

BRACKLA COMMUNITY COUNCIL



FULL COUNCIL MEETING Thursday 20 June 2019 at 7.00 pm Boardroom of Oak Tree Surgery

Members Present

Cllr J Spanswick – Chairperson
Cllr D Aston
Cllr J Brett
Cllr T Giffard
Cllr K Hughes
Cllr C Jackson
Cllr A Pucella
Cllr K Rowlands
Cllr T Walsh

Mr P Ley – Clerk/Responsible Financial Officer
Miss H May – Temporary Clerk of the Council

28 Public Address to Council (10 minutes only)

PSCO Steve Bowen presented Council Members with Crime figures for Brackla between April and June 2019.

Cllr C Jackson asked if the thefts at the Co-op had stopped/decreased.

Cllr K Rowlands asked if there had been any reports of graffiti as bus shelters had been damaged among other areas. PCSO Bowen advised that there had been no reports made but will keep an eye out.

29 Apologies for Absence

Cllr I Hibble – work commitments

30 To receive Declarations of Interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992)

Cllr J Spanswick, prejudicial interest, as a Member of Bridgend CBC Development Control Committee – item 55 Planning and furthermore as a member of Tremains Woodland Rangers.

Cllr T Giffard, personal interest, as a member of BCBC – item 55 Planning

Cllr A Pucella, personal interest, as a member of BCBC – item 55 Planning

Cllr K Rowlands, personal interest, as a member of BCBC – item 55 Planning

- 31 Ratification of Minutes of the Extraordinary Committee Meeting 12th March 2019 –**
Resolved: that the minutes were approved, proposed by Cllr D Aston, seconded by Cllr C Jackson
- 32 Ratification of Minutes of the Confidential Meeting 21st March 2019**
Resolved: that the minutes were approved, proposed by Cllr C Jackson, seconded by Cllr D Aston
- 33 Ratification of Minutes of the Full Council Meeting 18th April 2019**
Resolved: that the minutes were approved, proposed by Cllr C Jackson, seconded by Cllr J Brett
- 34 Ratification of the Minutes of the Statutory Annual General Meeting 16th May 2019**
Resolved: that the minutes were approved, proposed by Cllr T Walsh, seconded by Cllr T Giffard
- 35 Ratification of the Minutes of the Full Council Meeting 16th May 2019**
Resolved: that the minutes were approved, proposed by Cllr C Jackson, seconded by Cllr K Hughes
- 36 Matters of Report by the Clerk of the previous Full Council Meeting - none**
- 37 To consider all Correspondence Received by this Council since the last meeting (no decisions to be made on correspondence)**
- 1 One Voice Wales – Minutes from the Larger Councils Meeting on 17th April
 - 2 One Voice Wales – Informing of Basic Online Learning Modules available on its website for use by all Councillors in Wales.
 - 3 One Voice Wales – Agenda for Innovative Practice Conference on 10th July at Hafod a Hendre Royal Welsh Showground
 - 4 Mark Glavin, BCBC – Town and Community Council Clerks Meeting on Friday 28th June at 10am in BCBC Civic Offices.

- 5 Andrew Rees, BCBC – Agenda for Audit Committee meeting, Thursday 13th June at 2pm in Committee Rooms 2/3, BCBC Civic Offices
- 6 Mike Punter – asking the Community Council to ask Phil Beaman of BCBC to instruct Total Ground Care to cut all areas they are supposed to in Brackla.
- 7 Wales Air Ambulance – Thank you letter after receiving a donation.
- 8 Michael Pitman, BCBC – Agenda for Cabinet, Tuesday 18th June at 2:30pm in Committee Rooms 1/2/3, BCBC Civic Offices
- 9 Andrew Rees, BCBC – Agenda for Council, Wednesday 19th at 3pm in Council Chamber, BCBC Civic Offices.
- 10 One Voice Wales – various training sessions during June, all dates and modules are emailed to all Councillors

38 To discuss any matters concerning the Community Centre

Resolved:

- a) That the Tremains Woodland Rangers be allowed to use the Committee Room in the Community Centre free of charge. It was agreed that this would be reviewed on annual basis.
- b) That as the Wartime Bridgend Dance 2020 was a one-off event, they be charged the usual fee for hiring the Community Centre Hall.

