

# BRACKLA COMMUNITY COUNCIL



## Minutes of the Full Council Meeting held at 7:00pm on Thursday, 16th February 2023

*This meeting was held on a remote basis in accordance with the provisions of The Local Government and Elections (Wales) Act 2021*

### Members Present

Cllr S Griffiths (Chairperson)  
Cllr E Caparros  
Cllr K Hughes  
Cllr K Hoy  
Cllr W Kendall  
Cllr L Lewis  
Cllr J Llewellyn-Hopkins  
Cllr M Payn  
Cllr R Smith  
Cllr J Spanswick

### Others Present

Miss H May – Acting Clerk  
Mr P Ley – Responsible Finance Officer

### 145. To receive Apologies for absence

Cllr M Phelan

### 146. To receive Members' Declarations of Interest in respect of the business to be transacted

Cllr S Griffiths declared a prejudicial interest in relation to item 162, Planning, as he is a Member of Bridgend CBC Development Control Committee. He agreed to leave the meeting for this item.

Cllr W Kendall declared a prejudicial interest in relation to item 162, Planning, as he is a Member of Bridgend CBC Development Control Committee. He agreed to leave the meeting for this item.

Cllr J Spanswick declared a prejudicial interest in relation to item 162, Planning, as he is a Cabinet Member responsible for Communities. He agreed to leave the meeting for this item.

Cllr K Hughes declared a personal interest in relation to item 162, Planning, as he is a neighbour of one of the applicants

Cllr M Payn declared a personal interest in relation to item 157, To agree use of Community Council Generator to Mini Magpies and establish protocol for groups using the equipment, as he is Chairman of the Mini Magpies. He will not take part in this discussion.

### 147. Public Questions (limited to 10 minutes – S/O 3g)

No questions were raised

**148. To agree Minutes of the Full Council Meeting – 19<sup>th</sup> January 2023**

**Resolved:**

The minutes were approved, this was proposed by Cllr K Hughes and seconded by Cllr M Payn

**149. To note Matters arising not addressed elsewhere on the agenda – Clerk's report**

The Acting Clerk provided the following updates to Members;

- The 'Welcome to Brackla Signs' project has been restarted and a planning application for 3 signs has been submitted.
- Work would take place in the following week to install the Memorial bench for the late Cllr Terry Hacking. The bench will be placed outside the Community Centre where it was previously agreed.
- Community Council storage containers had now been removed and replaced with the container donated by Wales and West
- Arrangements were starting to be made for the Brackla Funday this year. It was suggested that a meeting of the Events Committee be held to start looking into the details of the day.

**150. Matters pertaining to Community Centre**

The Acting Clerk gave Members an update on the Welcome Café held at the community centre and the idea of holding an activity afternoon to try and draw Members of the public in. It was suggested that the activities are started as soon as possible and that a decision on whether to carry on with the project be made in a few months, should there be too little interest.

**151. Matters pertaining to Finance, Governance and Administration**

**a. To receive YTD Financial Accounts as at 31 January 2023**

**Resolved:**

The Council's Accounts were approved, this was proposed by Cllr K Hughes and seconded by Cllr J Spanswick

**b. To note Bank reconciliation as at 31 January 2023**

**Resolved:**

The bank reconciliation was approved, this was proposed by Cllr K Hughes and seconded by Cllr W Kendall

**c. To note Payments made during the previous month**

**Resolved:**

The list of payments were approved, this was proposed by Cllr K Hughes and seconded by Cllr J Spanswick

**d. To approve Payment schedule as presented**

The following schedule of cheque payments for authorisation were presented;

Date	Cq No	Amount	Payee	Details
1.2.23	205041	140.55	BCBC	Sports Centre for Fireworks
1.2.23	42	2925.00	BCBC	Summer Playscheme
1.2.23	43	349.44	JRB Enterprises	20,000 x poop scoop bags
1.2.23	44	43.85	Konica Minolta	Photocopier usage

1.2.23	45	706.42	Rialtas Business Solutions Ltd	Accounts Software
1.2.23	46	182.78	NWS Ltd	Excess Waste
1.2.23	47	656.93	NWS Ltd	Waste Collection
7.2.23	48	70.00	One Voice Wales	Training
11.2.23	49	263.06	Switch Contractors Services Ltd	Annual Testing/PATT /Repairs
See Staff List	50 - 205104			
15.2.23	105	180.00	Bryan Alexander Ltd	Moving Steel Containers
16.2.23	106	1708.83	MS Property	Grounds Maintenance

**Resolved:**

The schedule of cheque payments were approved, this was proposed by Cllr K Hughes and seconded by Cllr W Kendall

**152. To consider recommendations of the Finance Committee Meeting**

The following recommendations were made to Full Council following the Finance Committee Meeting;

- £5000 be moved from General Reserves to Earmarked reserves to cover the cost of the Warm Space Project
- £2000 to be moved from General Reserves to the Earmarked Reserves for Environment to cover any over spend
- £45 be moved from General Reserves to Earmarked Reserves for the Memorial bench to cover expenses.
- That Mr Simon Lewis be appointed as Internal Auditor for the year end 2022/23

**Resolved:**

The finance committee recommendations were agreed, this was proposed by Cllr K Hughes and seconded by Cllr W Kendall.

