

# BRACKLA COMMUNITY COUNCIL



**Minutes of Full Council meeting held at 7:00pm on Thursday, 15th December 2022**

*This meeting was held on a remote basis in accordance with the provisions of The Local Government and Elections (Wales) Act 2021*

*Members Present*

Cllr S Griffiths (Chairperson)  
Cllr E Caparros  
Cllr K Hughes  
Cllr J Llewellyn-Hopkins  
Cllr M Payn  
Cllr R Smith

*Others Present*

Miss H May – Acting Clerk  
Mr P Ley – Responsible Finance Officer

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## **108. To receive Apologies for absence**

Cllr W Kendall  
Cllr L Lewis  
Cllr M Phelan  
Cllr J Spanswick

## **109. To receive Members' Declarations of Interest in respect of the business to be transacted**

Cllr S Griffiths declared a prejudicial interest in relation to item 123, Planning, as he is a Member of Bridgend CBC Development Control Committee. He agreed to leave the meeting for this item.

## **110. Public Questions (limited to 10 minutes – S/O 3g)**

There were no questions raised

## **111. To agree Minutes of the Full Council Meeting – 17<sup>th</sup> November 2022**

### **Resolved:**

The minutes were approved, with the agreement to change the wording on item 101, from Acting Clerk to Acting Chair. This was proposed by Cllr E Caparros and seconded by Cllr K Hughes

## **112. To note Matters arising not addressed elsewhere on the agenda – Clerk's report**

The Acting Clerk provided the following updates to Members;

- The Job Advert for the Clerk vacancy had been published but no applications received at present. It was agreed to update the advert to state CVs would be accepted along with an application form and that no closing date be set. This was agreed by Cllr K Hughes and seconded by Cllr E Caparros.

### 113. Matters pertaining to Community Centre

The Acting Clerk shared the Bridgend County Borough Council (BCBC) Youth Club had started at the Community Centre and were running throughout December and returning again in January. The group organisers asked the Council if a lock could be put onto one of the overhead cupboards in the kitchen to store items they will use during the session.

**Resolved:**

Members agreed to allow the group to put a lock onto the cupboard for storage in the kitchen.

### 114. To consider quotation for Community Centre Refurbishment Project

Members were presented with a quotation received from Neath Construction to undertake the refurbishment work at the Community Centre.

**Resolved:**

The quotation was agreed and Members asked the Acting Clerk to contact the Company to ask if work could be started early next year. If any changes were needing to be made then a new cost would be brought to the Council to be agreed. This was agreed by Cllr E Caparros and seconded by Cllr R Smith

### 115. Matters pertaining to Finance, Governance and Administration

#### a. To receive YTD Financial Accounts as at 30 November 2022

**Resolved:**

The Council's Accounts were approved, this was proposed by Cllr K Hughes and seconded by Cllr R Smith

#### b. To note Bank reconciliation as at 30 November 2022

**Resolved:**

The bank reconciliation was approved, this was proposed by Cllr K Hughes and seconded by Cllr R Smith

#### c. To note Payments made during the previous month

**Resolved:**

The list of payments were approved, this was proposed by Cllr K Hughes and seconded by Cllr R Smith

#### d. To approve Payment schedule as presented

The following schedule of cheque payments for authorisation were presented;

Date	Cheque No	Amount	Payee	Details
1.12.22	205012	112.90	NWS Ltd	Excess waste
1.12.22	13	568.10	NWS Ltd	waste collection
1.12.22	14	135.10	Viking	Cleaning Materials
1.12.22	15	349.44	JRB Enterprise	20,000 x poop scoop bags
1.12.22	16	90.00	Floodlighting	Turn off lights Fireworks
1.12.22	17	9.50	Tesco	A4 White paper
1.12.22	18	70.00	One Voice Wales	Training Cllr Lewis
1.12.22	19	60.00	Geco	Repair Toilet Centre

See Staff List				
15.12.22	25	1608.83	MS Property	Grounds Maintenance

**Resolved:**

The schedule of cheque payments were approved, this was proposed by Cllr K Hughes and seconded by Cllr R Smith

**116. To consider recommendations of the Finance Committee**

The following recommendations were made to Full Council, following the Finance Committee Meeting;

1. The Council's precept be increased by 4.9% to £177,790
2. That the Gas and Electric contract for the Community Centre be deferred until January, where a decision will be made based on the best offers at the time.