39 Council Allowances

Executive/Senior roles can't have £150 but can have travel expenses, care expenses etc.

40 Chairing of Committees

Cllr D Aston proposed that Council should elect a Chair when the Committees meet. It was agreed that the Chair of the Council would be the Chair of the Committee in which they sit, and the Vice Chair would Chair the Committee meetings that the Chair is not a member of or when is away.

41 To discuss Grounds Maintenance and Grass Cutting Contract

Resolved: It was agreed that the Human Resources/Personnel would meet in order to draft a Contract for Grass-Cutting and Grounds Maintenance.

42 To Discuss how and when work is carried out by our contractor

43 To consider supporting BCBC Summer Playscheme

The Clerk read out an email sent from BCBC with the breakdown of how many children went to the 2018 play scheme and how many of those children were from Brackla. It was also mentioned that Brackla Community Council would not be cover co-ordination cost such as venue and marketing but would be funding staffing costs.

Resolved: that Brackla Community Council would support the BCBC Summer Playscheme as they have done in the past, unanimously agreed.

44 To consider purchasing graffiti remover to clean the Bus Shelters

The Clerk informed members that emails had been sent to BCBC to ask if they would be able to come and remove the graffiti of the bus shelters or if they would be able to provide a contact for someone else. It was advised someone from the highways department at BCBC would be in touch to discuss the issue.

Cllr J Spanswick told members that some of the graffiti had already been removed off some of the shelters and proposed that as they had started then they could finish them.

45 To consider quotes for fixing the fence around Brackla playing fields

The Clerk informed members that we are still waiting for a company to come and assess the damage and give us a quote to fix the fence. It was agreed to try and find other companies to give quotes ASAP.

46 Play area and grass cutting review and potential increased charges for the use of the sports fields, and sport pavilions consultation 2019

Cllr K Hughes suggested members should send bullet point responses to the Clerk in order to compile a response to send to BCBC.

Cllr J Spanswick suggested that it would be worth members sending individual responses as well as sending them to the Clerk.

47 Becoming a Dementia Friendly Council

Cllr J Spanswick told members that the students of Archbishop McGrath School were trying to create a friendly community. They were hoping to get involved with all local schools, businesses and the Council. He also told members that the meeting has been put on hold.

Cllr T Walsh made Councillors aware that the training and the school's plan was to raise awareness of Dementia, such as how to spot the signs and where we could direct people to get more help and support.

Cllr K Hughes suggested that once we have completed training, we could put it on our website with useful links that could point people in the right direction.

48 To consider mapping and numbering litter bins throughout Brackla

Cllr K Hughes informed members that he has spoken to John Rees, BCBC and is due to have a meeting to discuss numbering both BCBC and Brackla Community Council bins in Brackla. He suggested that if it is agreed that we could number all bins then we could put a map/list on our Website in order for people to check numbers and inform the office of any problem areas.

He also told members that he has been in contact with someone who would be able to create a stencil/label that we could use.

Cllr K Rowlands asked if Cllr D Aston could supply the office with a list and map of the litter bins in Brackla so the Clerk could email it to all.

49 To confirm arrangements for the Annual Community Events:

(a) Funday – 29 June 2019

The Clerk told members that we had received a few raffle prizes from local businesses for the Funday. Cllr D Aston proposed that we should charge £1 per strip for the raffle tickets. It was agreed that the Alzheimer's Society would not be able to bring buckets for collection as the Council will have their own.

