

BRACKLA COMMUNITY COUNCIL



THE NEXT MEETING OF BRACKLA COMMUNITY COUNCIL
FULL COUNCIL MEETING
Thursday 18 January 2018 at 7.00 pm
Boardroom of Oak Tree Surgery

Members Present

Cllr H Townsend – Chairperson

Cllr D Aston
Cllr J Brett
Cllr T Giffard
Cllr T Hacking
Cllr C Jackson
Cllr A Pucella
Cllr J Spanswick

Mrs Anne Wilkes - Clerk of the Council
Mr Philip Ley - Assistant Clerk & Responsible Finance Officer

Presentation by Mr Zak Shell, Head of Neighbourhood Services, and Mr Andrew Hobbs, Group Manager/Street Works - Bridgend CBC, regarding litter picking, grounds maintenance and bus shelters at Brackla.

Mr Shell and Mr Hobbs provided information on the regular collections of litter by the Cleaner Streets Team, three times a week, Monday/Wednesday/Friday. Monday: bin servicing approximately 3 hours, litter picking reactively on the day. Wednesday: bin servicing and litter pick throughout the estate – 3 hours, dependent on weather conditions, traffic etc. Friday: bin servicing and litter picking throughout the estate.

The area is serviced by 3 operators and a caged vehicle. There are approximately 60 bins in Brackla – a study and mapping exercise is currently underway.

A large mechanical sweeper: main roads are swept 4 times per year in addition to reactive sweeping. Hako sweeper: Autumn/sweeper will service heavy footfall areas 1 x fortnightly. School areas 1 x fortnightly and throughout the summer period reduced to 1 x monthly

Cleaner streets team are assessing the area to develop the TiksPac scheme (dog fouling post with biodegradable bags). Trialled in Maesteg and Pencoed, with positive feedback. Bridgend CBC are ready to invest in 18 more posts to be distributed throughout the Borough. Feedback would be required as to the locations of the posts. Questions on the scheme to be directed to Mr John Rees (john.rees@bridgend.gov.uk). It is also intended to have these posts supported by dedicated dog foul bins.

The officers were advised that this council provide free dog fouling bags to Brackla residents and have done so for many years. This council spend approximately £2,200 on this provision per year. The bags are available for collection from the office.

Mr Shell provided a map showing 20 Bridgend CBC bus shelters and 4 Clear Channel (ADSHEL) bus shelters in Brackla.

The Clerk would provide the officers with a list and locations of our 16 stainless steel bins.

Mr Shell and Mr Hobbs would investigate whether some of the BCBC litter bins may be changed for larger bins, depending on resources.

Grass cutting – the current contract had been given a one-year contract. Mr Shell would provide information on costs and accurate maps in the future and before the next tender April 2019. The Clerk would provide an accurate map of the current areas maintained by our contractor.

Mr Hobbs confirmed that Bridgend CBC would be able to supply bags and assist with the removal of refuse for BEST (Brackla Environmental Support Team). Mr John Rees would be the contact.

The Chair, Cllr Townsend thanked the officers for attending.

153 Community Police Report

PCSO Rhys Jones presented crime figures for 12 December 2017 to 16 January 2018.

Cllr Pucella informed members that the Co-operative at the Triangle Shopping Precinct had installed high resolutions security camera's in their store.

154 Public Address to Council (10 minutes only) - none

155 Apologies for Absence

Cllr I Hibble – work related meeting
Cllr C Jones – ill
Cllr K Rowlands - ill

156 Declarations of Interest in Accordance with Section 51 of the Local Government Act 2000

Cllr T Giffard – Borough Councillor and a member of the Development Control Committee, Bridgend County Borough Council – prejudicial interest on Planning matters – item 170

Cllr T Giffard – prejudicial interest – item 165. Cllr Giffard had been interviewed by the Independent Review Panel for Wales

Cllr C Jackson – prejudicial interest – item 165. Cllr Jackson had been interviewed by the Independent Review Panel for Wales

