



# BRACKLA COMMUNITY COUNCIL

## Minutes of the Full Council Meeting Held in the Boardroom, Oak Tree Surgery Thursday 21 July 2016 at 7.00 pm

### Members Present

Cllr D Aston – Chairman

Cllr J Brett

Cllr P Hacking

Cllr C Jones

Cllr K Jones (Youth Member)

Cllr D Sage

Cllr J Spanswick

Cllr H Townsend

Clerk - Mrs A Wilkes

The Chairman welcomed everyone to the meeting of Full Council

35 **Public Address to Council** – no public present

36 **Community Police Report**

No report received.

Cllr H Townsend commended PCSO Steve Bowen for his act of kindness to a child by purchasing a gift that had been out of stock at a local store and delivered it to her home.

37 **To consider special dispensation for Cllr D Sage** – not applicable

38 **Apologies for Absence**

Cllr T Hacking – ill

Cllr I Hibble – on holiday

Cllr M Quick – on holiday

*The Chairman proposed to consider item 53 at this point in the meeting. Agreed*

**39 Declaration of Interest in Accordance with Section 51 of the Local Government Act 2000**

Cllr J Spanswick – Borough Councillor, Bridgend CBC and member of Development Control Committee – prejudicial interest on Planning Applications

Cllr C Jones - Borough Councillor, Bridgend CBC – prejudicial interest on Planning Applications

Cllr H Townsend - Borough Councillor, Bridgend CBC - prejudicial interest on Planning Applications

**40 Ratification of Minutes, Statutory Annual General Meeting 19 May 2016**

Approved in June 2016 meeting

**41 Ratification of Minutes, Full Council Meeting 16 June 2016**

The minutes were approved with the following amendment: Declaration of Interest – Cllr J Spanswick, Borough Councillor of Bridgend County Borough Council and a member of the Development Control Committee.

**Resolved: that the minutes were proposed as an accurate record of proceedings by Cllr C Jones, seconded by Cllr J Spanswick and accepted by council as a true record. The Chairman duly signed the minutes.**

**42 Matters of Report by the Clerk of the Council - none**

**43 To consider all Correspondence received by this Council since the previous meeting**

1. Communities First, Bridgend CBC – Summer of Sport and Family Activities 2016 leaflet. Free to all those living in Lower Cluster postcode areas: Cornelly, Brackla, Bryntirion, Laleston, Merthyr Mawr, Morfa, Newcastle, Pyle, Oldcastle and Wildmill. Two events were advertised for Brackla Community Centre, although only one had been confirmed with the Clerk, Family Taster & Craft Day, Monday 1 August from 1 – 5pm.
2. NHS Network News, Listening to our Patients – publication Summer 2016, further copies available, phone 01792 776252, ext 45430 or email [ppi.team@wales.nhs.uk](mailto:ppi.team@wales.nhs.uk). Download available: [www.ambulance.wales.nhs.uk](http://www.ambulance.wales.nhs.uk)
3. Mrs Gill Davies – lived in Brackla for 10 months and extended thanks for the beautiful flower beds and baskets. Mrs Davies said that “they are a pleasure to see and make our community look cared for”. She also enjoyed the

Christmas lights. Keep up the good work. Members were very grateful for the positive comments.

4. Helen O'Keefe, Market & Engagement Assistant, Bridgend CBC – information on the marketing schedule for the holiday activity programmes and thanked Brackla Community Council for their financial support for this year's Playscheme. Members were pleased with the advertising campaign and documented support by this council.
5. Rhodri Davies BA, BTP, MRTPI, Development and Building Control Manager – webcasting of DC Meetings. Unfortunately, the system did not work at the last meeting Thursday 7 July and a resolution to these problems will be repaired sometime in August. The meeting scheduled for 4 August would not be webcast but it is hoped that the system will be running by 1 September.
6. One Voice Wales – Draft Local Government (Wales) Bill consultation link. Forwarded to all members on 15 July.
7. Mr D Orgee, 17 Hazel Tree Way – requesting assistance with overgrown trees on land owned by Bridgend CBC. Cllr J Spanswick had taken on this enquiry.
8. Mrs K Bufton, Garden Court – requested assistance regarding overgrown diseased tree on land owned by Bridgend. Cllr J Spanswick had taken on this enquiry
9. Bridgend CBC – Agenda for Town & Community Council Forum 18 July together with minutes from 21 March.

*Cllr D Sage left the meeting at 7.30pm*

#### **44 Brackla Community Centre**

- (a) Quotations for Electrical Works – change of lighting in the main hall.

Elliott Electrical had provided options for Thorn College lighting, including LED fittings, dimmable fittings and relocating the current light switches from the committee room to the main hall. Prices ranged from £2,595 to £5,280 plus VAT

Bridgend County Borough Council quoted as above. Prices from £1908.15 to £3,785.98 plus VAT

**Resolved: that Cllr C Jones proposed, seconded by Cllr J Spanswick to accept the quotation by Bridgend CBC for Thorn College, LED and dimmable fittings and re-siting switches, amounting to £4205.10. Unanimously agreed by all members. The funds would be deducted from the General Reserves for the Community Centre**

- (b) Plans & Quotations – proposed building alterations

Cllr T Hacking would report new suggestions to council in September.

(c) Quotation for Repairs to the Automatic Front Doors

Repairs had been carried out on the doors on three occasions and the doors were still not operating properly. The Clerk had contacted Mr Dave Robson, Principal Building Surgery, Bridgend County Borough Council for direction. The repairs had been carried out by Gilgen Door Systems and their advice had been to replace the door control gears. Gilgen quoted £2533 plus VAT. The Clerk would liaise with Mr Robson regarding the outstanding repair invoices and request further advice on a way forward.

*Cllr P Hacking left the meeting at 8.30pm*

## 45 Annual Events

**Feedback on Funday, Saturday 2 July 2016:** The Chairman thanked everyone who had attended and helped out on the day. A very successful day, gorgeous weather and very well attended as usual. The Deputy Mayor of the Borough had enjoyed the event.

Cllr H Townsend and Cllr C Jones had manned the main gate entrance during most of the afternoon, which prevented them from interacting with guests and residents. Lessons for the next event – to purchase a banner for the gate to read: ‘no parking/emergency access’. Cllr Jones confirmed that there had been no problems with movement of traffic within the site this year and recommended 5mph signage along the approach, past the skate park.

Cllr J Spanswick said that the bouncy castles were good value for money, although he was unsure about the surf machine, which had been quite an expense, compared with the three bouncy castles. Cllr Townsend stated that the teenagers had enjoyed the surf machine, whilst the younger children were using the bouncy castles. Suggestions for next year’s event would be bungee trampolines, zorbic balls, bungee run for older children, keeping within budget.

Members confirmed that a minimum donation from stall holders should be £50 each. Donations by one or two stall holders were very disappointing.

**Resolved: that Cllr J Spanswick proposed a donation of £250 to Brackla Primary School for the use of the grounds for the Funday, seconded by Cllr H Townsend and unanimously agreed.**

**Brackla in Bloom Competition & Presentations Sat 3 September, 3 – 5pm:** Arrangements and judging were complete. The Clerk thanked members for their nominations.

**To consider changes to the Annual Events 2017 – Brackla Show:** Following the initial suggestion by the Chairman at the June meeting

information booklets on a Flower Show were provided for members to appreciate what would be required. Brackla Flower Show would incorporate competition entries for flowers, plants, vegetables, flower arrangements, baking, preserves, needlecrafts and include family activities and entertainment.

A decision on the date of this event would be confirmed at the September Full Council Meeting.

It was suggested that we include shop keepers and hold a 'Best Shop Window' competition in keeping with the theme of the show.

**Resolved: that members unanimously agreed to the new event which would replace Brackla in Bloom and the Funday from 2017**

**46 To consider Festive Lighting Requirements for 2016**

Cllr Townsend reminded members of a resolution made in 2014 to provide lighting for Coychurch Road. It was also suggested to purchase extra string lights to add more decoration to the roundabout near the Spar on Brackla Way.

**Resolved: that it was agreed by all members to purchase eight motif lights for Coychurch Road and string lights up to the value of £2,000 and keeping within the budget**

**47 To discuss the content of the Newsletter**

It was agreed to publish the Newsletter at the end of September/beginning of October. This would include our events to date and advertise the November/December events, together with all other relevant information on projects etc.

