BRACKLA COMMUNITY COUNCIL

Minutes of the Full Council Meeting held at 7:00pm on Thursday, 16th June 2022

This meeting was held on a remote basis in accordance with the provisions of The Local Government and Elections (Wales) Act 2021

Members Present	Cllr M Phelan (Chairperson) Cllr E Caparros Cllr S Griffiths Cllr K Hughes Cllr W Kendall Cllr L Lewis Cllr J Llewellyn-Hopkins Cllr M Payn Cllr R Smith
Others Present	Miss H May – Admin Officer Mr P Ley – Responsible Finance Officer

13. To receive Apologies for absence

Cllr J Spanswick
Cllr F Sullivan

14. To receive Members' Declarations of Interest in respect of the business to be transacted

Cllr S Griffiths, declared a prejudicial interest in relation to item 31, Planning, as he is a Member of Bridgend CBC Development Control Committee. He agreed to leave the meeting for this item.

Cllr W Kendall declared a prejudicial interest in relation to item 31, Planning, as he is a Member of Bridgend CBC Development Control Committee. He agreed to leave the meeting for this item.

Cllr M Payn, declared a personal interest in relation to item 26, Donation Request as he is a Member of one of the organisations requesting a donation. He agreed to leave the meeting while discussing this application

15. Public Questions (limited to 10 minutes – S/O 3g)

No questions were raised

16. To agree Minutes of the Annual Meeting – 19th May 2022

Resolved:
The minutes were approved, this was proposed by Cllr E Caparros and seconded by Cllr L Lewis

17. To agree Minutes of the Full Council Meeting – 19th May 2022

Resolved:
The minutes were approved, this was proposed by Cllr L Lewis and seconded by Cllr S Griffiths

18. To note Matters arising not addressed elsewhere on the agenda – *Clerk's report*

19. Matters pertaining to Community Centre

The Admin officer informed Members that eggs had been thrown at windows of the Community Centre by children/teens in the Youth Shelter outside. PCSOs have been informed and will arrange for someone to pass occasionally to reduce any further incidents.

20. Appointment of any New Committees in Accordance with Standing Order 4

Resolved:
It was agreed to create an Event Committee as well as condense those already in existence and they will stand as follows;

Community Centre
Events
Finance
Human Resources/Personnel
Planning
Wellbeing of Future Generations

This was proposed by Cllr S Griffiths and seconded by Cllr L Lewis

21. Appointment of Members to Committees and to Confirm Delegation of Power of Authority to these Committees

It was suggested that those not in attendance to this meeting would be added to Committees, and that the Admin Officer check that Members are happy to sit on those selected. If they wish to be on another Committee this would be taken to next month's meeting for amending.

Resolved:
It was agreed that the following Committees and Members would be as follows;

Community Centre	Cllr E Caparros – Chair *Cllr R Fudge* Cllr S Griffiths Cllr W Kendall Cllr L Lewis
Events	Cllr E Caparros – Chair *Cllr R Fudge* Cllr J Llewellyn-Hopkins Cllr M Payn *Cllr J Spanswick*
Finance (quarterly)	Cllr S Griffiths Cllr K Hughes Cllr W Kendall Cllr J Llewellyn-Hopkins Cllr M Phelan

Human Resources/Personnel	Cllr E Caparros *Cllr R Fudge* Cllr S Griffiths Cllr M Phelan *Cllr F Sullivan*
Planning	Cllr E Caparros Cllr K Hughes Cllr L Lewis Cllr M Payn *Cllr F Sullivan*
Wellbeing of Future Generations	Cllr S Griffiths Cllr K Hughes Cllr J Llewellyn-Hopkins Cllr M Payn Cllr M Phelan

22. To consider and agree any amendments to the Terms of Reference for the Committees of the Community Council

Resolved:
The Terms of References for the Committees were approved, this was proposed by Cllr L Lewis and seconded by Cllr S Griffiths

