

BRACKLA COMMUNITY COUNCIL



THE NEXT MEETING OF BRACKLA COMMUNITY COUNCIL

EXTRAORDINARY MEETING OF THE FULL COUNCIL

**Thursday 2nd September 2021
6.30pm via Video Link**

Members Present

Cllr K Hughes – Chairperson
Cllr D Aston
Cllr E Caparros
Cllr A Pucella
Cllr K Rowlands
Cllr J Spanswick
Cllr T Walsh

Mr P Ley – Assistant Clerk/Responsible Finance Officer
Miss H May – Admin Officer

7 Apologies for Absence

None

8 Declarations of Interest

None

9 To review the Advert/Job Description for Clerk of the Council Vacancy

It was agreed that the following should be amended on the job advert and job description. This was proposed by Cllr K Rowlands and seconded by Cllr J Spanswick

- The salary should include a minimum and maximum amount, which will be based on the candidate's experience.
- The salary would be £27,041 - £32,234 (scale point 23 – scale point 28)
- Flexible 37 hours per week, including meetings
- Remove '30 hours with a review after 6 months'
- Remove 'totally' from 3rd paragraph
- Change the wording of 1st paragraph

- Remove Project Management Experience from essential to desirable on the Person Specification
- Include 'Previous applicants need not re-apply'
- Closing date – 30th September

Meeting closed – 7:35pm