

# BRACKLA COMMUNITY COUNCIL



## **FULL COUNCIL MEETING** **Thursday 15 February 2018 at 7.00** **pm Boardroom of Oak Tree** **Surgery**

**Members Present**  
**Cllr D Aston – Chairperson**

Cllr T Giffard  
Cllr C Jackson  
Cllr A Pucella  
Cllr K Rowlands  
Cllr J Spanswick

Mrs Anne Wilkes - Clerk of the Council  
Mr Philip Ley - Assistant Clerk & Responsible Finance Officer

### **171 Community Police Report**

The next PACT Meeting would be Thursday 1 March 2018, 6.30 pm at Brackla Primary School.

### **172 Public Address (10 minutes only)**

Two residents, one from Springfield Lane and the other of Easterly Close attended the meeting to inform members of problems with the recycling scheme. The problem of litter accumulating following the collection and in particular, the blue bag for plastics and tins. Cllr Spanswick advised that Bridgend CBC would be responsible for the collections. The current contract is for 7 years in total, with 6 ½ years remaining. Cllr Spanswick advised how to make a complaint about the recycling to Bridgend CBC.

### **173 Apologies for Absence**

Cllr June Brett – injury  
Cllr Terry Hacking – unable to attend  
Cllr Ian Hibble – meeting at work  
Cllr Hailey Townsend – ill

### **174 Declarations of Interest in Accordance with Section 51 of the Local Government Act 2000**

Cllr T Giffard – Borough Councillor and a member of the Development Control Committee, Bridgend County Borough Council – prejudicial interest on Planning matters – item 186

Cllr A Pucella – Borough Councillor Bridgend County Borough Council – prejudicial interest on Planning matters – item 186

Cllr K Rowlands – Borough Councillor Bridgend County Borough Council – prejudicial interest on Planning matters – item 186

Cllr J Spanswick – Borough Councillor and a member of the Development Control Committee, Bridgend County Borough Council – prejudicial interest on Planning matters - item 186

### **175 Ratification of Minutes of the Full Council Meeting 18 January 2018**

**Resolved: that the minutes were proposed as an accurate record of the proceedings by Cllr C Jackson, seconded by Cllr J Spanswick and accepted by council as a true record. The Chairman duly signed the minutes**

### **176 Matters of Report by the Clerk – none**

### **177 To consider all Correspondence Received by this Council since the last meeting**

1. One Voice Wales Membership reminder for April 2018 – March 2019.  
**Resolved: that members were happy to continue with the membership. Proposed by Cllr C Jackson, seconded by Cllr J Spanswick and unanimously agreed.**

2. School Governance Solutions Limited – to nominate a new Community Council representative governor for Bro Ogwr. Cllr T Giffard expressed an interest, if no other Councillor came forward – deferred until March
3. One Voice Wales – re Engagement Event invitation from the Review Panel - Thursday 15 March, 9.30 – 12.30 at Old St Mellons Village Hall.
4. One Voice Wales – directed from Welsh Government. Tax Policy work Plan 2018. [Tax policy work plan 2018](#)

[The Cabinet Secretary has also today set out the next steps for proposing a new Welsh tax as part of the tax policy work plan for 2018.](#)

For more information, go to the [Welsh Taxes pages on the Welsh Government website](#).

5. Mr John Rees, Operations Officer, Bridgend – provided a contact for Working Links (Probation), Mr David Jones ([david.jones@workinglinkssecure.co.uk](mailto:david.jones@workinglinkssecure.co.uk))
6. Mr Owen Shepherd, Youth Development Co-ordinator, Bridgend CBC – Cllr Spanswick had requested information from Mr Shepherd to assist Brackla Live (Brackla Events Committee) with their administration.
7. Mari Major, Bridgend Council Civic Charity – event details circulated 7 February.
8. Mr Steve Halsall, Chief Executive, Local Democracy & Boundary Commission for Wales – review of the electoral arrangements for County Borough of Bridgend – emailed to all 29.1.18
9. Mr Mark Galvin, Operational & Partnership Services, Bridgend CBC – Town & Community Council Meeting, 29 January – postponed due to only one agenda item.
10. Mrs Lynda Goodwin, Campaign Co-ordinator, Wales in Bloom 2018 - emailed to all members 25.1.18.

Closing date for all entries – mid June. Assessment dates between 2 – 13 July. Award Ceremony, Colwyn Bay on Friday 14 September 2018.

**Resolved: that Cllr Spanswick proposed, seconded by Cllr C Jackson and unanimously agreed that this Council enter Wales in Bloom 2018. The entry fee being £95 for Category 9 Urban.**

Cllr Spanswick informed members that a portfolio would be required to support the entry covering the environment and community engagement.

## **178 To discuss Community Centre matters**

### **(a) Feedback from the Community Centre User Group Forum Meeting 1 February 2018**

Cllr David Aston chaired the meeting accompanied by Cllr John Spanswick and Mrs Anne Wilkes/Clerk. Cllr Aston informed councillor of the matters discussed at the meeting. Each person had an opportunity to raise concerns

The main issues were:

- car parking during morning session – the manager of The Two Brewers has offered people to park in their car park
- black out blinds in the main hall (right hand side) prevented the windows opening
- the acoustic in the main hall were great for the choir but not good for groups like the U3A who invite speakers
- a light needed in the caged area
- Toddler group leader worried about any increase in hire fees
- rotation of invoicing – all groups will be invoiced at the beginning of the month in future

Mr Jim Kerwin, Chair of Brackla Community Chorus said that he had moved from the Midlands and has lived in Brackla for 5 years and this was the best managed community centre he had come across and very well run. Mr Kerwin confirmed that Chorus had no issues with the centre.

