

BRACKLA COMMUNITY COUNCIL



Minutes of the Full Council meeting held at 7:00pm on Thursday, 20th October 2022

This meeting was held on a remote basis in accordance with the provisions of The Local Government and Elections (Wales) Act 2021

Cllr L Lewis nominated Cllr K Hughes as Chairperson for the meeting, this was seconded by Cllr M Payn. Cllr K Hughes nominated Cllr E Caparros which was seconded by Cllr J Spanswick. After a vote of 4 to 2, Cllr E Caparros was appointed Chairperson.

Members Present

Cllr E Caparros (Chairperson)
Cllr K Hughes
Cllr W Kendall
Cllr L Lewis
Cllr M Payn
Cllr J Spanswick

Others Present

Miss H May – Acting Clerk
Mr P Ley – Responsible Finance Officer
3 x Members of the Public

69. To receive Apologies for absence

Cllr S Griffiths
Cllr J Llewellyn-Hopkins
Cllr M Phelan
Cllr R Smith

70. To receive Members' Declarations of Interest in respect of the business to be transacted

Cllr W Kendall, declared a prejudicial interest in relation to item 86, Planning, as he is a Member of Bridgend County Development Control Committee. He agreed to leave the meeting for this item.

Cllr J Spanswick, declared a prejudicial interest in relation to item 86, Planning, as he is a Cabinet Member responsible for Communities. He agreed to leave the meeting for this item.

71. Public Questions (limited to 10 minutes – S/O 3g)

No questions were raised.

72. To agree Minutes of the Full Council Meeting – 22nd September 2022

Resolved:

The minutes were approved, with the following amendments;

- To add Cllr M Payn's apologies
- To include the wording 'Special Motion' to item 56

This was proposed by Cllr L Lewis and seconded by Cllr J Spanswick.

74. To agree Minutes of the Community Centre Committee Meeting – 7th October 2022

Resolved:

The minutes were approved, this was proposed by Cllr L Lewis and seconded by Cllr W Kendall

76. To agree Minutes of the HR/Personnel Committee Meeting – 13th October 2022

Cllr K Hughes expressed his disappointment that the HR/Personnel Committee did not meet due to not being quorate.

77. To note Matters arising not addressed elsewhere on the agenda – Clerk's report

The Acting Clerk shared an email with the resignation of Cllr Fran Sullivan. Bridgend County Borough Council (BCBC) have been informed and further information will be shared as soon as possible.

78. Matters pertaining to Community Centre

The Acting Clerk shared that the Nursery asked if they could set a few fireworks in the garden of the Community Centre during the school holidays. It was advised the children would be watching from within the centre and will remain inside at all times.

The Finance Officer advised Members that the hygiene service contract for the Community Centre, provided by Cathedral Hygiene was extended for a further few years. The contract price remained unchanged and the services provided are very welcomed.

Resolved:

After a vote of 5 no's it was unanimously agreed that the Nursery would not be able to set off Fireworks in the Community Centre garden. The extension of the Cathedral Hygiene contract was also agreed.

79. To consider recommendations of the Community Centre Committee

The following recommendations were presented to Full Council following the Community Centre Committee meeting;

- To go ahead with the Quotation provided by Neath Construction for £49,702.40
- To look at starting the work in January (depending on the company's availability) to allow plenty of time for groups to be made aware of the works and for all equipment to be sorted and removed.
- To get a quote for stairs in the room next to the kitchen to access the room above, instead of a ladder and to remove the tank within the room.
- To consider putting Wifi and a phone line in the Community Centre for users and a possible phone box outside the Centre for members of the public to use.
- To ask for a Hatch for the kitchen and fireproof doors for the electrical cupboard to be included in the works to meet Fire Safety regulations

Cllr K Hughes asked if the price was fixed for materials. The Acting Clerk shared that the price given is fixed for 3 months. He also asked if there was a project manager to over see the refurbishment, it was suggested to ask if the company will be managing the project.

Resolved:

It was agreed to defer the recommendations to the finance committee. This was proposed by Cllr K Hughes and seconded by Cllr L Lewis.

80. Matters pertaining to Finance, Governance and Administration

a. To receive YTD Financial Accounts as at 31 July 2022

Resolved:

The Council's Accounts were approved, this was proposed by Cllr K Hughes and seconded by Cllr J Spanswick

b. To note Bank reconciliation as at 31 July 2022

Resolved:

The bank reconciliation was approved, this was proposed by Cllr J Spanswick and seconded by Cllr K Hughes

c. To note Payments made during the previous month

Resolved:

The list of payments were approved, this was proposed by Cllr J Spanswick and seconded by Cllr M Payn

d. To approve Payment schedule as presented

The following schedule of cheque payments for authorisation were presented

Date	Cq No	Amount	Payee	Details
1.10.22	205082	44.34	Fire Safety Direct Ltd	Service Plan
1.10.22	83	2.00	D Boon	Batteries
1.10.22	84	334.56	JRB Enterprises	20,000 x poop sccop bags
1.10.22	85	12490.00	BCBC	Election
1.10.22	86	46.08	NWS Ltd	Excess waste
1.10.22	87	616.97	NWS Ltd	waste collection
1.10.22	88	294.00	RBS	Data Back Up Services
4.10.22	89	167.30	Viking	Cleaning Materials
See Staff List	90 - 94			
20.10.22	95	1608.83	MS Property	Grounds Maintenance

Resolved:

The schedule of cheque payments were approved, this was proposed by Cllr M Payn and seconded by Cllr K Hughes

e. To consider the Council's Annual Report

Members were presented with a draft Annual Report gave the following opinions;

- That elections should be removed
- To make sure paragraphs are not overlapping or repeating

Resolved:

It was agreed to amend and take to the next Full Council Meeting, this was proposed by Cllr K Hughes and seconded by Cllr J Spanswick

82. To consider recommendations of the HR/Personnel Committee

83. To consider returning to Face-to-Face meetings

It was shared that legislation states that the Council could return to in person meetings, however, would need to offer a hybrid option to allow Members of Council, staff and the

public to attend remotely should they wish. Cllr K Hughes suggested the Acting Clerk to speak to other Clerks in the area to see how they are currently operating.