The Clerk also informed members that we had called someone to service the generator ready for use on the day. A draft programme for the event was shown to all members and it was agreed that 1000 programmes would be printed and handed out on the day.

(b) Brackla in Bloom/ Wales in Bloom

Cllr D Aston informed members that he has started writing an itinerary for the judges visit on Friday 5th July. He asked if Governors of the Primary Schools would be able to ask to school if the judge could visit and what times would be suitable for them. He shared that Tremains Woodland Rangers have put together an information pack that we could use in our presentation.

Cllr J Spanswick gave his apologies for not being able to meet with the judge and also asked if the BEST team could send pictures to the Clerk for them to be added into the portfolio.

The Clerk asked members to start sending pictures of any gardens they think should be entered into Brackla in Bloom in readiness for judging to begin in July.

It was agreed that we should promote our entry into Wales in Bloom and our achievements in the past.

(c) Firework Show

The Clerk informed members that the Firework provider would not be supplying music and we would have to go elsewhere. However, they recommended a company they use regularly who said they could provide music for the event for £600. Councillors agreed that £600 was too much and that we should look into getting a local band or group to perform before the fireworks, it was suggested that this would be unpaid.

(d) Senior's Christmas Party

None

50 To consider Section 137 Applications

Resolved: It was agreed that applications for Pen-y-bont Gymnastics, Shelter Cymru, Bridgend Samaritans and 3rd Bridgend Brownies would be given a donation of £125.

It was further agreed that Tremains Woodland Rangers would receive a donation of £125 subject to further confirmation of expenditure for donation.

51 Finance:

(a) Approval of the Schedule of Payments May 2019

Resolved: that the payments were approved, proposed by Cllr C Jackson, seconded by Cllr D Aston

(b) Bank Reconciliation as at May 2019

Cllr D Aston signed the bank statement on behalf of the Council

Resolved: that the bank statement had been approved

(c) Monthly Budget Review - Approved

(d) Annual Return – Responsible Financial Officer Philip Ley and Chairperson Cllr J Spanswick signed the Annual Return in front of all members.

52 To Receive Reports from Members

Cllr T Walsh informed members that a footpath in Clos-y-Waun was overgrown and effecting the usage of the path. He told members that he would be in touch with BCBC to confirm who owns the land and therefore who's responsibility it is to cut. HE will report back to Council next month with his findings.

Cllr D Aston informed members that he is resigning from the Labour Party and will sit as Independent Labour.

Cllr J Spanswick told members that the company who put signs up throughout Brackla and the Borough are due in Court on Friday 28th June.

Cllr K Hughes requested that a letter be drafted to send to Homestyle Care Ltd regarding the intentions for maintaining the land on Briary Way following some complaints by residents.

53 Agenda items for July 2019 Full Council Meeting

Rental Equipment
Wildflowers
Review of Staff Safety
Metro – application

54 Date of the next Full Council Meeting –Thursday 18th July 2019

55 To consider any Planning Applications by the Planning Committee

P/19/401/FUL – no comments

P/19/336/FUL – no comments

P/19/244/FUL – There was no objection to the application. However, Members queried the establishment of businesses being set up from a home and requested that clarification be sought as to the County Borough's standard view of this. Further clarification was also requested in relation to the Covenant between Brackla and Bridgend County Borough Council and whether this contained any related restrictions.

Cllr K Hughes proposed no objection to the application retrospective – clarification on what enforcements in Brackla. Businesses

Proposed development and associated works on land at Tremains Halt, Coychurch, Bridgend - The Council welcomed the initial proposals but agreed that they wished to give it further consideration and a response at the next formal stage of consultation. As part of any future consideration they requested that the following be considered:

- What category housing would be on the development?
- Reassurance that the plans would not affect the Brackla Railway.
- Under Section 106 – how much provision was being made available?

Meeting Closed at 9:31pm

Signed by the Chairperson 2019/20

Cllr John Spanswick

Dated: