

# BRACKLA COMMUNITY COUNCIL



## **FULL COUNCIL MEETING Thursday 18 April 2019 at 7.00 pm Boardroom of Oak Tree Surgery**

### Members Present

Cllr C Jones – Chairperson  
Cllr D Aston  
Cllr J Brett  
Cllr T Giffard  
Cllr K Hughes  
Cllr C Jackson  
Cllr A Pucella  
Cllr K Rowlands  
Cllr J Spanswick  
Cllr T Walsh

Mr P Ley – Assistant Clerk/Responsible Financial Officer  
Miss H May – Temporary Clerk of the Council

### **187 Public Address to Council (10 minutes only)**

### **188 Apologies for Absence**

Cllr I Hibble – Family Commitments

### **189 To receive Declarations of Interest in accordance with the council's Code of Conduct (and section 106 of the Local Government Finance Act 1992)**

Cllr J Spanswick, prejudicial interest, as a member of Bridgend CBC Development Control Committee – item 163 Planning

Cllr T Giffard, personal interest, as a member of BCBC – item 163 planning

Cllr A Pucella, personal interest, as a member of BCBC – item 163 Planning

**190 Ratification of Minutes of the Extraordinary Full Council Meeting 12<sup>th</sup> March 2019**

Deferred until May

**191 Ratification of Minutes of the Full Council Meeting 21<sup>st</sup> March 2019**

**Resolved: that the minutes were approved, proposed by Cllr J Spanswick, seconded by Cllr A Pucella**

**192 Ratification of Minutes of the Finance Meeting 21<sup>st</sup> March 2019**

**Resolved: that the minutes were approved, proposed by Cllr D Aston, seconded by Cllr J Spanswick**

**193 Matters of Report by the Clerk of the previous Full Council Meeting - none**

**194 To consider all Correspondence Received by this Council since the last meeting (no decisions to be made on correspondence)**

- 1 One Voice Wales – Training Dates April to July 2019
- 2 Amanda Borge BCBC – New enforcement appeal submitted to the Planning Inspectorate
- 3 One Voice Wales – Training Tuesday 16<sup>th</sup> April
- 4 One Voice Wales – NHS Organisation change from 1<sup>st</sup> April
- 5 One Voice Wales – Finance Committee of the National Assembly for Wales is seeking information
- 6 Seafarers UK – Fly to the Red Ensign for merchant Navy day September 3<sup>rd</sup>
- 7 One Voice Wales – Bridgend/Cardiff/Vale area committee meeting Monday 15<sup>th</sup> April
- 8 Alan Drury – Step out for Stroke walk at Newbridge Fields, asking to borrow the generator for the event Sunday 19<sup>th</sup> May
- 9 Lee Ward – Asking whether Brackla are cutting the top of Baggersmead and if BCBC are in the process of printing and putting up signage referring to dog walkers not picking up

- 10 One Voice Wales – Larger council's committee meeting Wednesday 17<sup>th</sup> April
- 11 One Voice Wales – Draft minutes from NEC meeting held on 8<sup>th</sup> March
- 12 Welsh Blood Service – Wednesday 24<sup>th</sup> April 2pm-6:30pm in the community centre. Please book online
- 13 BCBC – looking for interest in supporting the summer holiday scheme 2019  
**Council asked how much it would be and asked if it could be added to agenda in May**
- 14 Aditya, web development manager – would like to discuss Design and Develop Mobile App
- 15 Accident on the Co-op roundabout on 15/4. Diamond Travel sign was flattened
- 16 Sarah Jenkins, leader of 3rd Bridgend Brownies – asking for donation to purchase new badges and equipment – **Council agreed to defer until June**
- 17 One Voice Wales – guidance on payments of Councillors allowances
- 18 Bridgend Male Choir – invitation to a taster evening at Bridgend Ravens Rugby Football Club 7pm Thursday 16<sup>th</sup> May
- 19 BCBC – looking at delaying the Town & community Council Clerk's meeting as there are no agenda items. If anyone has any Agenda items for May 7<sup>th</sup> please let them know ASAP
- 20 Crime Figures were given to all members and informed that the next PACT Meeting will be held on Thursday 23<sup>rd</sup> May at 6:30pm in Brackla Primary School.

**195 To discuss any matters concerning the Community Centre  
(a) Banana Moon Nursery**

The nursery has been given dates to show what rooms are available to hire during the summer holidays.

The Council received a quote for creating raised bedding in the garden of the Community Centre for the children of Banana Moon to use. Cllr J Spanswick asked where they were going to go.

Financial officer Phillip Ley asked council to think about hire fees for Banana Moon

The Council agreed to defer decisions until May

**(b) Brackla Live**

The Clerk shared information that Brackla Live were looking to return to the community Centre. An email was given to PSCO Rhys Jones which had requirements that need to be in place before they can return. This included:

- All volunteers must have up to date DBS checks
- 2 First Aiders
- Enough volunteers to comply with the correct ratio of adults to children
- Public Liability Insurance if taking the children out to the park
- Qualifications in Youth

The Council also agreed on someone being a safe guarding officer, records of children on the mini buses and there must be a clear person in charge.

#### **196 To discuss Grounds Maintenance and Grass Cutting Contract**

Cllr C Jones shared with Council two documents; a tender document used by Llandough Community Council and a NALC Grass Cutting which were given by One Voice Wales in readiness to draw a contract next year.

Cllr D Aston also prepared a draft Contract and gave to all members to look over.

Cllr J Spanswick – we need to have 2 separate contracts, one for grass cutting and one for flowers.

#### **197 To Discuss how and when work is carried out by our contractor**

Cllr C Jackson suggested that it should be up to the office to ask the contractor to carry out work instead of Councillors individually

#### **198 To accept the New Standing Orders**

**Resolved: that the Council agreed the new Standing Orders**

#### **199 Review of Committees**

**Resolved that Cllr K Hughes will fill the current vacancies on the committees and will discuss movement of committees at the AGM in May**

#### **200 Becoming a Dementia Friendly Council**

Cllr J Spanswick told the Council there is a meeting on Tuesday 30<sup>th</sup> April in Archbishop McGrath School at 4pm which is open to everyone.

Cllr C Jackson asked what we need to become a dementia friendly Council, Cllr T Walsh advised members that there are a few steps on the Alzheimer's website that may be useful.

Cllr K Rowlands told Councillors about a steer group in Cowbridge that changed black mats in shops to a different colour, to help become dementia friendly

Cllr T Giffard nominated Cllr T Walsh to find out what the Council needs to become Dementia friendly.

## **201 To confirm arrangements for the Annual Community Events:**

### **(a) Funday – 29 June 2019**

The council agreed to Jonny Lee Sage's arrangement and cost. They also agreed to allow him to borrow the generator. The Council also agreed for a candyfloss machine.

Cllr C Jackson mentioned whether the Council would charge for a pitch or ask for donations. He suggested a £50 pitch fee instead of a donation, this was also proposed by Cllr D Aston. Cllr K Rowlands suggested that if there was no longer a donation then the money couldn't go to the chairs charity as it could be tax deductible.

It was decided that a minimum £50 charity donation would be taken on entry to the field, proposed by Cllr J Spanswick, seconded by Cllr D Aston for food and drink vendors for example Ice- cream van, burger van, coffee etc.

The Council agreed to Margam Model boats returning this year. Cllr C Jackson asked the clerk to check with the school if they are happy if we bring and remove the water.

All member unanimously agreed to allow the clerk dispensation to book inflatables at no more than £1000, Cllr C Jackson said for the clerk to book the best value option. Cllr K Hughes asked if health and safety and insurance certificates can be checked before booking.

The clerk showed the Council a draft of the Funday poster, Cllr C Jackson asked to the wording on the poster to be changed from 'organised' to 'provided' by Brackla Community Council. Cllr K Hughes asked for colours to be changed to help make it easier to read.

### **(b) Brackla in Bloom**

Cllr D Aston asked if Brackla in Bloom could be advertised and for the clerk to promote the categories and presentation on Saturday 7<sup>th</sup> September.

### **(c) Firework Show**

Cllr J Spanswick proposed that the firework display should take place on Tuesday 5<sup>th</sup> November, Cllr D Aston proposed to have the display on Monday 4<sup>th</sup> November as many people go to other displays on the 5<sup>th</sup>.

**Resolved that the firework show will be held on Tuesday 5<sup>th</sup> November at 6:30pm and performed by Pendragon, proposed by Cllr T Giffard, seconded by Cllr J Spanswick.**

Cllr T Giffard mentioned that there is a willingness to pay the entry fee and that £1 per adult was a fair price. Cllr T Walsh proposed that the fee would remain at £1 per adult, children free, seconded by Cllr T Giffard.

**(d) Senior's Christmas Party**

The Clerk informed members that Simon Sparkles is available for table magic at the Senior's Christmas party at a fee of £195. It was agreed to go ahead and book.

**202 Finance:**

**(a) Approval of the Schedule of Payments March 2019**

**Resolved: that the payments were approved, proposed by Cllr D Aston, seconded by Cllr C Jackson**

**(b) Bank Reconciliation as at March 2019**

Cllr D Aston signed the bank statement on behalf of the Council

**Resolved: that the bank statement had been approved**

**(c) Monthly Budget Review – approved**

*Standing orders were suspended at 8:57 in order to continue business of the Council*

**203 To Receive Reports from Members**

Cllr T Walsh informed members on a meeting he had attended with Brackla RFC regarding the CAT Transfer for the rugby field. He explained that the fields may be used by the school and possibly a junior rugby team.

Cllr T Giffard expressed his disappointment on recent vandalism on the bus stops around Chanel View.

Cllr K Hughes had been asked by a resident if there was a way to have a 'welcome to Brackla sign' near the Haywain. The Council advised that the Boundary had changed so there isn't

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anywhere for a sign to go. Another resident had an issue regarding bin bags blowing away in the wind. Cllr K Hughes told members that the issue had now been resolved but asked if anyone had any trouble speaking to Kier. Cllr K Hughes had recently been on CAT Transfer training and would like for it to be put on the agenda for next month. A lady had been in contact regarding a leaflet she received through the door from someone about 'Next Door'. The Clerk advised that the lady called the office and that we would pass the information onto the PSCOs. Cllr K Hughes asked the Council if he would be able to do some research with BCBC about creating improvements to the footpath at Simonston Road.

Cllr D Aston informed members that the fence on the football pitch has been broken and needs to be repaired ASAP. The clerk advised that we are waiting for someone to look at it and give us a quote for the repairs. Cllr J Spanswick advised us that it is a Brackla Community Council fence and that BCBC will not fix it. An apology was made for not being able to attend the AGM and Full Council meeting in May.

Cllr J Spanswick mentioned he had taken part in the Tremains Woodland Rangers meeting to create a circle walkway in the woods. He informed Councillors of the plans that Brackla RFC had for the CAT Transfer and that Archbishop McGrath School can't use the football pitch during school hours when dog walkers are on the pitch. It was suggested that their caretaker would be willing to open and lock the football pitch between 9am and 5pm to stop dog walkers going on the field while the school is open.

## **204 Agenda items for May 2019 Full Council Meeting**

CAT Transfers  
BCBC Play Scheme  
How to become a Dementia Friendly Council  
Review of Roundabout Fees  
To consider quotes for fixing the fence around fields

## **205 Date of the next Full Council Meeting –Thursday 16<sup>th</sup> May 2019**

*Closed session proposed by Cllr T Giffard, seconded by Cllr D Aston*

*Out of closed session proposed by Cllr D Aston, seconded by Cllr T Walsh*

## **206 To consider any Planning Applications by the Planning Committee**

P/19/137/FUL - The Council recommend this application should be put to the committee for consideration as it could convene with deeds of the property not allowing a business.

P/19/176/FUL – no comments

T/19/17/TPO – no comments

*The meeting closed at 9:43*

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Signed by the Chairperson, Cllr Craig Jones

Date .....