Cllr Spanswick provided information on the proposed reconfiguration of rooms and confirmed that all groups would have plenty of notice if the work is carried out.

Cllr Aston stated that this council would be reviewing the hire fees and it was suggested that maybe the weekend occasional hire fee may be increased. A benchmarking exercise would take place.

The user group representatives said that they did not want to have a formal committee with officers but preferred a User Group Forum to meet quarterly.

- (b) Update on the proposed internal alterations

The Clerk confirm that an application for the Town & Community Council Grant Fund had been submitted.

No response from Pippa Kestle, Bridgend CBC on the cost of 'reasonable survey fees'.

## 179 Annual Events

- (a) Easter Egg Hunt – cancelled
- (b) to confirm activities/entertainment for the Funday Saturday 30 June

The Clerk provided a list of the entertainment already booked, totalling £3,200 (budget £7,000). Enquiries had been made for a soft play for toddlers, to be manned. Concerns were raised about the suitability of the people monitoring the use of last year's bouncy castles. Margam Park Marine Model Club would provide a display plus a 'have a go' remote control boats – depending on permission from the school to have access to water. The Clerk would contact Hawthorne Entertainments regarding a children's show and obtain quotations for a 'it's a knock out' type facilities.

- (c) Promotion of Brackla in Bloom Competition 2018

The Clerk would print posters and flyers for the competition and promote the competition in a Spring Newsletter.

## 180 Community Development Plan – to consider the survey results todate

Members had received a copy of the results of the questionnaire on Survey Monkey. Councillors need to provide questions for a new survey. Cllr Giffard would support the Clerk to produce a survey on googledocs.

## 181 Finance:

- (a) Approval of the Schedule of Payments January 2018  
**Resolved: that payments were unanimously approved and signed, proposed by Cllr J Spanswick and seconded by Cllr T Giffard in compliance with the Accounts & Audit (Wales) Regulations 2014**

- (b) Bank Reconciliation as at 31 January 2018  
**Resolved: that payments were unanimously approved and signed, proposed by Cllr J Spanswick and seconded by Cllr T Giffard in compliance with the Accounts & Audit (Wales) Regulations 2014**

### **182 To receive reports from the Clerk**

- (a) The Clerk had confirmed that M S Property Management empty our 16 bins Mondays/Wednesdays. The bin near The Willows/Trem y Mor is the one Mr Punter informed us about in November. This bin is emptied twice a week, but it is full every day. A resident of the The Willows Care Home is disposing of domestic waste in our bin. A letter has been sent to the Care Home, as requested by members in November, but problem is ongoing.

The bin at the top field behind the Spar isn't used too much in the winter but during the spring/summer it would need emptying twice a week.

- (b) The Clerk asked members if they had considered taking on an apprentice. Mrs Wilkes had requested information from Welsh Government. Brackla Community Council would have to pay the wages and Welsh Government would provide support and help with training fees.

### **183 To receive reports from the Members**

Cllr David Aston gave his apologies for the March meeting. Cllr Aston will be on holiday.

Cllr Kay Rowlands informed members that the land behind Gwaun Coed had been cleared, to treat the Japanese Knotweed.

Cllr John Spanswick informed members that a pedestrian barrier had been installed outside Tremains Primary School. The cost had been covered by the Education Department of Bridgend CBC.

Cllr Ciaron Jackson told members that Brackla Environmental Support Team had secured a grant of £2,000 from Tesco.

### **184 Agenda items for March 2018 Full Council Meeting**

Newsletter

Roundabout Sponsorship

Community Centre Hire Fees

**185 To confirm the date of the next meeting – 15 March 2018**

**186 To consider any Planning Applications by the Planning Committee**

No applications received

The meeting closed at 9.00 pm

Signed by the Chairperson ..... Date .....  
Cllr David Aston

## APPENDIX 1

### **Correspondence Received since the previous meeting**

1. Mr Gary Jones, Head of Democratic Services, BCBC – Town & Community Council Charter Review – responses asap for the T & CC Forum meeting on 19 March. (emailed to all 22.2.18)
2. Independent Remuneration Panel for Wales – Annual Report February 2018 (emailed 27.2.18)
3. Lesley Jones, CEO, Keep Wales Tidy – partnership working with T & CC's (emailed 28.2.18)
4. Wales Audit Office – Financial Management and Governance in Local Councils – report by the Auditor General (emailed 7.3.18)
5. One Voice Wales – IRPW invitation to members and clerks for a discussion on its remuneration framework– 4 locations – Carmarthen University Halliwell Centre, 11 April, 10.30 to 12.30. Places allocations, first come first served basis. (emailed 6.3.18)
6. One Voice Wales on behalf of Wales Audit Office – survey for submission by beginning of April.
7. One Voice Wales on behalf of Welsh Government – community Asset Transfer conferences, 19 March at Abertillery and 26 March Llanrwst.
8. Mr Gary Jones, Head of Democratic Services, BCBC – invitation for the Chair from Neath Port Talbot Council to Palm Sunday Service of Remembrance at Margam Crematorium, Sunday 25 March, 3pm. (emailed to Cllr H Townsend 9.3.18)

### **Planning – no applications received**