel, followed by refreshments at The Welfare & Community Hall.
7. Maesteg Town Council – invitation for the Chair to attend their Civic Service, Sunday 17 August at St Michaels & All Angels Church – The Chair had attended.
8. Bridgend Association of Voluntary Organisations – diary marker: Developing Sustainable Sectors, during the morning on 30 September at the Aberavon Beach Hotel Port Talbot. On line registration.
9. Coal Industry Social Welfare Organisation (CISWO) – request for contact details of this council and councillors, together with the CISWO Schemes of Benefit information and their Regional Newsletter.
10. Llynfi Valley Voluntary Aid – letter of thanks for the donation of £150 in exchange for their services at the Fun Day and congratulating this council on a very successful and enjoyable day.
11. Head of Democratic Services Bridgend County Borough Council, Mr Gary Jones – contact details for the War memorial Trust Fund. The Fund has received £3m funding and a link is provided to their website with details of how to apply for grants in Wales. Emailed to all members 26.8.14.
12. Senior Democratic Services Bridgend County Borough Council, Mr Mark Galvin – advising that the next Town & Community Council Forum would be held on Monday 27 October, 4pm at the Civic Offices. Any items to be considered for the agenda must be received no later than Tues 7 October.

13. Home Start – letter of thanks for the donation of £100 toward their work.
14. BridgeFM Radio – short report on the button link for this council. Average ‘clicks’ per day is 8 (240 per month).
15. One Voice Wales – 2014 Training Programme
16. Bridgend Town Council – invitation for the Chair to attend their Civic Service, Sunday 28 September, 3pm at St Mary’s Church, Merthyr Mawr Road followed by buffet tea at Carnegie House.
17. South Wales Police – occurrence 1400322185/fire damage in Tremains Wood week ending 31.8.14.
18. Communities First, Cluster Manager, Mr Wayne Nicholas – confirmation that Welsh Government has agreed to the transfer of items from the storage container situated at Brackla Meadows to Brackla Community Council.
19. Wales Audit Office, Director of Finance – the Wales Audit Office will be redistributing reserves held at 31 March 2014 to Local Government bodies, ie Town & Community Councils in Wales will be paid the sum of £30.

Planning Issues

P/14/497/FUL

Retention of Garden shed
20 Badgers Brook

P/14/618/FUL

Construct eight single bedroom apartments
Land at Madoc Close