23. Appointment of Chairs to Standing Committees and Other Committees

Resolved:
The Chair's of the Committees are as follows;

Events Committee – Cllr E Caparros was appointed, proposed by Cllr S Griffiths and seconded by Cllr J Llewellyn-Hopkins

Community Centre Committee – Cllr E Caparros was appointed, proposed by Cllr S Griffiths and seconded by Cllr W Kendall

Finance Committee – Cllr K Hughes nominated himself, this was seconded by Cllr M Payn, Cllr S Griffiths was also nominated, proposed by Cllr J Llewellyn-Hopkins and seconded by Cllr L Lewis. After a vote of 4 votes to 3 and 2 abstain, Cllr Simon Griffiths was appointed Chair.

Human Resources/Personnel – Cllr M Phelan was appointed, proposed by Cllr S Griffiths and seconded by Cllr J Llewellyn-Hopkins

Planning – Cllr K Hughes was appointed, proposed by Cllr S Griffiths and seconded by Cllr W Kendall

Wellbeing of Future Generations - Cllr M Payn nominated himself, this was seconded by Cllr L Lewis, Cllr J Llewellyn-Hopkins nominated herself, this was seconded by Cllr S Griffiths. After a vote of 5 votes to 4, Cllr J Llewellyn-Hopkins was appointed Chair.

24. Appointment of Representatives to External Bodies

a. The Town and Community Council Forum

Resolved:

Cllr L Lewis was appointed as the Representative to the Town and Community Council Forum, this was proposed by Cllr

b. The One Voice Wales Area Committee

Resolved:
Cllr S Griffiths was appointed as the Representative of the One Voice Wales Area Committee

c. Local School Governing Bodies – Archdeacon John Lewis and Ysgol Bro Ogwr

Resolved:
Cllr M Phelan was appointed as the Representative of Archdeacon John Lewis and Cllr K Hughes remain as the Representative for Ysgol Bro Ogwr. It was suggested that a LEA Governor spot may become available and Cllr J Llewellyn-Hopkins expressed an interest in this post and would explore details with Bridgend County Borough Council (BCBC).

25. Matters pertaining to Finance, Governance and Administration

a. To receive YTD Financial Accounts as at 31 May 2022

Resolved:
The Council's accounts were approved, this was proposed by Cllr S Griffiths and seconded by Cllr K Hughes

b. To note Bank reconciliation as at 31 May 2022

Resolved:
The bank reconciliation was approved, this was proposed by Cllr S Griffiths and seconded by Cllr K Hughes

c. To note Payments made during the previous month

Resolved:
The list of payments were approved, this was proposed by Cllr K Hughes and seconded by Cllr E Caparros

d. To approve Payment schedule as presented

The following schedule of cheque payments for authorisation were presented:

Date	Cq No	Amount	Payee	Details
1.6.22	204923	28.42	NWS Ltd	Excess waste
1.6.22	924	456.91	NWS Ltd	Waste collection
1.6.22	925	368.41	PPLPRS	Music licence
See Staff List	926 - 931			
16.6.22	932	7696.51	Boverton Nurseries	Summer flowers
16.6.22	933	1608.83	MS Property	Grounds Maintenance

Resolved:
The schedule of cheque payments were approved, this was proposed by Cllr S Griffiths and seconded by Cllr E Caparros

Cllr M Payn left the meeting for discussion of the first Donation request but return for the second and third.

26. Donation Requests

Resolved:
After a discussion regarding 3 applications for requests the following was agreed;

1. Brackla RFC – defer as there was no amount listed on the application. Ask the club to re-apply with an amount
2. Brackla FC Seniors – Cllr E Caparros proposed a donation of £340 which was seconded by Cllr S Griffiths. Cllr M Payn proposed a donation of £840. After a vote on both proposals it was decided that the £340 would be given due to a vote of 6 for, 2 against.
3. Brackla FC Under 10s - £500 was agreed, this was proposed by Cllr S Griffiths and seconded by Cllr M Payn

27. To consider Community Council Events

a. Brackla Funday

Details of the Funday were shared with Members and it was suggested that an events Committee be held before the Funday to finalise plans for the day. The Admin Officer stated that the 2nd Bridgend (Brackla) Scouts had been asked to attend the Funday to provide archery and asked members to discuss an amount to be donated.