Resolved:

It was agreed to explore equipment that would allow the Community Council to run hybrid meetings and to continue virtual meetings until this has been sourced or until legislation changes.

84. To consider Community Council Events

a. Firework Display

The Acting Clerk provided the following updates to Members regarding the Firework Display;

- BCBC have confirmed use of field for the display
- Vendors, music, fireworks have been booked and timings have been shared
- Keys for all gates will need to be sourced from BCBC and Archbishop McGrath/Sports facility.

It was asked that Members send an email to the office to confirm if they are able to attend the firework display so that a marshal plan can be created and shared for the event.

85. To receive Members' reports

Cllr K Hughes shared that he had received complaints from residents regarding BCBC planning enforcement and that the Ysgol bro ogwr LEA Governor position is still available. He informed the Council that he had resigned from Conservative party effective from Monday 17th October 2022.

Cllr M Payn reported that Tremains Woodland Rangers were working with BCBC and local Schools who will be using the woods for teaching projects. He also sent his luck and well wished to Fran Sullivan after her recent resignation from the Community Council.

Cllr J Spanswick advised that BCBC were looking to restart a youth club in Brackla for local children to attend and has sourced two venues for two evenings a week. It is hoping to be held at Brackla Deaf Club on Thursdays and Brackla Community Centre on Fridays. Further information and start dates will be shared in the near future.

It was also shared that after speaking with officers at BCBC, the arrangement in place for emptying existing Community Council bins will remain in place, however, all new bins will need to be emptied by the Community Council contractor.

Cllr E Caparros reported that the road has now been re-surfaced at the Crematorium roundabout and he is working towards new signage throughout Brackla.

8:45pm Cllr W Kendall and Cllr J Spanswick left the meeting

86. To consider Planning Applications received

a. P/22/650/FUL 119 Highfields, Brackla, CF31 2PD

Demolition of existing side garage and construction of two storey side extension

Resolved:

There were no objections to the application provided the second storey has no significant impact on the access to light of the adjoining neighbour. The only other observation

concerns the Design statement where the builder states “the garage will be made larger to accommodate a car more easily” however it is presumed this is no longer relevant.

b. T/22/27/TPO 14 Briary Way Brackla CF31 2PT

Removal of 1 no. leylandii tree (T1)

Resolved:

Brackla Community Council have no objections to this application however is concerned by the dangerous state of the wooden fence to the side of the tree and believes it need urgent attention. This should be raised with the land owner as a possible condition albeit a neighbour of the land is bearing the cost of the tree works.

c. P/22/644/RLX 105 Hazeldene Avenue, Brackla, CF31 2JR

Vary condition 1 of P/22/32/FUL (two storey extension) to refer to revised plans

Resolved:

The following comments were made;

1. We acknowledge that our original objection on the original planning application P/22/32/FUL was not in agreement with the case officers view and were surprised that SPG02 Note 6 on privacy which states that extensions and outbuildings should respect the privacy of neighbours houses wasn't supported given the following statement by the Case officer in his Report.

"The extension includes two windows – one at ground and one at first floor level – on its southern elevation. These windows will be situated in close proximity to the east-facing window of the adjoining property, although they will be sited at a 90o angle to each other. Given the acute angle between the windows, as well as the fact that they form secondary windows, their impact on residential amenity is considered to be acceptable on balance.“

2. The plans provided with this application both refer to a single storey extension and are therefore at odds with the proposal in the actual planning application presumably making them invalid.

3. Neither application connected to this proposal state how surface water will be disposed of or whether contact has been made with DCWW who perhaps should have been consulted as a Statutory Consultee.

Brackla Community Council are therefore unable to support this application in its present form based on the above points.

8:55pm Cllr W Kendall and Cllr J Spanswick rejoined the meeting

87. Date of the next meeting – Thursday, 17th November 2022

The following items were discussed in closed session.

It was resolved that the public be excluded from the meeting during consideration of the following items of business on the grounds that it involves the likely disclosure of exempt information as set out in Paragraphs 12 of Part 4 and Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 following the application of the public interest test. This was proposed by Cllr K Hughes and seconded by Cllr L Lewis.

73. To agree Confidential Minutes of the Full Council Meeting – 22nd September 2022

Resolved:

The minutes were approved, this was proposed by Cllr K Hughes and seconded by Cllr J Spanswick. It was also agreed that any future amendments to motions that are made at the Full Council meeting, should be in writing via email to all Members and the Acting Clerk not posted in the chat facilities so Members and staff can refer back.

9pm - The Chair agreed to suspend Standing Order 3w and allow the meeting to continue beyond 2 hours.

75. To agree Minutes of the Finance Committee Meeting – 11th October 2022

Resolved:

It was agreed to defer the approval of minutes until the next meeting.

81. To consider recommendations of the Finance Committee

The following recommendations were made to Full Council, following the Finance Committee Meeting;

- To move £401 from General Reserves to the Earmarked reserves for elections
- To increase the Earmarked reserves for the Community Centre to £60,000 to cover the cost of the refurbishment and gas/electric costs

Resolved:

It was agreed to defer this item in line with deferring the Finance Minutes. This was proposed by Cllr K Hughes and seconded by Cllr L Lewis

Meeting closed at 9:10pm