



# BRACKLA COMMUNITY COUNCIL

## Minutes of the Full Council Meeting Held in the Boardroom, Oak Tree Surgery Thursday 21 January 2016 at 7.00 pm

**Members Present**  
**Cllr J Brett – Chairman**  
Cllr P Hacking  
Cllr I Hibble  
Cllr C Jones  
Cllr M Quick  
Cllr D Sage  
Cllr J Spanswick  
Cllr G Williams

Clerk - Mrs A Wilkes  
Assistant Clerk/Responsible Finance Officer – Mr P Ley

295 **Community Police Report** – no Community Police Officer present

296 **Public Address to Council** – no public address

297 **Apologies for Absence**

Cllr D Aston – family matters  
Cllr T Hacking - ill  
Cllr K Jones, Youth Member – school work  
Cllr H Townsend - ill

298 **Declaration of Interest in Accordance with  
Section 51 of the Local Government Act 2000**

Cllr I Hibble – Civil Servant, Welsh Government

Cllr C Jones - Borough Councillor, Bridgend CBC – prejudicial interest on  
Planning Applications and related issues

Cllr J Spanswick – Borough Councillor, Bridgend CBC – prejudicial interest on  
Planning Applications and related issues

**299 Ratification of Minutes, Full Council Meeting 17 December 2015**

The minutes were ratified to include the following amendments:

1. Cllr C Jones had attended a Concert at the Crematorium on 17 December.
2. Cllr J Spanswick clarified that no resolution had been made regarding item 278 (presentation and proposal for the Firework Show 2016)

**Resolved: that the minutes were proposed by Cllr J Spanswick seconded by Cllr M Quick and accepted by council as a true record of proceedings. The Chairman duly signed the minutes.**

**300 Matters of Report by the Clerk of the Council - none**

**301 To consider all Correspondence received by this Council since the last meeting**

1. Bridgend CBC – poster for the public consultation on household waste & recycling review. The posters had been displayed throughout Brackla.
2. Bridgend CBC – agenda for Town & Community Council Forum Monday 11 January and minutes of the meeting 21 September 2015. Cllr C Jones informed members that a representative from this council should be nominated to sit on the forum.  
**Resolved: Cllr I Hibble was nominated by Cllr M Quick, seconded by Cllr C Jones as a representative on the Bridgend Town & Community Council Forum and unanimously agreed. The Clerk would inform Bridgend County Borough Council Cabinet Committee.**
3. Resident of Hazeldene Avenue – copy of a letter sent to Bridgend CBC regarding litter left in the street following the recycling collection 6 January 2016. Cllr H Townsend referred this matter to Bridgend County Borough Council.
4. Resident of Ashbrook – email regarding parking obstruction through Cae Fynnon on the weekend of 2/3 January 2016. Reported by the resident on 101/South Wales Police. The Clerk had instructed the grounds maintenance contractor to clean up the three car parking areas in Nantfynnon and Cae Fynnon to encourage residents to use them.
5. Bridgend CBC, Senior Housing Strategy Officer, Housing & Community Regeneration, Communities Directorate – Local Housing Strategy Consultation, 12 weeks, ends 23 March 2016. Emailed to all members 4.1.16 - noted
6. Bridgend Communities First – their first January Newsletter 2016. Emailed to all members 5.1.16 - noted