**48 Finance**

(a) Schedule of **Payments June 2016**

(b) Mr Ley had provided members with a copy of the bank reconciliation as at **30 June 2016**

This item would be approved at the September meeting due to the Assistant Clerk/Responsible Finance Officer being on annual leave

**49 To Receive the Clerk's Report**

Mrs Wilkes had attended the Town & Community Council Clerk's Meeting at Civic Offices on 19 July. The last Clerk's networking meeting had taken place eight years ago. The meeting had been organised by Mr Gary Jones,

Head of Democratic Service, Bridgend CBC, designed to enhance communication links with departments of the local authority. There would be four meetings a year, scheduled to take place one month before the Town & Community Council Forum. This would enable Clerk's to provide reports to be considered as agenda items for the forum. Mr Jones would be a point of contact as an interim measure in order to resolve any issues with BCBC departments or officers if problems were not being addressed effectively.

Eleven T & CC'S were represented and each Clerk gave an account of key issues relating to their areas – the common theme was recycling collections, ineffective emptying of litter bins and dog fouling.

The next meeting would be on Thursday 3 November, 10 – 12 at the Civic Offices. The Clerk would be attending.

## **50 To Receive Reports from Members**

Cllr H Townsend informed members that a meeting had been held that day at the Civic Offices to consider a plan for Archbishop McGrath Catholic High School to use the newly fenced off football pitch, public open space. Historically, there had apparently been an unsigned management agreement with Bridgend CBC for the school to have access to the pitch. Officers at Bridgend CBC would investigate, arrange further meetings and inform us of the outcome. However, the school would not have exclusive use of the football pitch.

Cllr Townsend reported a request from Brackla Mini's Football Club: concerns about dog fouling on the pitch behind Tremains School. Cllr Townsend had requested the Enforcement Officer to monitor the location. CCTV was also requested.

*Cllr C Jones proposed to suspend Standing Orders at 9.00pm in order to proceed with council business. Unanimously agreed*

Cllr Townsend had been very disappointed at the observations submitted by the Planning Committee of this council on the Park & Ride planning application.

Cllr J Spanswick requested that this council consider changing the time of meetings and subsequently amending Standing Orders.

Cllr J Brett had attended One Voice Wales Branch Meeting the previous week. There had been a presentation on Cardiff Wales Airport – planned improvements on logistics would be improved with a new road. They currently transport 'organs' for the NHS. Mr Lyn Cadwallader, Chief Executive of One Voice Wales had been present at the meeting and informed members that OVW would become a limited company. The Annual General Meeting would take place at Llanelwedd on 1 October.

**51 Agenda items for September 2016 Full Council Meeting**

Newsletter  
Change of meeting time

**52 Date of the Full Council Meeting – Thursday 15 September 2016**

**53 To consider Brackla Planning Applications by the Planning Committee Members of this Council**

A/16/59/ADV  
Tremains Primary School  
Eco flag of Wales

P/16/452/FUL  
46 The Woodlands  
Extension to front elevation, infill under existing canopy

**Resolved: that the Planning Committee had no observations on the above applications**

The meeting closed at 9.12 pm

Signature of the Chairman: ..... Date: .....  
Councillor David Aston

## **Matters of Report by the Clerk since the Previous Meeting**

None – all matters are on the Agenda for discussion

## **Correspondence Received since the Previous Meeting**

1. Bridge FM: sponsorship for Young Achiever Awards 2016 £849 plus VAT
2. Cllr H Townsend, Cabinet Member, Children's Social Services & Equalities: results from children and young people surveyed in Brackla. Emailed to all members 1.8.16
3. Age Connects Morgannwg: sponsorship for a Charity Concert 25 November, at Pencoed Miner's Welfare Hall with Cor Meibion Maesteg.
4. Disability Advice Project: information on their services.
5. One Voice Wales – the Ombudsman's Casebook Issue 25.
6. One Voice Wales – information from the Future Generations Commissioner. Emailed to all members 9.8.16.
7. Bridgend CBC, Street Naming & Numbering – proposed name of development off Madoc Close – suggested Llys Owain. Response to be provided to BCBC by 16 September.
8. Welsh Government – 'Be a Councillor' workshops from September. Emailed to all members 5.9.16.
9. Bridgend CBC – Town & Community Council Forum Agenda 12 September.