Cllr A Pucella – Borough Councillor and a member of the Development Control Committee, Bridgend County Borough Council – prejudicial interest on Planning matters – item 170

Cllr J Spanswick – Borough Councillor and a member of the Development Control Committee, Bridgend County Borough Council – prejudicial interest on Planning matters - item 170

157 Ratification of Minutes of the Finance Committee Meeting 21 December 2017

Resolved: that the minutes were proposed as an accurate record of the proceedings by Cllr T Hacking, seconded by Cllr D Aston and accepted by council as a true record. The Chairman duly signed the minutes

158 Ratification of Minutes of the Full Council Meeting 21 December 2017

Resolved: that the minutes were proposed as an accurate record of the proceedings by Cllr T Hacking, seconded by Cllr T Giffard and accepted by council as a true record. The Chairman duly signed the minutes

159 Matters of Report by the Clerk of the Full Council Meeting

The Clerk had written to the Highways Department regarding the possibility of pedestrian crossing from the Haywain to Tremains court. No response received to date.

160 To consider all Correspondence received since the previous meeting

1. Welsh Government – notification of the Section 137 Expenditure Limit for 2018/19. Increased from £7.57 to £7.86 per elector.
2. One Voice Wales – Bridgend/Vale/Cardiff Area Committee meeting, Monday 15 January at The Lesser Hall, Town Hall, Cowbridge. Emailed to all members 5.1.18

Cllr J Brett had attended on behalf of this council. A presentation on Waste Medicines had been delivered by two representatives of Primary Community Intermediate Care Clinical Board, Cardiff & Vale UHB.

3. One Voice Wales, Sian Bowden, Development Officer – reminder of the Bridgend Town & Community Council Forum, Monday 29 January 2018, 4pm at the Civic Offices. Emailed to all members 8.1.18
4. Bridgend CBC, Gary Jones, Head of Democratic Services – copy of the presentation and maps showing expected changes - by the Boundary Commission at the Civic Offices, Monday 8 January 2018. Emailed to all members 11.1.18
5. One Voice Wales, Wendi Patience – Review of the Local Council Sector, survey. <https://www.surveymonkey.co.uk/r/GCP5RZC> **Members are encouraged to take part in the survey.**
6. MK Illuminations (UK) Ltd – suppliers of festive lighting.
7. Bridgend CBC, Andrew Care, Governance & Compliance Officer – reminder that applications for the Town & Community Council Fund deadline is 21 February 2018.

161 To discuss Community Centre matters

- (a) The Clerk informed member that an Inaugural Community Centre Committee Meeting had been arranged for Thursday 1 February, 6pm in the community centre. Invitation letters would be sent to past and present hirers. Councillors were asked to attend the meeting if possible.

It had been realised that the proposed works, if they go ahead, may commence in July 2018, therefore the committee room and office would be available to hire. Past and present hirers would be informed in their invitation to attend the above meeting.

- (b) The following email had been received from Pippa Kestle, Surveyor, Communities, BCBC on 15 January regarding proposed reconfiguration of rooms at the centre:

Thank you for your email seeking Landlord's consent to reconfigure the entrance and rooms at Brackla Community Centre. The works certainly look as if they will create a much better entrance to and more useable layout within the building. Please accept my apologies for the delay in replying to you. Property Services is unfortunately very short staffed at present.