**153. To discuss the draft of the Council Newsletter and agree quotation**

The Acting Clerk shared a number of quotations with Members for printing and distributing of newsletters to Brackla residents. Members discussed the draft of the newsletter and suggested that Councillor addresses should be removed.

**Resolved:**

It was agreed to go ahead with Gunn Deliveries with the quote of £1100 for printing and delivering. A draft will be ready for the next meeting for delivering during April. This was proposed by Cllr K Hughes and seconded by Cllr E Caparros.

**154. To receive update on Youth Club**

Owen Shepherd, Youth Support at BCBC addressed Members concerns in regards to the ages the youth club is advertised at and what provisions where in place for the different ages of youth that attend.

He advised that there are a number of staff who are trained and professional who are able to separate the activities and room should they need too. He also advised that Membership forms are available and need to be filled in by each person entering the youth club.

It was suggested that while there was a need for the youth club to be available for 11-25 years olds, the poster could advertise 11+.

**155. Wellbeing of Future Generations Committee – Motion received by Cllr M Payn**

**Resolved:**

This motion was withdrawn and a meeting of the committee will take place in the coming weeks.

**156. To discuss Community Council Litter Bins**

Members discussed the issues with litter bins and fly tipping in the area particularly with the recently installed bins. It was suggested that we would work together with BCBC to create a new and honour the old SLA agreement to service the bins as well as trying to arrange some education for residents.

**Resolved:**

It was agreed to remove a further bin which is causing problems and monitor the activity for a few weeks. This bin could either be put back in the future or relocate to another area. It was also agreed to put a article in the newsletter about the consequences of fly-tipping. This was proposed by Cllr K Hughes and seconded by Cllr L Lewis.

**157. To agree use of Community Council Generator to Mini Magpies and establish protocol for groups using the equipment**

**Resolved:**

It was agreed to allow Mini Magpies to use the Community Council Generator for their upcoming event. This was proposed by Cllr K Hughes and seconded by Cllr J Llewellyn Hopkins.

**158. To discuss the Brackla Community Council Logo – motion received by Cllr S Griffiths**

**Resolved:**

It was agreed to not continue with this at the present time.

*20:56pm– it was agreed to suspend Standing Order 3w to allow the meeting to continue beyond 2 hours. This was proposed by Cllr E Caparros and seconded by Cllr K Hughes and agreed by all.*

**159. To discuss the change to brackla.gov – motion received by Cllr S Griffiths**

Members shared their concern with the motion stating there could be a loss of identity with changing the website as well as making sure that all correspondence is changed with the new address which would be costly and time consuming.

**Resolved:**

It was agreed to defer this item to a future meeting where more information could be shared

**160. To discuss the change of date for the next Full Council meeting – motion received by Cllr S Griffiths**

**Resolved:**

Following a vote of 6 For, 4 Against, it was agreed to defer the meeting by one week to Thursday, 23<sup>rd</sup> March to allow for the new Councillor to attend following the election. This was proposed by Cllr E Caparros and seconded by Cllr J Spanswick.

**161. To receive Members' reports**

Cllr J Spanswick shared with Members plans for the pathways and tree planting on the Brackla Hill site. He also advised of street art being undertaken under the subway in

Princess Way. The graffiti will be similar to that in Broadlands and is being commissioned across the Borough.

Cllr M Payn shared that the footpath and steps adjacent to the Archbishop McGrath field had been damaged and reported to BCBC. Arrangements have been made to get the damage fixed as soon as possible.

Cllr L Lewis shared news and activities that have taken place in the allotments. It was advised that the carpark had been re done and that toilets and a new shed will be fitted soon.

*21:13pm – Cllr S Griffiths, Cllr W Kendall and Cllr J Spanswick left the meeting*

## **162. To consider Planning Applications received**

### **a. T/22/35/TPO - 7 Primrose Close & 3 Vale View, Brackla, CF31 2BS**

3-4m crown reduction of Field Maple; 1-2m crown reduction of Pedunculate Oak; removal of Field Maple; laying of hedge consisting of Hazel, Hawthorn and Privet between two properties and felling of dead Oak (Amended address, additional photographs and amended description of works received)

#### **Resolved:**

There were no comments made

### **b. P/23/33/FUL - 13 Bramble Close Brackla, CF31 2PS**

Loft conversion – raise height/increase pitch of roof, pitched roof dormer & velux roof light to front, flat roof dormer to rear with Juliet balcony

#### **Resolved:**

The Community Council made the following comments;

1. The property occupies a prominent elevated position in a small cul-de-sac and whilst the increased pitch of the roof and installation of a pitched roof dormer will have an impact on the Visual amenity of the neighbourhood it is not expected to impose any further on their privacy. We respect the guidance of BCBC Planning as to the acceptability of this front dormer as per Section 6 of the SPG02 Householder Development Guide.
2. The rear extension whilst significant overlooks Briary Wood and we have no objection with this.
3. Presumably the additional car parking space will have a dropped kerb entrance coming off the main turning circle at the head of the cul-de-sac.

*Meeting closed 9:25pm*