**Resolved:**

The recommendations were approved, this was proposed by Cllr S Griffiths and seconded by Cllr K Hughes

**117. To consider the Town & Community Council Fund 2023-24**

It was agreed to defer this item until January to allow for the Acting Clerk to work with Members to make suggestions of a zero carbon footprint project.

**118. To review the Roundabout Sponsorship**

The Responsible Finance Officer (RFO) shared that the company that currently rents signs on the Triangle Roundabout it also interested in the 2 spaces that have recently become available. He recommended that as there is interest in the signage, and that the Company is ready to make a payment, the Council should reverse the two roundabout rule and allow a business to have no more than 4.

**Resolved:**

Members agreed to follow the RFOs recommendation and allow a business to have 4 signs on the roundabouts and to allow the Company currently on the Triangle Roundabout to have the remaining two signs, and to advertise empty spaces. It was also agreed to review this after 12 months and make changes if necessary and to give spaces to Brackla businesses were possible. This was proposed by Cllr K Hughes And seconded by Cllr E Caparros

**119. To consider quotation for 2023 Summer Bedding**

Members were presented with a quotation for the Summer Bedding in readiness for 2023.

**Resolved:**

The quotation of £8282.16 including VAT for 2023 Summer Bedding was agreed, this was proposed by Cllr S Griffiths And seconded by Cllr R Smith

**120. Warm Spaces – Motion received by Cllr S Griffiths**

The following motion was made to the Community Council by Cllr S Griffiths and proposed at the meeting;

This council resolves to move £5000 from our reserves into a specific budget to support activities related to "Warm Spaces" over the next three months, and requests that the clerk

builds a plan so that our community hall can be used to support our community, and then executes that plan incurring necessary spend up to the budget limit.

**Resolved:**

It was agreed to offer the Community Centre out as a warm space and for the Acting Clerk to work with BCBC officers to organise and advertise the motion. This was proposed by Cllr S Griffiths and seconded by Cllr R Smith. Following a vote of 4, for and 1 against, the motion was agreed.

**121. To consider Community Council Events**

**a. Seniors Christmas Tea**

The Acting Clerk give Members an update regarding the Christmas Tea scheduled for Wednesday 21<sup>st</sup> December 1:30pm to 3:30pm. Food will be purchased before the event and any left over will be donated at the end of the session.

The Responsible Finance Officer had the idea of playing Bingo and to purchase small prizes for winners as a source of entertainment as well as playing music in the background.

**122. To receive Members' reports**

Cllr K Hughes gave an update to Members regarding the 10 new litter bins purchased by the Community Council. He advised they had all been installed and that the currently Community Council contract would need to empty the bins. He also asked if projects being run by BCBC could be shared with the Community Council by BCBC officers and Borough Members.

Cllr S Griffiths thanked all for their work this year and wished everyone a Merry Christmas and New Year. This was shared by all present.

**123. To consider Planning Applications received**

**a. A/22/27/ADV - Hunters Lodge Church Acre Brackla CF31 2JT**

Proposed externally, internally and non-illuminated signage

**Resolved:**

There were no objections to this application

**b. T/22/46/TPO - 10 Caer Newydd Brackla Bridgend CF31 2JZ**

Removal of 2no. Wych Elm trees due to Dutch Elm Disease

**Resolved:**

There were no objections to this application

**124. Date of the next meeting – Thursday, 19<sup>th</sup> January 2023**

*Meeting Closed at 8:30pm*