7. Llanharan Community Councillor Jeff Williams – promoting the Sunday service currently provided by N.A.T. Group from Bridgend Bus Station via Brackla to the Royal Glamorgan Hospital. This service is underused and Cllr Williams requests the assistance of this council to promote it. The Clerk provide bus timetables for residents.
8. Bridgend Carers Centre January Newsletter - noted
9. National Assembly for Wales, Assembly Member for Bridgend, Rt. Hon Carwyn Jones – informed that there would be no advice surgery rota until the outcome of the election. All appointments would be held at the Bridgend Constituency Office - noted
10. One Voice Wales – guide for The Queen’s 90<sup>th</sup> Birthday Beacons on 21 April 2016. Emailed to all 19.1.16. - noted
11. Bridgend CBC – copy of the agenda for information only, Council (BCBC) Wednesday 20 January 2016. Emailed to all 14.1.16. - noted
12. Cats Protection, Bridgend Adoption Centre – information on sponsored Firewalk 19 March 2016. [bridgend@cats.org.uk](mailto:bridgend@cats.org.uk) – The Clerk would display the poster.
13. Welsh Government, Local Government Finance Policy Division – the Section 137 Expenditure Limited for 2016 – 17 is £7.42 per elector.  
**Resolved: that this information is duly noted**
14. Bridgend CBC/Third Sector Partnership worker, Sarah Keefe – opportunities to develop youth provision in Brackla. Sarah had recently completed a large scale consultation with young people on their feelings surrounding their individual communities – 2800 responses. Sarah would meet with the Clerk on Friday 29 January regarding current provision in Brackla.

### **302 Brackla Community Centre**

- (a) Two satisfactory references had been provided by Paul Matthews & Son Limited and JCW Loft Developments on behalf of Mr P Maund, Mansion House Decorating.  
**Resolved: that members approved the references**
- (b) Update on the community centre

The free energy survey had been carried out by Groundwork Wales on 12 January. A full report would be available in the near future. Two initial comments were made by the surveyor – insulation and double glazing. Cllr D Sage proposed a quotation for double glazing and insulation. It was also suggested that the Clerk engage the services of an architect to determine any possible improvements to the community centre.

New vertical blinds had been installed in the committee room and office, together with new sturdy black out roller blinds to the main hall.

Mr Philip Ley, Assistant Clerk/Responsible Financial Officer confirmed that a new contract for gas and electricity had been in place since 22 December 2015 with E-On with the benefit of 20% savings on the previous contract with British Gas.

The current hire fees were reviewed. The Clerk informed members that hire fees had been increased by Brackla Community Association in 2015 to a two tier rate: commercial and charity/not for profit organisations.

**Resolved: that Cllr D Sage proposed that the current fees continue, seconded by Cllr C Jones and unanimously approved**

**303 Annual Events** – Friday, Saturday 2 July 2016

It was decided to dispense with the services of the local radio company, which cost in excess of £1,000 and use the funds to provide more entertainment.

The Clerk would provide a list of entertainers and stall holders for the February meeting.

**304 Litter**- Cllr D Aston had requested this item – deferred until the next meeting.

**305 Finance**

(a) Schedule of Payments December 2015

**Resolved: that payments were unanimously approved and signed proposed by Cllr C Jones and seconded by Cllr M Quick in compliance with audit regulations**

(b) Mr Ley had provided members with a copy of the bank reconciliation as at 31 December 2015 for approval

**Resolved: that payments were unanimously approved and signed in compliance with audit regulations**

Mr Ley explained the reasons for outstanding cheques.

Mr Ley advised a withdrawal from the Cambridge Society to pay for the match funded projects.

*Cllr G Williams left the meeting at 8.00pm*

### **306 To Receive the Clerk's Report**

(a) The six fitness stations had been installed in three locations. However, two residents of The Chase had expressed concern over the two sited in the green open space behind The Chase. There had been an incident in 2014 at that location and someone had been brutally assaulted. The residents requested that the two fitness stations are moved.

**Resolved: that Cllr D Sage proposed and members unanimously agreed that the fitness stations are moved to the other two locations**

(b) The Clerk informed members that the tender for grounds maintenance and floral displays had not been advertised due to information required from Bridgend CBC on the grass cutting areas.

**Resolved: that Cllr J Spanswick proposed the tender is postponed until accurate grass cutting information is received. Unanimously agreed**

(c) The Clerk confirmed that one set of replacement mini goal posts and net, plus one large stainless steel litter bin would be ordered and sited on the green open space (behind the bus shelter) off Church Acre. Regular inspections would be carried out by the Clerk, an independent annual inspection and additional insurance cover would be arranged.

*Cllr David Sage left the meeting at 8.15pm*

### **307 To Receive Reports from Members**

Cllr C Jones informed members that Pencoed College would be hosting the Urdd National Eisteddfod from 29 May to 3 June 2017. A fundraising committee are tasked with raising £300,000. It is hoped that the event will boost the local economy.

