

BRACKLA COMMUNITY COUNCIL



FULL COUNCIL MEETING **Thursday 17 May 2018 at 7.00 pm** **Boardroom of Oak Tree Surgery**

Members Present
Cllr C Jones – Chairperson

Cllr J Brett
Cllr T Giffard
Cllr C Jackson
Cllr A Pucella
Cllr K Rowlands
Cllr J Spanswick
Cllr H May – Youth Councillor

Mrs Anne Wilkes - Clerk of the Council
Mr Philip Ley - Assistant Clerk & Responsible Finance Officer

- 1 Community Police Report**
PCSO Rhys Jones had informed the Clerk that there would be no police reports in future as all information would be published on-line, due to the new General Data Protection Regulations.
- 2 Public Address (10 minutes only) – no public present**
- 3 Apologies for Absence**
Cllr David Aston – on holiday
Cllr Terry Hacking – family commitments
Cllr Ian Hibble – on a retreat
Cllr Hailey Townsend – family commitments
- 4 Declarations of Interest in Accordance with Section 51 of the Local Government Act 2000**

Cllr T Giffard – Borough Councillor and a member of the Development Control Committee, Bridgend County Borough Council – prejudicial interest on Planning matters – item 20

Cllr J Spanswick – Borough Councillor and a member of the Development Control Committee, Bridgend County Borough Council – prejudicial interest on Planning matters - item 20

5 Ratification of Minutes of the Finance Committee Meeting 9 May 2018

Resolved: that the minutes were proposed as an accurate record of the proceedings by Cllr J Spanswick, seconded by Cllr J Brett and accepted by council as a true record. The Chairman duly signed the minutes

6 Ratification of Minutes of the Full Council Meeting 19 April 2018

Resolved: that the minutes were proposed as an accurate record of the proceedings by Cllr C Jackson, seconded by Cllr J Brett and accepted by council as a true record. The Chairman duly signed the minutes

7. Ratification of Minutes of the Extraordinary Full Council Meeting (Confidential) 12 April 2018

Resolved: that the minutes were proposed as an accurate record of the proceedings by Cllr J Spanswick, seconded by Cllr T Giffard and accepted by council as a true record. The Chairman duly signed the minutes

8 Matters of Report by the Clerk of the previous Full Council Meeting - none

9 To consider all Correspondence Received by this Council since the last meeting (no decisions to be made on these items)

1. Bobath Children's Therapy Centre Wales – donation request – deferred until June 2018.
2. Samaritan's Bridgend – invitation to their AGM, 7pm on Friday 29 June At the Vale Cricket Club, Corntown. Noted
3. One Voice Wales – Code of Conduct Training, Cefn Cribwr Community Centre, Tuesday 5 June 6.30 – 9pm. (emailed to all members 26.4.18) Noted
4. One Voice Wales – Innovative Practice Conference 4 July, Royal Welsh Showground. (emailed 2.5.18) Noted

5. One Voice Wales – A guide to our services document (emailed 3.5.18) Noted
6. Bridgend CBC, Electoral Services – Guidance and general information on Casual Vacancies for Town & Community Councils. (emailed 9.5.18) Noted
7. Madeleine Moon MP – invitation to RAF Presentation, Sony Theatre, Bridgend College Friday 22 June at 11.00 am. Noted
8. Auditor General for Wales – Reflecting on Year One: How Have Public Bodies Responded to the Well-being of Future Generations (Wales) Act 2015. (emailed 11.5.18) Noted
9. One Voice Wales – General Data Protection Regulations (Data Protection Bill), MPs accepted the Government amendment to exempt all parish and town councils and parish meetings in England and community and town councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the GDPR. Noted
10. Communities First - Bridgend Health and Wellbeing 'Inspired for Life' Event 2018. Noted

10 To discuss Community Centre matters

- (a) Review of Hire Fees

Resolved: that Cllr J Spanswick moved to accept the recommendations of the Finance Committee to increase the weekend one-off parties/events from £45 per 3 hr session to £60 as from Friday 18 May. Unanimously agreed

- (b) Update on the proposed internal alterations - the Clerk would request quotations as agreed at Full Council April 2018.

The Clerk informed members of the Community Centre Forum meeting, which had been well attended. Regular hirers had received a copy of the new contract for comment. The Senior Citizen's Group had written to request advice on Health and Safety Regulations regarding 80 year old members stacking chairs and folding tables. They would be grateful for a response in writing.

11 Annual Events

- (a) Funday Saturday 30 June from 1 – 5pm

The Clerk inform had received a response from the Headteacher regarding the 'Have a Go' Model Boat tank of water. Mrs John did not want the water emptied onto the grassed area. Cllr Spanswick and Cllr

Jackson hope to be able to syphon the water from the tank and remove it from the school.

The Clerk had booked an ice cream and hot dog/burger vans.

A plan of the layout will be provided at the June meeting.

- (b) Brackla in Bloom Competition 2018 – each councillor will be provided with a list of areas to visit, take photos and note the house number/street.

12 Community Development Plan

Based on suggestions of questions by councillors, the Clerk provided a draft questionnaire.

It was agreed to carry out an on-line survey with the following questions:

Confirmation of postcode

Age range

What do you want us to spend the Community Council's money on?

13 To discuss the current Grounds Maintenance Service

An informal meeting had taken place before the AGM today with Mr Mike Punter, M S Property Management. The current BCBC grounds maintenance contractor service and the work carried out by Mr Punter had been discussed. Mr Punter would provide council with a detailed map of the maintenance provided by him and his team.

Resolved: to continue with the service for this year until all information had been collated and formulate a new contract for April 2019

14 Finance:

- (a) Approval of the Schedule of Payments April 2018
Resolved: that payments were unanimously approved and signed, proposed by Cllr J Spanswick and seconded by Cllr T Giffard in compliance with the Accounts & Audit (Wales) Regulations 2014
- (b) Bank Reconciliation as at 30 April 2018
Resolved: that payments were unanimously approved and signed, proposed by Cllr J Spanswick and seconded by Cllr T Giffard in compliance with the Accounts & Audit (Wales) Regulations 2014

15 To consider a pay increase in line with the NJC National Employers for Local Government Services

A pay award of 2% as from 1 April 2018 and a further 2% in April 2019 has been agreed by the GMB for local government. Cllr C Jones would inform the officers which spine point on the scale would be applicable to their salary ranges. Changes to the National Terms and Conditions may be relevant to the community centre staff as from 1st Monday in November 2018.

Resolved: that members unanimously approved a 2% pay award backdated to 1 April 2018 for the Clerk and Assistant Clerk/RFO with a further increase of 2% as from 1 April 2019

16 To receive reports from the Clerk – the Clerk advised that she would be on annual leave 21 to 25 May 2018.

17 To receive reports from the Members

Cllr June Brett had attended the One Voice Branch Meeting in April at Cowbridge Town Hall. Came & Company, specialist in T & CC insurance provided information/presentation. One Voice Wales were encouraging councillors to attend their training workshops.

18 Agenda items for June 2018 Full Council Meeting

Section 137 Donation Applications

To consider the Purchase of a further five Litter Bins

19 To confirm the date of the next meeting –19 June 2018

20 To consider any Planning Applications by the Planning Committee

P/18/250/FUL

11 Clos Glas Y Dorlan

First floor extension above existing garage to create new bedroom and single storey extension

Resolved: that there were no observations or objections

The meeting closed at 8.30pm

Signed by the Chairperson Date
Cllr Craig Jones