Resolved:
It was agreed to give the Scouts a £300 donation for providing Archery at the Funday as they had done in previous years. This was proposed by Cllr E Caparros and seconded by Cllr S Griffiths.

b. Brackla in Bloom

The Admin Officer advised that the Brackla in Bloom posters have been shared on Social Media and the Council Website as well as leaflets in the Community Centre. There has been one entry so far and Members were advised that they could nominate any garden within Brackla for any of the four categories, with the permission of the homeowner.

c. Firework Display

The Admin Officer provided Members with a quote for Fireworks for the 2022 display. It was advised that 3 companies had been contacted to gain quotes but only one had provided as others were fully booked for the date requested.

Resolved:
It was agreed to go ahead with the quote provided by Pendragon for £3450 for Fireworks and £700 for flames to be placed on the field. This was proposed by Cllr K Hughes and seconded by Cllr J Llewellyn-Hopkins.

The Admin Officer and Responsible Finance Officer left the meeting

28. To review Community Council Office and Staff

Resolved:
It was agreed that Certificate in Local Council Administration (CiLCA) training should be explored for the Admin Officer and booked as soon as possible. It was also agreed that another Member of staff would be needed in the office to help manage workload and that a job description and advert should be drafted in readiness for next months meeting. This was proposed by S Griffiths and seconded by Cllr J Llewellyn-Hopkins.

The Admin Officer and Responsible Finance Officer returned to the meeting

29. To consider Fruit Bushes in Brackla

Resolved:
It was agreed to take this item to the Wellbeing of Future Generations Committee for detailed discussion and decision.

9:00pm - It was resolved to suspend Standing Order 3(w) to allow the meeting to continue beyond 2 hours.

30. To receive Members' reports

Cllr L Lewis advised Members that Wales and West would allow the Community Council to have the container currently stored in Brackla Meadows for a small donation. It was suggested to check the dimensions of the container and plan to move items out of the old containers before moving and replacing.

Cllr K Hughes shared that the 10 litter bins purchased by the Community Council were currently at the BCBC Depot and that the Council may be able to install the bins for the Community Council but may not be able to empty them. It was suggested that a meeting be held with BCBC officers to gain further information and report back to Council.

Cllr S Griffiths advised that himself and Cllr E Caparros were gathering information regarding accidents on the junction near singletons on Simonston Road to try to arrange for something to be done on that road after a number of accidents recently.

Cllr M Payn informed Members that Welsh Water have painted the fence to the Water facility in readiness for Wales in Bloom.

31. To consider Planning Applications received since the last meeting

a. P/21/301/FUL – Land rear of Waunscil Avenue extending to the rear of Morfa Street, Bridgend, CF31 1TG

Erection of 70 dwellings, community route and associated play are and public open space [revised plans and updated Environmental Statement received] ~ affecting Right of Way route codes BRK/2/1 and BRK/3/1

Resolved:
Cllr K Hughes suggested that Members read through previous submitted comments made by the Community Council and send any further comments to the Admin Officer

b. P/22/348/FUL – Land at Ridgeway (adjoining Shepherds Vets) Brackla, CF31 2BF

Residential development of 62 affordable dwellings with landscaping, access and associated works.

Resolved:
As no formal application has yet been received by the Community Council, it was agreed to wait on making any comments on this application and have a separate Planning Committee Meeting should the need arise.

32. Date of the next meeting – Thursday, 21st July 2022

Meeting Closed at 9:25pm