Cllr C Jones had attended the Town & Community Council Forum on 11 January. A Community Asset Transfer Officer had been appointed by Bridgend CBC to work with community groups to improve the pace of the transfers with a single point of contact within the council.

Cllr J Spanswick reported that Bridgend CBC had carried out a survey on litter bin locations and that this information may prove useful to assess the need for litter bins on non BCBC routes.

*Cllr I Hibble left the meeting at 8.30pm*

### **308 Agenda items for February 2016 Full Council Meeting**

Litter

**309 Date of the next Full Council Meeting – Thursday 18 February 2016 at 7pm in the Boardroom of Oak Tree Surgery.**

**310 To consider Brackla Planning Applications by the Planning Committee Members of this Council**

P/16/33/FUL – received 20 January 2016

Erection of a children’s play area in amenity ground of The Two Brewers, Whitethorn Drive

The meeting was inquorate at this stage and therefore unable to consider any observations on this planning application.

The meeting closed at 8.55PM

Signature of the Chairman: ..... Date: .....  
Councillor June Brett

### **Matters of Report by the Clerk of the previous Full Council Meeting**

301.3 Response to recycling collection complaint from the Waste & Cleaner Streets Manager, Street Scene, Bridgend CBC.

306(c) Further communication from Mr Gareth Evans, Parks & Playing Fields Manager, BCBC. Emailed to all 8.2.16

### **Correspondence Received from 21 January 2016**

1. Welsh Blood Service – session at Brackla Community Centre, Thursday 31 December 2015: 90 donors attended, 80 able to make a donation and 5 new donors. A letter of thanks for supporting the service.
2. Cancer Information & Support Services – Section 137 donation request.
3. BCBC, Andrew Mason, Rights of Way Manager/Local Access Forum Secretary –response to a referral made by Cllr J Spanswick on 25 November 2015 regarding footpath (Public Right of Way) alongside Archbishop McGrath School.
4. Angela Minton – proprietor of the new Day Care Nursery, Unit A, The Triangle, previously Airsprung bed shop. Angela is hoping to attend the meeting on 18 February to introduce herself.
5. Welsh Government – advertisement of Appointment of Chair/Sports Wales. Emailed to all 2.2.16
6. BAVO – promoting Bridgend Communities First free courses. Emailed to all 3.2.16
7. Bridgend CBC – Agenda for Standard Committee, Thursday 11 February.
8. Glasdon – catalogue of signage for approaches to towns/villages etc
9. Archbishop McGrath Catholic High School – invitation for the Chairman and a guest to attend the Golden Jubilee Concert on Saturday 19 March at 7pm.
10. Planning Aid Wales – Community Engagement in Planning training events: General introduction to planning, Bridgend 18 April, How to respond effectively to planning applications, Newport 16 May and Planning Training for Council Clerks, Neath Port Talbot 26 September. Cost - £30 per person, £5 discount if booked 4 weeks prior to the event. Emailed to all 4.2.16
11. Bridgend CBC, Finance & ICT – Capital Fund for Town & Community Council Projects grant application to support projects sponsored by T & CC's 2016/17.

12. Teenage Cancer Trust Wales – Section 137 donation request.
13. Urdd Gobaith Cymru – Section 137 donation request to support the Urdd National Eisteddfod in 2017, Pencoed.
14. Badgers Brook Allotment Association – Section 137 donation request
15. One Voice Wales – Final response on the Local Government (Wales) Bill Consultation. Emailed 16.2.16
16. BAVO – Bridgend Communities First free food safety accredited Level 2 course. Brackla Community Centre, Monday 7 March 9.30 – 4pm.
17. Civic Trust Cymru – Creating Pride in Place, Friday March 18<sup>th</sup>, Cardiff & Vale College. A day offering practical support through presentations, debate and workshops for civic societies, individuals and groups who care about the place in which they live. £20 for members of affiliated civic societies and £30 for all others

**Planning Issues - none**