As you are aware, under clause 22 of the lease dated 18 November 2015, the community council is:

- 1. Not to make any external or structural alterations or additions to the Property*
- 2. Not to alter the route of any Service Media at the Property*
- 3. No to make any internal, non-structural alterations to the Property, without the consent of the Landlord, such consent not to be unreasonably withheld or delayed.*

I can confirm that we would be prepared to recommend the grant of Landlord's consent to the alterations, on the following terms, subject to the payment of our reasonable surveyor's fees and legal costs. Landlord's consent will be documented by way of a Licence for Alterations and the documentation that you will need to provide as part of this, both prior to commencement and upon completion of the works is listed below:

Required Pre-Commencement:

- Provision of Existing and Proposed plans – already provided*
- Confirmation of whether the works require Building Regulations and/or Planning consent. In this instance, due to the nature if the works, I understand that both Building Regulation and Planning consent will be required and copies of the consents are to be provided.*
- Provision of a proposed Project Programme*
- Provision of a Refurbishment and Demolition Asbestos Survey Report, in accordance with Control of Asbestos Regulations 2012*

- *Provision of Risk Assessments and Method Statements*
- *Confirmation of insurance cover relating to the works*

Required post-completion:

Provision of "As-Built" drawings

- *Evidence that the works comply with Building Regulations/Planning consent.*
- *Provision of test certificates for the mechanical and electrical installation affected by the works, including water, electrical, fire and security alarm systems*

I look forward to receiving this information in due course.

Discussion took place regarding the £74,000 that had originally been earmarked to make improvements to the centre and that only £34,000 remained.

The Clerk would make enquiries on the fees required by Bridgend CBC.

Resolved: that it was proposed by Cllr D Aston, seconded by Cllr C Jackson and unanimously agreed that this council apply for a Town & Community Council Fund Grant of £62,000

162 Annual Events:

- (a) To discuss an Easter Egg Hunt 2018
The event would take place on Saturday 31 March at 12.00.
Cllr Townsend stated that she had concerns about holding the event at Tremains Wood but herself and Cllr C Jackson would prepare a risk assessment and possibly identify an alternative location.
- (c) To receive ideas for the Funday Saturday 30 June 2018
The Clerk would provide a list of the proposed entertainment/activities and services at the next meeting.

163 Community Development Plan – a survey would be published based on the original survey October/November 2017. The results would be provided at the next meeting in February.

164 Finance:

- (a) Approval of the Schedule of Payments **December 2017**
Resolved: that payments were unanimously approved and signed, proposed by Cllr T Giffard and seconded by Cllr J Spanswick in compliance with the Accounts & Audit (Wales) Regulations 2014
- (b) Bank Reconciliation as at **31 December 2017**
Resolved: that payments were unanimously approved and signed, proposed by Cllr T Giffard and seconded by Cllr J Spanswick in compliance with the Accounts & Audit (Wales) Regulations 2014

Cllr T Hacking advised that a continual overspend over the past five years is a cause for concern. Reserves of £167,419 to £80,530 during that period. It was pointed out by Cllr Townsend that the spend had been approved by council. Cllr Spanswick agreed that we must keep within our budget.

165 To discuss the Independent Review Panel for Wales Draft Annual Report
<http://gov.wales/docs/ds/jlg/publications/171004-irp-draft-report-en.pdf>

The report outlines proposed payments of allowances to Councillors and we would be informed by One Voice Wales in February on the outcome.

Mr Ley advised that provision for this expense would be approximately £1,650 and that as 2018/19 budget had already been approved, the payments would have to be made from general reserves.

166 Receive Reports from the Clerk's Report

The Draft Annual Report by the Independent Review Panel for Wales had been a topic of discussion at the Society of Local Council Clerk's Branch Meeting at Brackla Community Centre on 16 January. The Clerk and Assistant Clerk had attended.

167 To Receive Reports from Members

Cllr T Hacking mentioned commemoration of the end of the First World War and asked if the Clerk would make enquiries into a Memorial and check if there were any grants available.

168 Agenda items for February 2018 Full Council Meeting – no requests

169 Date of the Full Council Meeting –Thursday 15 February 2018

170 To consider any Planning Applications by the Planning Committee

Application No: P/18/5/FUL
8 Linnett Way
Two storey side extension

Resolved: that there were no observations on the above application

The meeting closed at 8.56pm

Signature of the Chairperson: Date:
Councillor Hailey Townsend